



**MINUTES REGULAR MEETING OF THE BOARD OF EDUCATION
BROKEN ARROW PUBLIC SCHOOLS
Monday, June 26, 2017 (6:00 PM)**

The meeting of the Board of Education of Broken Arrow Public Schools, Broken Arrow, Oklahoma, was called to order at the Education Service Center Board Room at 701 S. Main Street, Broken Arrow, Oklahoma by Board President Steve Allen.

1.0 Call to Order

1. Call to order (Except for item #1, any agenda item may be considered and acted on in any order).

ROLL CALL

BOARD MEMBERS:

Dr. Theresa Williamson
Steve Majors
Steve Majors
Cheryl Kelly
Steve Allen

ALSO IN ATTENDANCE:

Dr. Janet Dunlop
Chuck Perry
Dr. Margaret Coates
Karla Dyess
Michelle Bergwall
Ben Stout
Natalie Eneff
Lori Tiger
Administrators
Members of the Public

2.0 Moment of Silence

2. Statement by Board Vice President, Cheryl Kelly: "As we begin this meeting, let us pause for a 60 second moment of silence to reflect, meditate, pray or engage in other silent activity."

3.0 Pledge

3. The Pledge of Allegiance will be led by Jerry Denton, Board Clerk.

4.0 Formal Adoption of Agenda

4. Formal adoption of agenda.

Mr. Allen asked that Item #68 be removed for discussion from General Consent and placed as the first item under Business.

Also, he asked that Item #73 have the dates and times struck – to vote only on the rotation of board members to subcommittees, rather than the actual dates and times of the meetings.

Recommendation: Approve MODIFIED - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

5.0 Minutes

5. Discussion, motion and vote on motion to approve or disapprove the June 5, 2017 Regular Board Meeting Minutes, which may be approved as presented or approved following modifications.

6.5.2017 Minutes Regular Board Meeting

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

6. Discussion, motion and vote on motion to approve or disapprove the first day of a two day board retreat Special Board Meeting Minutes from June 8, 2017, which may be approved as presented or approved following modifications.

6.8.2017 Special Board Meeting Minutes

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 3

Nay: 0

Abstain: 2 ***Steve Allen and Steve Majors were unable to attend the meeting***

The motion Carried 3 – 0

7. Discussion, motion and vote on motion to approve or disapprove the second day of a two day board retreat Special Board Meeting Minutes from June 9, 2017, which may be approved as presented or approved following modifications.

6.9.2017 Special Board Meeting Minutes

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0

Abstain: 1 ***Steve Majors was unable to attend the meeting***

The motion Carried 4 - 0

6.0 Employment

8. Discussion, motion, and vote on motion to approve or disapprove the offer of employment to ***Bridget Powell*** to serve as the Aspen Creek Elementary Principal with such employment subject to a mutually acceptable and fully executed written contract of employment. K. Dyess

Resume

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

Introduction of Ms. Powell, her husband Larry, their two sons and other family members and friends.

9. Discussion, motion, and vote on motion to approve or disapprove the offer of employment to **Beth Schmidt** to serve as the Highland Park Elementary Principal with such employment subject to a mutually acceptable and fully executed written contract of employment. K. Dyess

Resume

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

Introduction of Ms. Schmidt, her husband Derek, and family friends.

10. Discussion, motion, and vote on motion to approve or disapprove the offer of employment to **Kim Vento** to serve as the Performing Arts Center Director with such employment subject to a mutually acceptable and fully executed written contract of employment. C. Perry

Resume

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

Ms. Vento was unable to attend the meeting.

7.0 Comments From The Public

11. Members of the public are permitted to address the Board on matters of immediate concern within the jurisdiction of the Board. A written request form must be submitted to the Minute Clerk prior to the beginning of the Board meeting. There is a twenty minute time limit established for the "Citizens' Comments" section of the agenda, with individual speakers limited to a maximum of three (3) minutes regardless of the number of topics addressed. Individual speakers addressing agenda items will be limited to a total of five (5) minutes, regardless of the number of agenda items addressed.

Form A

Form B

COMMENTS CONCERNING ITEMS NOT ON THE AGENDA

- The "Citizens' Comments" portion of the agenda will be reserved for comments concerning issues not otherwise appearing on an agenda and is limited to a twenty minute maximum.
- This portion of the agenda is reserved to provide citizens an opportunity to address the Board of Education on issues affecting the District and is not intended to provide a forum for commercial, political or similar topics.

- When groups or organizations desire to address the Board under the “Citizens’ Comments” a single spokesperson should be selected to avoid repetitious information.
- The Board will not dialogue with speakers about non-agenda items. Doing so is a violation of the Open Meeting Law. After the meeting, the Superintendent or designee will attempt to contact the individuals who speak to the board to provide answers or resolve any issues/concerns in a timely manner, and report to the board how each issue was addressed.
- Speakers will be called in the order in which they signed to speak.
- Each individual will be allowed to speak for a total time limit of three (3) minutes for non-agenda items, regardless of the number of topics on which the individual requests to speak.

COMMENTS CONCERNING AGENDA ITEMS

- Individuals requesting to speak on an agenda item will be permitted to do so prior to the item being addressed by the Board.
- Speakers will be called in the order in which they signed to speak.
- The Board may choose to ask questions or dialogue with a speaker about the agenda item at the conclusion of their remarks. After the meeting, the Superintendent or designee will attempt to contact the individuals who spoke to the board to provide answers or resolve any issues/concerns in a timely manner, and report to the board how each issue was addressed.
- A total time limit of five (5) minutes will apply to each speaker for comments pertaining to agenda items. Interaction of the Board with the speaker will not be counted as part of the five minute total.

REQUEST TO SPEAK FORMS

- A “Request to Speak” form must be submitted for each topic.
- There are two “Request to Speak” forms; one for agenda items and the other for non-agenda items. Both are available on the district website or in the Board room prior to the meeting.
- Individuals wishing to comment on either an agenda or non-agenda item during the Board meeting must personally sign and submit the appropriate completed Request to Speak form and provide it to the Minute Clerk prior to the start of the Board meeting in which they are going to speak.
- By completing and signing the appropriate form, the speaker is verifying that the instructions have been read and understood.
- Speakers are encouraged to provide the Board with a written outline of their comments before the meeting begins and to indicate on the form if they are speaking on their own behalf or on behalf of a group. The speaker should also note on the form whether they support or oppose (as applicable) an item.

No Public Comments

8.0 Committee Recommendation

12. Discussion, motion, and vote on motion to approve or disapprove the quotes for District insurance for the 2017-18 school year: From OSIG – General Liability, \$108,502.00; Auto Liability, \$144,669.00; Educators’ Legal Liability, \$108,503.00; from Lexington – Property, \$503,657.00; from Allianz, Drone Liability - \$2,000.00; from Travelers – Cyber Liability, 7,563.00; and from Safety National, Workers Compensation Excess – \$71,738.00 for a grand total to the District of \$946,632.00. N. Eneff
Insurance Renewal Summary

The District Agent of Record, Mr. Jim Beavers, Arrow Group, requested quotes for the District’s property and liability coverage. The property premium for FY18 reflects a decrease of \$32,896.00 from FY17. Liability premiums for FY18 reflect an increase of \$32,391, which is due to an increase in staff and number of vehicles. The liability premium for the drone used by the District AV Department increased \$200.00 to also cover invasion of privacy claims. The WC excess policy recommended reflects a decrease

of \$1,931.00. An additional policy is recommended this year for cyber liability, which adds \$7,563.00. There is an overall increase of \$5,327.00 across all coverages, including the addition of cyber liability. Should cyber liability not be approved as recommended, there would be a decrease from FY17 of \$2,236.00.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0

Abstain: 1 *Mr. Allen abstained to avoid a conflict of interest*

The motion Carried: 4 – 0

9.0 Reports to the Board

13. Discussion of High School Configuration report received from N2Learning. A. Summers
Information Only

General Consent Agenda Items 14 through 71

10.0 Approve or Disapprove General Consent Agenda Items

A) Superintendent

14. Accept and approve the RENEWAL of the yearly membership to the Oklahoma State School Boards Association at an annual cost of \$5,100.00.

B) Communication Services

15. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and West Interactive Services Corporation, dba SchoolMessenger. Total cost to the District is \$32,774.00 and will be paid with General Funds. A. Summers

16. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and FES, LLC for SOCS (Simplified Online Communication System) for the District's website. Total cost to the District is \$19,220.00 and will be paid from General Funds. A. Summers

C) Human Resources

17. Accept and approve the attached new employment, employment revisions and employment separations for certified staff. L. Tiger

18. Accept and approve the attached new employment, employment revisions and employment separations for support staff. L. Tiger

19. Accept and approve rehire of District certified staff moving from 1st-year temporary contract to 2nd-year temporary contract for 2017-2018. L. Tiger
1st to 2nd Year Temp Teachers

20. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and PeopleAdmin SearchSoft, providing the District with McREL evaluation system. Total cost to the District is \$21,957.00 and will be paid with HR General Funds. L. Tiger

Agreement

The agreement between the District and SearchSoft Solutions provides training of the evaluation process, working knowledge of the McREL teacher standards, training on the web-based teacher evaluation application and subscription access.

21. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and PeopleAdmin, providing the District with software through TalentEd to assist Principals and Assistant Principals with the teacher evaluation system. Total cost to the District is \$24,541.65 and will be paid with Bond Funds. L. Tiger

Agreement

The agreement between the District and PeopleAdmin is the second year of a three year agreement for the software used by the District principals and assistant principals to record observations and evaluations of teachers and other certified staff.

22. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and The University of Tulsa, authorizing the placement of student teachers at sites within the District. There is no cost to the District. L. Tiger

Agreement

Broken Arrow Public Schools will arrange placement and supervision requirements for student teachers and interns from The University of Tulsa.

D) Operations Services

23. Accept and approve the attached list of itemized property as received by the Warehouse department as worn, obsolete, and/or no longer economically feasible to maintain for use in the District; declare the property as surplus; and authorize disposition of the property by sale and/or auction by the Chief Operating Officer. M. Bergwall

Warehouse List

Child Nutrition List

Vehicles List

Under provisions of Oklahoma Statutes, Title 70, Section 5-117, the Board of Education has authority to dispose of worn, obsolete materials and property of the school district which are no longer needed by the district. If the attached list is declared as surplus, the Warehouse department will dispose of the items. We are exploring our options for disposal which may include auctioning in a public sale.

24. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and the Broken Arrow Chamber of Commerce providing leased office space to the Chamber at the North End of Central on Main. Total amount paid to the District is \$4,735.15 per month for the term July 1, 2017 through June 30, 2018. M. Bergwall

RENEWAL Agreement

The Chamber's initial lease term was effective January 17, 2011 through June 30, 2011. This will be the seventh full year renewal of the lease.

The terms of the initial lease remain in full effect, but are amended as follows:

Leased Premises - Use of Gallery spaces can also be used by Lessee as needed for extra breakout space or conference space. The use of the banquet room will be twenty-four (24) times per year. The Lessee will allow Lessor one (1) table for each of these banquet room uses and the Lessor will make their best effort to fill the table with applicable School District Staff.

Term - The term of this Renewal Agreement shall begin on the date hereof and end on June 30, 2018.

Rent - Lessee agrees to pay to Lessor \$4,735.15 (\$4,653.91 plus CPI of 1.5%) in advance, on the first day of each calendar month during the Renewal Term as rent for the use and occupancy of the Leased Premises. This amount includes the cost of services which is anticipated to be two (2) hours per business day.

The Chamber's leased property is approximately 7,135 square feet of office space at the North end of Central on Main. Per the original lease agreement, the lease is renewable annually unless either party notifies the other in writing not less than thirty (30) days prior to the expiration of the current term. The renewal term shall be brought before the Board of Education at the May or June meeting of the current term. Proceeds from this lease agreement will be placed into the General Fund. Twelve (12) parking spaces will be dedicated to the Chamber at the Northwest entrance.

25. Accept and approve the attached list of itemized bus rentals as received by the Transportation department and Chief Operating Officer. M. Bergwall

Bus Rentals

The organization will be charged the standard rental rate and mileage rate.

26. Accept and approve the donation of office furniture to include file cabinets and chairs by Steve Brady, for Athletics offices at the Broken Arrow High School campus. There is no cost to the District. M. Bergwall

Mr. Brady has made a used office furniture donation to include 4 filing cabinets and 6 office chairs to the Athletics department for offices on the Broken Arrow High School campus – Westwood Tigettes' and Cheer. The value of the furniture is approximately \$1,000.00.

27. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and e3 Gordon Stowe for the calibration service on the District's 27 audiometer machines. Total cost to the District is \$2,000.00 (with a not to exceed amount of \$3,000.00 should parts need to be purchased) and will be paid from General Funds. D. Blackburn

Agreement

The renewal agreement between BAPS and e3 Gordon Stowe will allow the District nurse's 27 audiometer machines to be calibrated for the 2017-2018 school year. The audiometers should be calibrated every 2 years and the last time the District had this done was July 2015. An additional amount of \$500.00 will be added to the purchase order should additional parts need to be purchased. The cost to the District will not exceed \$3,000.00.

28. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Advance Alarms, Inc., providing alarm monitoring services District-wide for the 2017-2018 school year. Total cost to the District is \$7,992.00 and will be paid with Building Funds. D. Blackburn

Agreement

The renewal agreement between the District and Advance Alarms, Inc. provides alarm monitoring services to all 27 school sites, and non-school sites which include COM, ESC/PAC, two maintenance sites, Plant Operations, Transportation, and North Intermediate Gymnasium and Auditorium. The cost for this annual service is \$7,992.00.

29. Accept and approve the RENEWAL inter-local agreement between Broken Arrow Public Schools and the City of Broken Arrow for school crossing guard services from August 17, 2017 through June 30, 2018. Total amount paid to the District is \$32,000.00. D. Blackburn

Inter-Local Agreement

The inter-local agreement between the District and the City of Broken Arrow will provide funding for school crossing guard services at several significant intersections; providing safety for the children of the District. Services are from August 17, 2017 through the end of the school year. The City of Broken Arrow shall pay BAPS the sum of \$32,000.00 within thirty days of the execution of this inter-local agreement. BAPS will use this sum and such additional monies as BAPS may budget for the hiring, training, supervision, and the equipping of school crossing guards at various sites within the city serving the District. The city agrees to provide basic training of new guards, as the need for such training becomes apparent, without charge to the District.

30. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Cummins Sales & Service, providing monthly maintenance service for the generator on the Warehouse freezer for the 2017-2018 school year. Total cost to the District is \$4,226.00 and will be paid with Child Nutrition Funds. D. Blackburn
Agreement

Cummins Sales and Service will provide monthly maintenance/service on the Warehouse freezer's generator.

31. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Great Plains Resource, providing hardware and software maintenance to the 23 existing Lobby Guard kiosks at school sites for the 2017-2018 school year. Total cost to the District is \$25,875.00 and will be paid from the General Fund. D. Blackburn
Agreement

The renewal agreement between BAPS and Great Plains Resource, for the 2017-2018 school year, provides the District with hardware and software maintenance on the existing Lobby Guard kiosks to ensure that they are in good working order. Four new kiosks were recently purchased and the hardware/software maintenance plans are free for the first year. The cost to the District will not exceed \$25,875.00.

32. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Auto-Chlor Services, LLC, providing chemical sanitation and ware washing to all Child Nutrition kitchens District wide for the 2017-2018 school year. Total cost to the District is \$65,000.00 to be paid in ten (10) equal monthly installments and will be paid with Child Nutrition Funds. D. Blackburn
Agreement

The renewal agreement between the District and Auto-Chlor Services, LLC will provide service and training for all sites. Chemicals are dispensed in a way that provides little room for error on the part of the employee. This results in fewer Health Department violations District wide.

33. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Go Fresh Produce providing weekly deliveries of produce items to all sites District wide for the 2017-2018 school year. Total cost to the District is a not to exceed amount of \$300,000.00 and will be paid with Child Nutrition Funds. D. Blackburn
Agreement

The Department of Defense (DOD) has provided \$250,000.00 in funds for produce for the 2017-2018 school year. Produce items ordered through Go Fresh include items that are unavailable through the DOD program. The Go Fresh produce items will be used after DOD funds are exhausted.

34. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Harris Baking Company, providing bread and bakery items District wide for the 2017-2018 school year. Total cost to the District is a not to exceed amount of \$125,000.00 and will be paid from the Child Nutrition Fund. D. Blackburn

Agreement

Prices for the 2017-2018 school year will remain the same. Harris Baking Company's quality products and great service will serve BA well.

35. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Nutri-Link Technologies, providing annual maintenance for Nutri-Scan, Nutri-Apps Online Application and Nutri-Match Direct Certification matching utility. Total cost to the District is \$3,435.00 and will be paid from the Child Nutrition Fund. D. Blackburn

Agreement

Nutri-Link provides Child Nutrition with an online Free/Reduced application; scanning service for paper free/reduced applications and direct certification matching utility.

36. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Tankersley Foodservice providing food and paper goods for all District Child Nutrition sites for the 2017-2018 school year. Total cost to the District is a not to exceed amount of \$2,000,000.00 and will be paid from the Child Nutrition Fund. D. Blackburn

Agreement

Tankersley will extend their mark-up per case of \$1.47. As the prime vendor, Tankersley will provide a weekly delivery of food and paper goods to Broken Arrow Public School's Warehouse.

37. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Hiland Dairy, providing milk and dairy products for all District sites during the 2017-2018 school year. Total cost to the District is \$625,000.00 and will be paid from Child Nutrition Funds. D. Blackburn

Agreement

Hiland Dairy provides dairy products at an escalating/de-escalating price. This gives Child Nutrition the best prices for the month. A price sheet is received monthly noting the decrease or increase per product.

38. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Abatement Systems, Inc., providing AHERA asbestos inspections for the District during the 2017-2018 school year. Total cost to the District is \$8,168.00 and will be paid with Building Funds. G. Moore

Agreement

The renewal agreement between the District and Abatement Systems, Inc. is for 6 month asbestos (AHERA) surveillance and reporting due by November 30, 2017 in the amount of \$4,084.00. A second surveillance period and reporting date is due by May 28, 2018, bringing the District obligation to \$8,168.00.

39. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Clifford Power, providing generator inspections at BA High School and the Performing Arts Center for the 2017-2018 school year. Total cost to the District is \$3,368.00 and will be paid from the Building Fund. G. Moore

Agreement

The agreement between the District and Clifford Powers is for 6 month interval inspections and reporting due in equal installments of \$1,685.00 due July 30, 2017 and again February 28, 2018. Total cost to the District is \$3,368.00

40. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and MSC Technologies, Inc., providing annual preventative maintenance service on the APC UPS and Cooling Unit for the Data Center at the Performing Arts Center for the 2017-2018 school year. Total cost to the District is \$8,710.00 and will be paid from the Building Fund. G. Moore
Agreement

The renewal agreement between the District and MSC Technologies, Inc. is for the annual APC UPS and cooling unit preventative maintenance service.

41. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Murray Womble, Inc., providing preventative maintenance service inspections of Broken Arrow High School tennis court windscreens for the 2017-2018 school year. Total cost to the District is a not to exceed amount of \$1,120.00 and will be paid from the Building Fund. G. Moore
Agreement

The renewal agreement between the District and Murray Womble, Inc. is for preventative maintenance service on the BAHS tennis court windscreens.

42. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Murray Womble, Inc., providing preventative maintenance service inspections of telescoping bleachers at eight (8) District school sites for the 2017-2018 school year. Total cost to the District is a not to exceed amount of \$8,960.00 and will be paid from the Building Fund. G. Moore
Agreement

The renewal agreement between the District and Murray Womble, Inc. is for preventative maintenance service on the telescoping bleachers at Arrowhead Elementary, Oneta Ridge Middle School, Sequoyah Middle School, Centennial Middle School, Ernest Childers Middle School, Oliver Middle School, Broken Arrow Academy, and BA Freshman Academy.

43. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Otis Elevator, providing preventative maintenance service to Broken Arrow Public Schools' elevators for the 2017-2018 school year. Total cost to the District is \$36,315.00 and will be paid from the Building Fund. G. Moore
Agreement

The renewal agreement between the District and Otis Elevator is for preventative maintenance service at all BAPS elevators and includes \$4,875.00 for annual hydraulic testing in the total amount of \$36,315.00 per year. Service begins July 1, 2017 – June 30, 2018.

44. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Western Fire Protection, Inc., providing annual inspections of fire suppression systems District wide for the 2017-2018 school year. Total cost to the District is \$14,300.00 and will be paid from the Building Fund. G. Moore
Agreement

The renewal agreement between the District and Western Fire Protection is for annual fire suppression inspections in the amount of \$14,300.00 per year.

45. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Mojack Distributors providing annual preventative maintenance and equipment service to the District for the 2017-2018 school year. Total cost to the District is \$600.00 and will be paid with Building Funds. G. Moore

Agreement

The renewal agreement between the District and Mojack Distributors provides a \$100,000.00 guarantee in the event an outbreak of MRSA occurs in which the cause is ultimately determined to be the result of an infection in a turf field that was treated using the OnTurfSprayer unit used in accordance with MJD's instructions. This is a one year agreement that has been renewed since the sale of the Clean 03 – OnTurfSprayer Unit on July 23, 2015.

E) Instructional Services

46. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and FuelEd, for the purchase of online course licenses. The web-based system will allow students on IEPs access to online courses. Total cost to the District for the 50 annual licenses is \$15,500.00 and will be paid with Bond Funds. Dr. Coates

Agreement

The renewal agreement between BAPS and FuelEd will allow accommodations and modifications of the course curriculum to students on IEPs.

47. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Hobson's Naviance, Inc. for post-secondary planning. Total cost to the District is \$32,742.08 and will be paid with Bond Funds. Dr. Coates

Agreement

Hobson's is a college and career readiness platform that helps connect academic achievement to post-secondary goals.

48. Accept and approve the NEW Memorandum of Understanding between Broken Arrow Public Schools and A New Leaf, providing the Autism Works Program for students of BAPS. There is no cost to the District. Dr. Coates

Memorandum of Understanding

The Autism Works Program is a 30 minute to 1 hour program for the Saturday community service project.

49. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Tynker School Programming providing five (5) licenses to the District Middle Schools. Total cost for the three year agreement is \$29,835.00, with \$9,945.00 to be paid on an annual basis upon approval of the board. This will be paid with Bond Funds. Dr. Coates

Agreement

Tynker is an online platform that teaches students the fundamentals of programming and design through Tynker's intuitive visual programming language and provides a solid foundation in STEM thinking to prepare them for careers after school.

50. Accept and approve the agreement between Broken Arrow Public Schools and Dr. Gary Duhon for behavior assessments. Total cost to the District is \$2,100.00 and will be paid with 621 Grant Funds. Dr. Coates

Agreement

51. Accept and approve the request to declare miscellaneous books, property of Broken Arrow Public Schools, as obsolete and/or no longer economically feasible to maintain for use in the district and dispose of property in accordance with school district regulations. Dr. Coates
Under provisions of Oklahoma Statutes, Title 70, Section 5-117, the Board of Education has authority to dispose of worn, obsolete materials and property of the school district which are no longer needed by the District.

52. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Margaret Hudson Program, providing educational opportunities to students. Dr. Coates
Agreement

The Margaret Hudson Program provides services to students who are entitled to a public education. Qualified students are those who have been determined by BAPS to be children whose parents or guardians are legal residents of the BAPS District, children entitled to attend classes within the BAPS District pursuant to a valid regular or special education transfer, pre-paid tuition students, and other children who are determined to have a legal right to services. BAPS shall provide the appropriate number of teachers and one administrator for MHP to provide education services to these children.

53. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Renaissance Learning, providing the internet-based assessment system STAR360. Total cost to the District is \$2,298.75 and will be paid with Bond Funds. J. Peterson
Agreement

The District currently uses STAR360 to identify students' needs for instructional intervention and to monitor the progress of student's learning during the implementation of interventions. This is the second year of a two-year contract.

54. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Junior Achievement's BizTown program for the 2017-2018 school year. Total cost to the District is a not to exceed amount of \$39,000.00 (with no charge to the District for un-used slots) and will be paid with General Funds. J. Peterson
Agreement

The renewal agreement between the District and Junior Achievement is an annual field trip for all District fifth graders. The amount reflects \$25.00 per pupil, plus an inflated amount to cover any new students coming into the District. All students are counted the District is not charged for students who do not participate.

55. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Lynda.com, providing instruction software through the LyndaPro premium yearly subscription. Total cost to the District is \$1,750.00 and will be paid with Career Tech Funds. S. Turner
Agreement

Lynda.com provides high quality instruction covering software, creative, and business skills which benefits teachers and students. It also provides current tutorials and instruction plus the accompanying exercises. This program takes the place of textbooks in the business classrooms. The program benefits six teachers and 1300 students per year. It has become a vital program to the CareerTech department and has been used for over 10 years in the classroom.

56. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and RehabSource for Kids, providing OT/PT for student with special needs for the 2017-2018 school year. Total cost to the District is \$650,000.00 and will be paid from a combination of General and Grant Funds. D. Oxford/E. O'Brien

Agreement

RehabSource for Kids (RFK) provides contract services in the field of occupational and physical therapy to assist school district in meeting federal IDEA and Child Find requirements.

57. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Heartspring Residential School, providing residential care for Broken Arrow Student A for the 2017-2018 school year. Approximate cost will not exceed \$275,000.00 and will be paid from General Funds. E. O'Brien

Agreement - Student A

The placement of Student A is based on the determination of the individual student's least restrictive environment as well as the District's desire to maintain the safety and security of all students and staff. A portion of the funding is reimbursable from the state with the appropriate application.

58. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Heartspring Residential School, providing residential care for Broken Arrow Student B for the 2017-2018 school year. Approximate cost will not exceed \$275,000.00 and will be paid from General Funds. E. O'Brien

Agreement - Student B

The placement of Student B is based on the determination of the individual student's least restrictive environment as well as the District's desire to maintain the safety and security of all students and staff. A portion of the funding is reimbursable from the state with the appropriate application.

F) Student Services

59. Accept and approve the NEW agreement between Broken Arrow Public Schools and Chubby Chico Charms, LLC, providing standard expandable bangle bracelets and standard key chains to be used for a fundraiser to benefit the Cheer program. The company requires that seventy five items be purchase to have the fundraiser. Total cost for the 75 combination of bracelets and key chains will not exceed \$600.00 and will be paid with Cheer Booster Club Funds. K. Ellett

Chubby Chico, LLC Agreement

Non-Exclusive Licensing Agreement

Chubby Chico requires that at least 75 items are sold to hold the fundraiser. This obligates the cheer squad to at least \$600.00 with matching funds to the squad. All additional items sold will be profit to the group.

The Non-Exclusive licensing agreement allows Chubby Chico the use of pre-approved District logo and or trademark for this fundraiser only. There will be no charge to the Vendor with this agreement.

60. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and State Champs.com as internet ticket provider for the 2017-2018 Football Season. There is no cost to the District. K. Ellett

Agreement

The agreement between BAPS and State Champs.com will allow them to serve as the District's internet ticket provider for the 2017-2018 season.

61. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and The University of Tulsa providing TU students with clinical rotation experience in the District for athletic trainers. There is no cost to the District. K. Ellett

Agreement

Broken Arrow Public Schools will arrange clinical rotation experience for The University of Tulsa athletic training students at school sites.

62. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Dance Team Union, LLC; providing an opportunity for Tigettes to work the concession stands for the Regional Dance Competition to be held November 18, 2017. There is no cost to the District. K. Ellett

Agreement

The agreement between the District and Dance Team Union, LLC will provide the Tigettes the opportunity to work the concessions as a fundraiser. The use of the facilities at the BAHS has been approved by the Facilities Committee.

63. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and 5-STAR Students, providing website and mobile app access to aid in tracking and rewarding student behavior for the 2017-2018 school year. Total cost to the District is based upon student enrollment at each site and will be paid with site activity funds. J. Jedamski

Agreement and Quotes

To aide in the District goals of student engagement, the Broken Arrow High School, Broken Arrow Freshman Academy, Oneta Ridge and Sequoyah Middle Schools will use the 5-STAR Students program to award student points for positive behavior. The Agreement has been modified for BAPS, allowing other District sites to participate, should they choose to do so. Each site will be responsible for paying a portion of the invoice, which is based upon student count per site.

64. Accept and approve the NEW Memorandum of Understanding between Broken Arrow Public Schools and the United States Air Force JROTC Program, providing a Marksmanship Program for the 2017-2018 school year. There is no cost to the District. C. Welborn

Memorandum of Understanding

The memorandum of understanding between the District and United States Air Force JROTC outlines the program expectations and safety standards the District must comply with to offer a marksmanship program through the Air Force.

65. Accept and approve the NEW agreement between Broken Arrow Public Schools and Blue Ribbon Products for reserving product for a brochure fundraiser for the Band. There is no cost to the District. Dr. Dale

Agreement

The reservation agreement between the District and Blue Ribbon Products reserves products for a brochure sales fundraiser for the High School band program.

G) Technology Services

66. Accept and approve an AMENDMENT to the existing agreement between Broken Arrow Public Schools and PowerSchool Group LLC., for the purchase of PowerSchool Registration Signature for the purpose on online enrollment. Total cost to the District will not exceed \$49,999.00 to be paid from Technology Bond. D. Renz

66. Accept and approve an AMENDMENT to the existing agreement between Broken Arrow Public Schools and PowerSchool Group LLC., for the purchase of PowerSchool Registration Signature for the purpose on online enrollment. Total cost to the District will not exceed \$49,999.00 to be paid from Technology Bond. D. Renz

67. Accept and approve the AMENDMENT between Broken Arrow Public Schools and Cox Business. The additional cost to the District per month will be \$395.22 from General Fund. B. Stout

Cox Business Amendment

The District is implementing new VIOP Phone Systems in several locations this summer, Central on Main Administration, Sequoyah Middle School, new addition to the High School, and Maintenance and Transportation facilities. The Maintenance and Transportation building will require we add a Business VoiceManager Primary Rate Interface (PRI), which will be used for that facility and help with the distribution of other District sites. The District will now have a total of 6 PRI's.

H) Business Services

68. Accept and approve the requested fundraisers for the Activity Funds. D. Dollahon
Fundraising requests for the Activity Funds

In compliance with Board of Education policy, Fundraising Projects for Student Activity Groups, the attached activity group fundraisers are submitted for your review. The principal has approved these fundraising activities and established that a need does exist for additional funds for the operation of these student activity organizations.

Item 68 was moved from General Consent to Action Item Business Services for discussion.

69. Accept and approve the transfers within the Activity Funds. D. Dollahon
Activity Fund Transfer Requests

In order to maintain a more complete audit record, Board of Education regulations have been established requiring that transfers between accounts within school activity funds be reviewed and authorized by the Board of Education.

The approval process requires that the building principal submit a document indicating the two accounts affected, unencumbered balance, and amount for which transfer action is requested. The document becomes a record for the school auditor to use in the review of transactions during the year.

In compliance with Board of Education policy, requests for transfer of funds within activity fund accounts have been submitted for consideration.

70. Accept and approve the Activity Fund Guidelines. D. Dollahon
Activity Fund Guidelines

Board of Education policy states: "The board of education, at the beginning of each fiscal year and as needed during each fiscal year, shall approve all school activity sub-accounts, all sub-account fund-raising activities and all purposes for which the monies collected in each sub-account can be expended." Guidelines have been compiled containing every sub-account of each school activity fund, along with their proposed sources of revenue and purposes for which funds may be expended. The changes on the guidelines are in red. Red items are additions or changes, red items with a strikethrough are deleted.

71. Accept and approve the Investment of funds as presented. D. Dollahon

Three (3) items below concerning investment of funds need to be approved by the Board annually: The Board of Education authorizes the school district treasurer to invest the designated school district surplus accounts for the 2017-2018 fiscal year through maintenance of existing investments, renewal of investments and/or new investments as required.

The Board of Education designates that, during the 2017-2018 fiscal year, interest earnings from investments of the Sinking Fund and Bond Fund accounts be deposited into the school district General Fund.

The Board of Education designates that interest earnings accumulated from the investment of un-apportioned taxes by the county treasurer for the Building Fund and the Sinking Fund be deposited into the school district General Fund during the 2017-2018 fiscal year.

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

End of General Consent Agenda Items 14 through 71

11.0 Superintendent & Board of Education Communications

72. Discussion, motion, and vote on motion to approve or disapprove the 2018 Board Meeting Dates as listed.

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

73. Discussion, motion, and vote on motion to approve or disapprove the 2017-2018 Subcommittee *dates and times*. ***When the board approved the agenda, they voted to remove the words "Dates and Times" from the motion.***

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

12.0 Human Resources

74. Discussion, motion, and vote on motion to approve or disapprove the proposed salary scales for Administrative Staff for the 2017-18 fiscal year. L. Tiger

Administrative Salary Schedule

The attached proposed 2017/18 salary schedule for Administrative Staff (excluding the Superintendent) has been increased by 1.5%. With adding an additional principal position for Timber Ridge, and an assistant principal for Sequoyah to accommodate growth, as well as this step increase, the result is still a \$137,016 base salary decrease due to the cuts in administrative positions during the 2016-17 school year.

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

75. Discussion, motion, and vote on motion to approve or disapprove the proposed salary scales for 12-Month Non-Administrative Staff for the 2017-18 fiscal year. L. Tiger

12-Month Non-Administrative Salary Schedule

The attached proposed 2017/18 Non-Administrative salary schedule has been reformatted to mirror the support scale and now has an index that lists titles. Some salaries will be adjusted slightly higher than the 1.5% one-time only to fit the scale. A step will be a base salary increase of \$44,567.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

76. Discussion, motion, and vote on motion to approve or disapprove the proposed salary scales for Support Staff for the 2017-18 fiscal year. L. Tiger

Support Salary Schedule

The attached proposed 2017/18 Support Staff scale step will be a base salary increase of \$250,978.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

13.0 Operations Services

77. Discussion, motion, and vote on motion to approve or disapprove commodity processing from the following companies and for the following items: Tyson in the amount of \$179,709.00; JTM in the amount of \$15,056.00; Advance/Pierre Beef in the amount of \$48,476.00, Pork in the amount of \$9,744.00, Chicken in the amount of \$20,280.00; Integrated Beef in the amount of \$71,567.00; Asian Food Solutions Chicken in the amount of \$181,421.00; totaling \$526,253.00 in processing fees. D. Blackburn

Commodity Processing Costs

\$654,200.06 was received in USDA commodities. \$250,000.00 was used for Department of Defense fresh fruits and vegetables. \$308,267.00 was used for processing chicken, beef and pork. The remainder was used on brown box fruits and vegetables.

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

14.0 Technology Services

78. Discussion, motion, and vote on motion to approve or disapprove the purchase of Smart Interactive Boards between Broken Arrow Public Schools and Piraino Consulting, Inc. Total cost to the District is \$178,471.59 with Bond Funds. B. Stout

Bid Tab for Bid No: B17-11

The Technology Department submitted a Request for Proposal (RFP) on the purchase of Smart Interactive Boards to be installed at our new elementary Timber Ridge. The RFP, also included software licensing to upgrade all District smart boards software.

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

15.0 Business Services

68. Accept and approve the requested fundraisers for the Activity Funds. D. Dollahon

Fundraising requests for the Activity Funds

In compliance with Board of Education policy, Fundraising Projects for Student Activity Groups, the attached activity group fundraisers are submitted for your review. The principal has approved these fundraising activities and established that a need does exist for additional funds for the operation of these student activity organizations.

The board voted to move this item from General Consent to the beginning of Business Services in order to discuss the item.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

79. Presentation and discussion of the monthly financial reports through May 31, 2017. N. Eneff

Expenditures by Project

Expenditures by Function and Object

Cash Flow Analysis

Revenue Summary Report

Monthly Financial Presentation

The Monthly Financial reports showing the Expenditures year-to-date by Project for all funds; the Expenditures year-to-date by Function and Objects for the General Fund, Building Fund, and the Child Nutrition Fund; the Revenue Summary report; the Monthly Financial Summary and the Cash Flow Analysis year-to-date with the projected fund balance and the comparison of current year versus previous year.

Information Only

80. Discussion, motion, and vote on motion to approve or disapprove the proposed 2017-18 budget reductions. N. Eneff

Budget reduction spreadsheet

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

81. Presentation and discussion of the Treasurer's Reports for May 2017. D. Dollahon

Cash Balance Report

Investment Report

Fund Security and Deposit Summary

Cash Balance Comparison

Attached are the monthly Treasurer's Reports for May 2017
Information Only

82. Presentation and discussion of the Activity Fund Reports for May 2017. D. Dollahon

Activity Funds Summary

Monthly Activity Fund Summary

Information Only

83. Discussion, motion, and vote on motion to approve or disapprove fund transfer to Timber Ridge Activity Fund. D. Dollahon

Start-up funds are needed for the Timber Ridge Activity Fund. This is a request for approval to transfer \$4,850.00 to the Timber Ridge Activity Fund from the Administrative Office Activity Fund Coke sub-account.

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

84. Discussion, motion, and vote on motion to approve or disapprove the Change Order Reports for All Funds for the 2016-2017 fiscal year. C. Metevelis

6-26-2017 Change Order Report

Attached are the Change Orders totaling (\$1,170,314.21) to the General, Building, Child Nutrition, Gift, Workers' Compensation and Bond Funds for June 1, 2017 through June 21, 2017, for the 2016-2017 fiscal year funds.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

85. Discussion, motion, and vote on motion to approve or disapprove the Encumbrance Reports for All Funds for the 2016-2017 fiscal year. The encumbrance reports are available for review 24 hours in advance of this meeting at the first floor reception desk in the Education Service Center located at 701 S Main Street, Broken Arrow, OK. C. Metevelis

6-26-2017 Encumbrance Report

Attached are the Encumbrance Orders totaling \$201,276.85 for the General, Building, Child Nutrition, Workers' Compensation, Bond and Gift Funds for June 1, 2017, to June 22, 2017, from the 2016-2017 fiscal year funds.

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

86. Discussion, motion, and vote on motion to approve or disapprove the Encumbrance Reports for All Funds for the 2017-2018 fiscal year. The encumbrance reports are available for review 24 hours in advance of this meeting at the first floor reception desk in the Education Service Center located at 701 S Main Street, Broken Arrow, OK. C. Metevelis

7-1-2017 Encumbrance Report

Attached are the Encumbrance Orders totaling \$27,737,607.66 for the General, Building, Child Nutrition, Workers' Compensation, Bond and Gift Funds effective July 1, 2017, from the 2017-2018 fiscal year funds.

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

16.0 New Business

87. Consideration and possible action of any matter not known about or which could not have been reasonably foreseen prior to the time of preparation of the agenda for the regularly scheduled meeting.

No New Business

17.0 Executive Session

88. Discussion, motion, and vote on motion to approve or disapprove moving into executive session to discuss the evaluation and employment of Janet Dunlop, Superintendent, pursuant to Oklahoma Statute 25, section 307 (B)(1) of the Oklahoma Open Meeting Act.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

18.0 Return to Open Session

89. Discussion, motion and vote on motion to acknowledge that the Board has returned to open session.

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

90. Statement of executive session minutes by Board Clerk.

The Board of Education and Dr. Janet Dunlop entered into executive session at 6:46 pm to discuss the evaluation and employment of Janet Dunlop, Superintendent, pursuant to Oklahoma Statute 25, section 307 (B)(1) of the Oklahoma Open Meeting Act.

At 7:40 pm, Dr. Janet Dunlop exited the Executive Session.

The Board of Education returned to Open Session at 7:52 pm. This constitutes the minutes of the Executive Session.

Jerry Denton, Board Clerk

19.0 Adjourn

91. Adjournment.

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

*Respectfully submitted,
Karen Steitz, Minutes Clerk*