



MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION
BROKEN ARROW PUBLIC SCHOOLS
Monday, September 11, 2017 (6:00 PM)

The meeting of the Board of Education of Broken Arrow Public Schools, Broken Arrow, Oklahoma, was called to order at the Education Service Center Board Room at 701 S. Main Street, Broken Arrow, Oklahoma by Board Vice-President Cheryl Kelly.

1.0 Call to Order

1. Call to order (Except for item #1, any agenda item may be considered and acted on in any order).

ROLL CALL

BOARD MEMBERS:

Steve Allen

Jerry Denton

Steve Majors

ABSENT BOARD MEMBERS:

Cheryl Kelly

Dr. Theresa Williamson

ALSO IN ATTENDANCE:

Dr. Janet Dunlop

Chuck Perry

Karla Dyess

Michelle Bergwall

Lori Tiger

Natalie Eneff

Ben Stout

Administrators

Members of the Public

2.0 Moment of Silence

2. Statement by Board Clerk, Jerry Denton: "As we begin this meeting, let us pause for a 60 second moment of silence to reflect, meditate, pray or engage in other silent activity."

3.0 Pledge

3. The Pledge of Allegiance will be led by JROTC cadets Elvin Hardwick and Dylan Huffman and Col. G., JROTC Instructor.

The unit is fully funded by the Air Force one year earlier than expected.

4.0 Formal Adoption of Agenda

4. Formal adoption of agenda.

Recommendation: Approve

ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Steve Majors) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 3

Nay: 0.

The motion Carried. 3 – 0

5.0 Minutes

5. Discussion, motion and vote on motion to approve or disapprove the August 14, 2017 Regular Board Meeting Minutes, which may be approved as presented or approved following modifications.

8.14.2017 Regular Board Meeting Minutes

Recommendation: Approve

ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Steve Majors) Seconded to approve the ORIGINAL motion 'Approve'.

Upon a roll call vote being taken, the vote was:

Aye: 3

Nay: 0

The motion Carried 3 – 0

6.0 Summary of Awards & Achievements

6. Presentation and recognition of the State Superintendent Award for Career Technology Education.
D. Blackburn

Since its inception in 1994, an award has been presented by the State Superintendent of Public Instruction for outstanding achievement in the delivery of career and technology education in comprehensive schools. Schools that have been selected offer high quality career and technology programs, but also have met other criteria, including showing evidence of integrating academic and career and technology instruction, offering appropriate career guidance and working to implement a comprehensive student success system.

Recommendation: Information Only

7. Presentation and recognition of Lynn Wood Elementary for its success in reading achievement over the past three years. J. Peterson

Impact Tulsa Data Sheet

Based on the spring 2018 third-grade reading OCCT exam, Lynn Wood's reading achievement ranked in the 96th percentile out of all 107 Tulsa area elementary schools accounting for the more diverse and higher Free/Reduced Lunch eligible population that they serve. (You can see the comparative school rankings on the fifth page of the attachment.) The analysis for the spring 2015 third-grade exam shows Lynn Wood's achievement ranked in the 90th percentile based on a similar analysis conducted in the spring of 2016.

Recommendation: Information Only

8. Recognition of Ms. Donna Gradel as the recipient of the Presidential Innovation Award for Environmental Educators. L. Burns

Recommendation: Information Only

7.0 Donation

9. Discussion, motion and vote on motion to approve or disapprove a donation from Jason Whorton and Mike Guillen, the Bike Club of Tulsa, of twenty (20) 24-inch geared bicycles, accompanying equipment, and riding curriculum to Rhoades Elementary. The value of the materials is approximately \$4,000.00. There is no cost to the District. L. Crawley

The Bike Club of Tulsa is making this donation to help start a Bike Club at Rhoades Elementary, and hopefully use this as a model to start in other Broken Arrow Schools. Currently, Bike Club is present in fourteen Tulsa area schools serving nearly three hundred students.

Bike Club kicks-off each year in late September and runs for approximately 25-30 weeks, finishing in early May. In the fall, students and adult volunteers meet weekly after school to ride bikes and work on cycling skills, life skills (confidence, respect, following rules, etc.) and other activities (for instance, STEM learning). The spring semester is focused more on off-campus rides and experiences — for example, students may ride to a fire station, museum, park, restaurant or other nearby place of interest.

Donated items include:

20 – 24 inch geared bicycles

20 – Helmets

20 – Safety Vests

20 – Water Bottles and cages

Drill Supplies

Tulsa Bike Club Safety Curriculum

Classroom STEM Curriculum

Recommendation: Approve

ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Steve Majors) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 3

Nay: 0.

The motion Carried. 3 – 0

8.0 Comments From The Public

10. Members of the public are permitted to address the Board on matters of immediate concern within the jurisdiction of the Board. A written request form must be submitted to the Minute Clerk prior to the beginning of the Board meeting. There is a twenty-minute time limit established for the "Citizens' Comments" section of the agenda, with individual speakers limited to a maximum of three (3) minutes regardless of the number of topics addressed. Individual speakers addressing agenda items will be limited to a total of five (5) minutes, regardless of the number of agenda items addressed.

Form A

Form B

COMMENTS CONCERNING ITEMS NOT ON THE AGENDA

- The "Citizens' Comments" portion of the agenda will be reserved for comments concerning issues not otherwise appearing on an agenda and is limited to a twenty-minute maximum.
- This portion of the agenda is reserved to provide citizens an opportunity to address the Board of Education on issues affecting the District and is not intended to provide a forum for commercial, political or similar topics.
- When groups or organizations desire to address the Board under the "Citizens' Comments" a single spokesperson should be selected to avoid repetitious information.
- The Board will not dialogue with speakers about non-agenda items. Doing so is a violation of the Open Meeting Law. After the meeting, the Superintendent or designee will attempt to contact the individuals who speak to the board to provide answers or resolve any issues/concerns in a timely manner, and report to the board how each issue was addressed.
- Speakers will be called in the order in which they signed to speak.

- Each individual will be allowed to speak for a total time limit of three (3) minutes for non-agenda items, regardless of the number of topics on which the individual requests to speak.

COMMENTS CONCERNING AGENDA ITEMS

- Individuals requesting to speak on an agenda item will be permitted to do so prior to the item being addressed by the Board.
- Speakers will be called in the order in which they signed to speak.
- The Board may choose to ask questions or dialogue with a speaker about the agenda item at the conclusion of their remarks. After the meeting, the Superintendent or designee will attempt to contact the individuals who spoke to the board to provide answers or resolve any issues/concerns in a timely manner, and report to the board how each issue was addressed.
- A total time limit of five (5) minutes will apply to each speaker for comments pertaining to agenda items. Interaction of the Board with the speaker will not be counted as part of the five minute total.

REQUEST TO SPEAK FORMS

- A "Request to Speak" form must be submitted for each topic.
- There are two "Request to Speak" forms; one for agenda items and the other for non-agenda items. Both are available on the district website or in the Board room prior to the meeting.
- Individuals wishing to comment on either an agenda or non-agenda item during the Board meeting must personally sign and submit the appropriate completed Request to Speak form and provide it to the Minute Clerk prior to the start of the Board meeting in which they are going to speak.
- By completing and signing the appropriate form, the speaker is verifying that the instructions have been read and understood.
- Speakers are encouraged to provide the Board with a written outline of their comments before the meeting begins and to indicate on the form if they are speaking on their own behalf or on behalf of a group. The speaker should also note on the form whether they support or oppose (as applicable) an item.

9.0 Reports to the Board

11. Presentation and discussion of the Strategic Plan updates. Dr. Dunlop
Recommendation: Information Only

12. Presentation and discussion of the Quarterly Construction Report. B. Tolomeo

Due to technical difficulties, this item was unable to be presented. It was tabled until the October 9, 2017, Regular Board Meeting.

General Consent Agenda Items 13 through 70

10.0 Approve or Disapprove General Consent Agenda Items

A) Superintendent

13. Accept and approve the NEW agreement between Broken Arrow Public Schools and OSSBA for Leadership training on September 18, 2017. Total cost to the District is \$500.00 and will be paid with Board General Funds. Dr. Dunlop

OSSBA Training Agreement

The agreement between the District and OSSBA allows for Leadership training on September 18, 2017.

B) Administrative Services

14. Accept and approve the attached new employment, employment revisions and employment separations for certified staff. L. Tiger
Certified Board Report

15. Accept and approve the attached new employment, employment revisions and employment separations for support staff. L. Tiger
Support Board Report

C) Operations Services

16. Accept and approve the NEW Agreement between Broken Arrow Public Schools and Petroleum Marketers Equipment Company, providing repair and maintenance of the fuel dispensers and related equipment for the Transportation Department. Total cost to the District is based on the damage per the guidelines of the contract pricing and will be paid with General Funds. J. McNabb
Agreement

Petroleum Marketers Equipment Company will provide repair and maintenance on fuel equipment, dispensers, filters, hoses, and nozzles. Petroleum Marketers will also make recommendations to keep the equipment in good working order.

D) Instructional Services

17. Accept and approve the RENEWAL agreement between AFJROTC and Broken Arrow Public Schools. It was announced recently that the program will be fully funded by the Air Force at no cost to the District. M. Coates
Agreement

The agreement includes the Air Force providing funding support for cadet uniforms, their portion of the Minimum Instructor pay and a modest unit/ cadet stipend.

18. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Tulsa Tech, providing students from BAHS the opportunity to participate in the Tulsa Tech Aerospace Academy Program (TTAA). Total cost to the District is \$1,750.00 per participant and will be paid from the secondary instructional budget. M. Coates
Agreement

Broken Arrow Public Schools will pay Tulsa Tech \$1,750.00 for each student accepted into the aerospace academy program for which BAPS currently has six (6) students interested. The per student cost covers transportation, books and class materials, online access fees and daily meal vouchers. The goal of the aerospace academy program is to prepare students for the world of work by providing an opportunity to earn a high school diploma and to obtain occupational training and employ-ability skills with an emphasis on the aerospace job cluster. This is accomplished through a cooperative agreement with Tulsa Tech.

19. Accept and approve the NEW agreement between Broken Arrow Public Schools and transferring districts for a charge of \$10.00 a day per student by BAPS upon transfer of student in the District's MHP Program, (Mentoring Healthy Parents). M. Coates
Superintendent Letter

Contract of Financial Responsibility

School districts sending students to MHP will be invoiced by BAPS at the rate of \$10.00 per day to offset the expenditures by BAPS for the Mentoring Healthy Parents program.

20. Accept and approve the NEW grant application with EVERFI, Inc., providing an online underage drinking/alcohol abuse prevention program to high school students. There is no cost to the District.

Dr. Coates

Grant Application

21. Accept and approve the NEW agreements between Broken Arrow Public Schools and McDonald's allowing Arrow Springs ECC staff to participate in McTeacher Nights scheduled for October 6, 2017 and February 1, 2018. There is no cost to the District. K. Dyess

October 6, 2017

February 1, 2018

The McDonald's Restaurant at 101st and Elm in Broken Arrow, will host the Arrow Springs ECC McTeacher Nights scheduled for October 6, 2017 and February 1, 2018. Staff members will work behind the counter and in the lobby of the restaurant between the hours of 5:00 and 7:00 p.m. McDonald's will donate 20% of all sales during the event to the ECC.

22. Accept and approve the attendance of Jennifer Peterson and Erin Cambern to the Comprehension Literacy Summit funded by Scholastic, on October 8 - 10, 2017, in Dallas, Texas. The only cost the District may incur will be for incidental expenses that should not exceed \$300.00 and will be paid with

Instruction Funds. K. Dyess

Out-of-State Forms

The Comprehension Literacy Summit offers professional learning, balanced literacy and family and community engagement. Attendees will engage in expert led discussions, participate in literacy planning and network with peers.

23. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Patsy Powell, Native American caterer for JOM meetings and events for the 2017-2018 school year. Total cost not to exceed \$5,000.00 and will be paid with the JOM Grant. R. Pawpa

Agreement

Patsy Powell is a Native American Caterer who specializes in traditional foods. Previously she provided meals at several events during the 2016-17 school year. The JOM Grant provides family events and meals for BA JOM students as a method to bring culture and enrich a sense of community to the Native American students and their families.

24. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Tulsa Public Schools for the 2017-2018 school year, providing a self-contained Deaf Education program for a BAPS student. Total cost to the District is \$13,836.45 and will be paid from general funds. D. Oxford

Agreement

The parents of a BAPS student have requested a self-contained Deaf Education program for their child. The resident district (BAPS) will pay the receiving district (TPS) the sum of \$13,836.45 at the end of the 2017-2018 school year.

25. Accept and approve the RENEWAL, second of a three-year agreement, between Broken Arrow Public Schools and ORU School of Nursing, providing ORU nursing students an opportunity to complete clinical rotations at District school sites. There is no cost to the District. D. Blackburn

ORU Clinical Rotation Agreement - year two

The agreement between the District and ORU allows nursing students an opportunity to complete clinical rotations at District school sites.

26. Accept and approve NEW 12-month agreement between Broken Arrow Public School and ELLevation. The cost to the district for the first year will be \$30,175.00 and will be paid from Title III Funds and Immigrant Funds. J. Brassfield

Agreement

Statement of Work

The Federal Program department is asking that Broken Arrow Public Schools purchase ELLevation for our ELL and classroom teachers and students. ELLevation offers educators a detailed look at English Learners. Using ELLevation, educators can review a student's proficiency level, accommodations and more, and monitor current, reclassified, and exited students. All of the student's information is in one place, available anytime or anywhere.

The Selection Process

Committee made up of 10 educators (ELL teachers, classroom teachers, federal program dept., assistant superintendent, executive director of assessment/ federal programs, technology) met to listen to an ELLevation presenter and attend a question and answer session.

After visiting with committee members they all feel ELLevation will help with communication and serve our students in a faster and more efficient way.

Reviewed surrounding districts that used ELLevation: Tulsa, Jenks, Union, Owasso, Bixby, Sapulpa, Bartlesville, etc. Visited with other districts to ensure the program is worth the money and time.

Collaborate and strategies will be piloted at Timber Ridge and then rolled out to the district in 2018-19.

E) Student Services

27. Accept and approve the NEW agreement between Broken Arrow Public Schools and Gardner Edgerton High School, wrestling tournament, on December 2, 2017, in Gardner, Kansas. Cost to the District is \$150.00 entry fee, to be paid with Fund 61, Project 992. K. Ellett

Agreement

The agreement between the District and Gardner Edgerton High School allows the opportunity for the wrestling team to compete and hone their skills.

28. Accept and approve the Varsity Wrestling team to travel to and compete in the Ironman Tournament in Cuyahoga Falls, Ohio, December 7 - 10, 2017. Cost is approximately \$500.00 per student to be paid with Booster Club Funds. K. Ellett

Student Out-of-State/ Overnight Activity Form

This is an annual event in which the wrestling team attends and competes. It provides exposure of Broken Arrow and offers great experience for the wrestlers.

29. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Ruth Kelly Studios, providing exclusive photography for the Athletic Department as seen on Attachment A. There is no cost to the District. K. Ellett

Agreement

The statement of agreement between Broken Arrow Public Schools' Athletic Department and Ruth Kelly allows for exclusive photography for the Athletic Department.

30. Accept and approve the Varsity Tigettes traveling to Orlando, Florida, February 14-19, 2018, for competition in the DTU Nationals. Cost is approximately \$975.00 per student, and will be paid with Booster Club Funds. M. Knight

Activity Request Form

The Varsity Tigettes would like approval to attend the DTU Nationals, (Dance Team Union), in Orlando, Florida. Competition will be held February 14-19, 2018.

31. Accept and approve the NEW Non-Profit Group Contract between Broken Arrow Tigettes Booster Club members and Oktoberfest for concession areas on October 19-23, 2017, at River West Festival Park. Proceeds earned will benefit the Broken Arrow High School Tigette program. There is no cost to the District. M. Knight

Agreement

The agreement between the District for the Tigette Booster Club program and Oktoberfest, will allow the Booster Club members to staff the concession stands at Tulsa's annual Oktoberfest event, October 19-23, 2017, as a fundraiser. BA students will not participate in this event.

32. Accept and approve the NEW agreement between Broken Arrow Public Schools and MTI Production for a license for an amateur production of Mary Poppins to be performed by the high school Drama Department. Total cost to the District is approximately \$7,000.00 and will be paid with Instructional Fund 155. Dr. Dale

Agreement

The cost for four performances is \$5,420.00. Additional materials include Logo Pack digital, RehearsScore, Video License and incidentals totaling approximately \$1,045.00. A deposit of \$400.00 is requested in advance to process licenses. The high school drama students will perform Mary Poppins April 12-15, 2018.

33. Accept and approve the NEW agreement between Broken Arrow Public Schools and Dave Glyde, providing judging services for the Broken Arrow Invitational Marching Contest, October 7, 2017. Total cost to the District is \$750.00, to be paid with Pride Activity Funds. Dr. Dale

Agreement

34. Accept and approve the NEW agreement between Broken Arrow Public Schools and Lee Carlson, providing judging services for the Broken Arrow Invitational Marching Contest, October 7, 2017. Total cost to the District is \$750.00, to be paid with Pride Activity Funds. Dr. Dale

Agreement

35. Accept and approve the NEW agreement between Broken Arrow Public Schools and Kyle Miller, providing judging services for the Broken Arrow Invitational Marching Contest, October 7, 2017. Total cost to the District is \$750.00, to be paid with Pride Activity Funds. Dr. Dale

Agreement

36. Accept and approve the NEW agreement between Broken Arrow Public Schools and Frank Miller, providing judging services for the Broken Arrow Invitational Marching Contest, October 7, 2017. Total cost to the District is \$750.00, to be paid with Pride Activity Funds. Dr. Dale

Agreement

37. Accept and approve the NEW agreement between Broken Arrow Public Schools and Jeremy Earnhart, providing judging services for the Broken Arrow Invitational Marching Contest, October 7, 2017. Total cost to the District is \$750.00, to be paid with Pride Activity Funds. Dr. Dale

Agreement

38. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Timothy Clay Jackson, for band consultation, October, 2017 through April 2018, for the Broken Arrow Indoor Percussion group. Total cost is \$3,700.00 to be paid with Activity Funds. Dr. Dale

Agreement

39. Accept and approve the NEW agreement between Broken Arrow Public Schools and Travis Cross, providing judging services for the Broken Arrow Invitational Marching Contest, October 7, 2017. Total cost to the District is \$1,250.00, to be paid with Pride Activity Funds. Dr. Dale

Agreement

Travis Cross will provide judging and clinician services for the Broken Arrow Invitational Marching Contest.

40. Accept and approve the NEW agreement between Broken Arrow Public Schools and Don Hill, providing judging services for the Broken Arrow Invitational Marching Contest, October 7, 2017. Total cost to the District is \$750.00, to be paid with Pride Activity Funds. Dr. Dale

Agreement

41. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Burns Tours, LLC., for travel arrangements to St. Louis, Missouri, Super Regional and Indianapolis, Indiana, BOA Grand Nationals, for band competitions. Cost is not to exceed \$1,400.00 per student and will be paid with Activity Funds. Dr. Dale

Agreement

The agreement is for travel agent services for the Pride - student and staff travel, to St. Louis, Missouri, October 20-22, 2017 and Indianapolis, Indiana, November 8-11, 2017. Service includes transportation, meals, hotel, rehearsal venues and other arrangements as directed by Mr. Davis.

42. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Burns Travel, LLC., for travel arrangements for judges for the Broken Arrow Invitational event, October 7, 2017. The cost is not to exceed \$5,000.00 and will be paid with Activity Funds. Dr. Dale

Agreement

The agreement is for travel agent services for judges to travel to Broken Arrow for the marching band event, October 7, 2017. Services include hotel and airfare for each judge.

43. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Wunderpit Music for band consultation for the Pride. The cost is \$4,000.00 and will be paid with Instructional Funds. Dr. Dale

Agreement

44. Accept and approve the NEW agreement between Broken Arrow Public Schools and Michael Richman, as band consultant for the Pride. The cost to the District is \$450.00 and will be paid with Activity Funds. Dr. Dale

Agreement

Consultation services were in August, 2017. Payment to be made in September, 2017.

45. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Timothy Fairbanks, providing consulting services for the Broken Arrow Indoor Percussion Group. Total cost to the District is \$5,700.00 all-inclusive and will be paid with Activity Funds. Dr. Dale

Agreement

46. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Wunderpit Music for band consultation for the Broken Arrow Indoor Percussion group. Cost to the District is \$5,000.00 and will be paid with Activity Funds. Dr. Dale

Agreement

47. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Michael D. Bingham, providing band consultation for the Pride. Cost is \$1,000.00 and will be paid with Activity Funds. Dr. Dale
Agreement

This item was inadvertently left off the agenda for presentation to the board. Mr. Bingham provided services in July, 2017. Payment to the vendor will be made upon board approval.

48. Accept and approve the NEW agreement between Broken Arrow Public Schools and Expo Square for use of their facility for an indoor rehearsal for the Pride on November 7, 2017. There is no cost to the District. Dr. Dale
Agreement

This agreement will allow the Pride of Broken Arrow to use the Expo Square facility for an indoor rehearsal.

49. Accept and approve the NEW agreement between Broken Arrow Public Schools and Dramatic Publishing for the high school production of "The Yellow Boat" scheduled for October 9-10, 2017. Total cost to the District is \$158.65 and will be paid with Instructional Fund 155. Dr. Dale
Agreement

The high school drama department would like approval to contract with Dramatic Publishing for the production of the fall one-act play "The Yellow Boat". The dates of the performance are October 9-10, 2017.

50. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Ben Eklund, providing professional choreography services for the BAHS choir, September 28-October 4, 2017. Total cost to the District is \$15,000.00 and will be paid with Choir Activity Funds. Dr. Dale
Agreement

The Broken Arrow High School choir would like to contract with Ben Eklund for professional choreography services for September 28 - October 4, 2017.

51. Accept and approve the NEW agreement between Broken Arrow Public Schools and Jimmy Myatt, providing choir consulting services, September 28 through October 4, 2017, for the BAHS Choir. Total cost to the District is \$500.00 and will be paid with Choir Activity Funds. Dr. Dale
Agreement

52. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Dan Wootton, providing choir consultation services for the BAHS choir, in the fall of 2017. Total cost to the District is \$7,000.00 and will be paid with Choir Activity Funds. Dr. Dale
Agreement

53. Accept and approve the NEW agreement between Broken Arrow Public Schools and Party Pro, to provide staging for the state Student Council Convention, in November, 2017. Cost to the District is \$990.70 and will be paid from Student Activities 809. J. Jedamski
Agreement

54. Accept and approve the NEW agreement between Broken Arrow Public Schools and Bad Wolf Ops, providing Laser Tag for the State Student Council Convention on November 11, 2017. Total cost to the District is \$349.00.00 and will be paid with Student Council Fund 934. J. Jedamski
Bad Wolf Ops Quote

Bad Wolf Ops will provide Laser Tag for the State Student Council Convention event scheduled at the BAHS on November 11, 2017.

55. Accept and approve the NEW agreement between Broken Arrow Public Schools and Real Inspirations, Inc., providing a speaker for the Student Council State Convention in November, 2017. The total cost to the District is \$3,400.00 and will be paid with Student Activities Funds. J. Jedamski
Agreement

Keith Hawkins, with Real Inspirations, Inc., will be the keynote speaker for the OASC State Student Council Convention held at BAHS, November 11, 2017.

56. Accept and approve the NEW agreement between Frog Street and Broken Arrow Public Schools to provide two Travis and Presley assemblies for district first graders as a part of the Tiger Challenge initiative. The cost is \$5,200.00 and will be paid from the General Fund. J. Jedamski
Agreement

57. Accept and approve the NEW agreement between Broken Arrow Public Schools and Hypnosis with Mike, LLC, providing entertainment for students attending the OASC State Student Council Convention in November, 2017. Total cost to the District is \$1,995.00 and will be paid with Activity Funds. J. Jedamski

Agreement

The statement of agreement between the District and Hypnosis with Mike, LLC will provide entertainment for students participating in the OASC State Student Council Convention in November, 2017.

58. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Josten's, providing graduation services for the 2017-2018 school year. There is no cost to the District. J. Jedamski
Agreement

The statement of agreement between the District and Josten's provides graduation services for the 2017-2018 school year.

60. Accept and approve the donation of \$4,000.00 to Broken Arrow Public Schools from Bank of Oklahoma to help defray the cost of the back-to-school events. C. Perry

Bank of Oklahoma has generously donated \$4,000.00 to Broken Arrow Public Schools to defray the cost of purchasing t-shirts for District staff. Providing t-shirts as a gift to all staff is offered annually at the start of school.

F) Technology Services

61. Accept and approve the PURCHASE of 11 TVs for the expansion of rooms at Broken Arrow High School and Broken Arrow Freshman Academy. Total cost for the purchase will not exceed \$40,000.00 and will be paid with Technology Funds. B. Stout

Quotes

Three quotes were received to purchase TVs for the additional classrooms built at BAHS and BAFA.

G) Business Services

62. Accept and approve the transfers within the Activity Funds. D. Dollahon
Activity Fund Transfer Requests

In order to maintain a more complete audit record, Board of Education regulations have been established requiring that transfers between accounts within school activity funds be reviewed and authorized by the Board of Education.

The approval process requires that the building principal submit a document indicating the two accounts affected, unencumbered balance, and amount for which transfer action is requested. The document becomes a record for the school auditor to use in the review of transactions during the year.

In compliance with Board of Education policy, requests for transfer of funds within activity fund accounts have been submitted for consideration.

63. Accept and approve the requested fundraisers for the Activity Funds. D. Dollahon
Fundraising requests for the Activity Funds

In compliance with Board of Education policy, Fundraising Projects for Student Activity Groups, the attached activity group fundraiser is submitted for your review. The principal has approved this fundraising activity and established that a need does exist for additional funds for the operation of this student activity organization.

64. Accept and approve the changes to the Activity Fund Guidelines for Broken Arrow High School. D. Dollahon

The following student groups at Broken Arrow High School are requesting that "Tutoring" be added as an approved expenditure in their Guidelines:

Student Council – 934

Senior Board – 926

Junior Board – 874

National Honor Society – 897

General Account – 892

65. Accept and approve the NEW agreement between Broken Arrow Public Schools and Bankcard Merchant, providing the BAHS Fine Arts and Band Department the ability to take credit cards. There is no cost to the District. D. Dollahon
Agreement

66. Accept and approve the Treasurer's Reports for August 2017. D. Dollahon

Cash Balance Report

Investment Report

Fund Security and Deposit Summary

Cash Balance Comparison

Attached are the monthly Treasurer's Reports for August 2017.

67. Accept and approve the Activity Fund Reports for August 2017. D. Dollahon

Activity Funds Summary

Monthly Activity Fund Summary 8/31/17

68. Accept and approve the NEW agreement to provide additional annual software support for eight (8) added licenses between Broken Arrow Public Schools and ImageNet Consulting (Laserfiche) for the 2017-18 school year. Total cost to the District is \$1,760.00 and paid from the General Fund. C. Mitchem

Agreement

ImageNet Consulting (Laserfische) is the District's current vendor for document retention, retrieval and archiving. This additional support covers the additional licenses necessary for the new elementary and added employees. Laserfische is a complete enterprise content management software which allows the district to be virtually paperless in the area of finance. Base annual software was approved August, 2017 with five years paid in full through Bond Funds beginning with the 2017 fiscal year.

69. Accept and approve the Change Order Reports for All Funds for the 2017-2018 fiscal year. C. Metevelis

9-11-2017 Change Order Report

Attached are the Change Orders totaling (\$14,772.39) to the General, Building, Child Nutrition, Gift, Workers' Compensation and Bond Funds for August 10, 2017 through September 6, 2017, for the 2017-2018 fiscal year funds.

70. Accept and approve the Encumbrance Reports for All Funds for the 2017-2018 fiscal year. The encumbrance reports are available for review 24 hours in advance of this meeting at the first floor reception desk in the Education Service Center located at 701 S Main Street, Broken Arrow, OK. C. Metevelis

9-11-2017 Encumbrance Report

Attached are the Encumbrance Orders totaling \$552,246.03 for the General, Building, Child Nutrition, Workers' Compensation, Bond and Gift Funds effective August 10, 2017, through September 7, 2017 from the 2017-2018 fiscal year funds.

End of Consent Agenda Items 13 through 70

11.0 Operations Services

71. Discussion, motion and vote on motion to approve or disapprove the rejection of the HVAC bids received for the Kirkland Auditorium project. G. Moore
HVAC Bids for the Kirkland Auditorium project were opened at the ESC on August 7, 2017 at 11:00 am. Two bids were received. Both bids came in higher than the budget set. At this time recommendation is to reject all bids and re-bid the scope of work. All bidding was conducted pursuant to the Oklahoma Competitive Bidding Act.

Recommendation: Approve

ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Steve Majors) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 3

Nay: 0.

The motion Carried. 3 -0

12.0 Instructional Services

72. Presentation and discussion of the District selection of the new SAT for juniors beginning with the 2017-2018 school year. There is no cost to the district for administering the SAT to juniors. J. Brassfield
PowerPoint Presentation

Rationale

Broken Arrow Public Schools will be administering the SAT to all juniors as the high school state mandated tests. Students may also choose to use it as their College and Career Readiness test. Each district in the state has the opportunity to select between ACT and SAT for their college and career

assessment. Traditionally, Broken Arrow has given the ACT. Last year (2016-2017) was the first year a district could select one or the other; however, due to the late release, if districts switched to another vendor, they would have had only a few weeks prior to the test to prepare students and teachers. Broken Arrow made the decision to continue with ACT and conduct a more formal study for the 2017-2018 school year. After researching and visiting with both ACT and SAT the committee recommends SAT as Broken Arrow's college and career assessment. The SAT assessments are designed to:

- Measure the essential ingredients for college and career readiness and success, as shown by research
- Have a stronger connection to classroom learning
- Inspire productive practice

Recommendation: Information Only

13.0 Student Services

73. Discussion, motion and vote on motion for the Varsity Cheer Team to attend and compete in the National High School Cheerleading Championships, in Orlando, Florida, February 7-12, 2018. Cost is approximately \$1,200 per student to be funded by booster club fundraisers and parents. K. Ellett

Student Overnight and/or Out-of-State Activity Request forms

Attendance in the annual competition gives BAPS a chance to showcase and promote the talents of the cheer squad. Because of clerical error, this item was inadvertently left off of the agenda last month. Therefore, this student trip is being presented later than usual. Also, due to rising airline prices, flights had to be secured with an advance deposit, prior to Board approval.

Recommendation: Approve

ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Steve Majors) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 3

Nay: 0.

The motion Carried. 3 -0

14.0 Business Services

74. Presentation and discussion of the monthly financial reports through August 31, 2017. N. Eneff

Expenditures by Project

Expenditures by Function and Object

Cash Flow Analysis

Revenue Summary Report

Monthly Financial Presentation

The Monthly Financial reports showing the Expenditures year-to-date by Project for all funds; the Expenditures year-to-date by Function and Objects for the General Fund, Building Fund, and the Child Nutrition Fund; the Revenue Summary report; the Monthly Financial Summary and the Cash Flow Analysis year-to-date with the projected fund balance and the comparison of current year versus previous year.

Recommendation: Information Only

75. Discussion, motion, and vote on motion to approve or disapprove the Estimate of Needs for the 2017-18 school year. N. Eneff

Estimate of Needs

Exhibit Y

Publication Sheet

Attached is the Estimate of Needs for the 2017-18 fiscal year. The report reflects the financial transactions of the 2016-17 fiscal year to be able to establish the appropriations for the 2017-18 fiscal year.

Recommendation: Approve

ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Steve Majors) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 3

Nay: 0.

The motion Carried. 3 -0

76. Discussion, motion, and vote on motion to approve or disapprove the 2017-2018 operating budget as presented. N. Eneff

PowerPoint Presentation

2017-2018 Budget Book

The Annual Budget serves three purposes:

1. It is the financial plan for the District for the fiscal year
2. It is the management tool for the administrative staff and provides primary control to direct and limit expenditures
3. It represents planned fiscal activities of the District to the employees, students, and citizens of the District

Recommendation: Approve

ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Steve Majors) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 3

Nay: 0.

The motion Carried. 3 -0

77. Discussion, motion, and vote on motion to approve or disapprove the ratification of the Negotiated Agreement between the District and the Broken Arrow Education Association for the 2017-18 fiscal year. N. Eneff

Negotiated Agreement

The Negotiated Agreement was ratified by BAEA vote.

Recommendation: Approve

ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Steve Majors) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 3

Nay: 0.

The motion Carried. 3 -0

15.0 New Business

78. Consideration and possible action of any matter not known about or which could not have been reasonably foreseen prior to the time of preparation of the agenda for the regularly scheduled meeting.

No New Business

16.0 Adjourn

79. Adjournment.

Recommendation: Approve

ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Steve Majors) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 3

Nay: 0.

The motion Carried. 3 -0

Respectfully submitted by Debbie Hill, Assistant Board Minutes Clerk