



**MINUTES REGULAR MEETING OF THE BOARD OF EDUCATION  
BROKEN ARROW PUBLIC SCHOOLS  
Monday, June 5, 2017 (6:00 PM)**

The meeting of the Board of Education of Broken Arrow Public Schools, Broken Arrow, Oklahoma, was called to order at the Education Service Center Board Room at 701 S. Main Street, Broken Arrow, Oklahoma by Board Vice President Cheryl Kelly.

**1.0 Call to Order**

1. Call to order (Except for item #1, any agenda item may be considered and acted on in any order).  
***In the absence of Board President, Steve Allen, Ms. Cheryl Kelly, Vice-President, presided over the meeting.***

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS:

Cheryl Kelly  
Dr. Theresa Williamson  
Jerry Denton  
Steve Majors

ALSO IN ATTENDANCE:

Dr. Janet Dunlop  
Karla Dyess  
Dr. Margaret Coates  
Natalie Eneff  
Michelle Bergwall  
Lori Tiger  
Ben Stout  
Administrators  
Members of the Public  
Members of the Media

**2.0 Moment of Silence**

2. Statement by Board Vice President, Cheryl Kelly: "As we begin this meeting, let us pause for a 60 second moment of silence to reflect, meditate, pray or engage in other silent activity."

**3.0 Pledge**

3. The Pledge of Allegiance will be led by JROTC graduated senior Lena Shippet.

**4.0 Formal Adoption of Agenda**

4. Formal adoption of agenda.

***Ms. Cheryl Kelly noted that General Consent Agenda Item number 53 has a typo; it reads 2016 rather than 2017.***

Recommendation: Approve ORIGINAL - Motion

***Board Clerk, Jerry Denton, moved that the agenda be adopted with the change to Item number 53 (2016 to 2017).***

Member (Jerry Denton) Moved, Member (Steve Majors) Seconded to approve the AMENDED motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0

The motion Carried 4 – 0

### **5.0 Minutes**

5. Discussion, motion and vote on motion to approve or disapprove the May 8, 2017 Regular Board Meeting Minutes, which may be approved as presented or approved following modifications.

5.8.2017 Regular Board Meeting Minutes

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 3

Nay: 0

Abstain: 1      ***Mr. Steve Majors abstained because he was unable to attend the May 8, 2017 Board Meeting***

The motion Carried 3 – 0

### **6.0 Summary of Awards & Achievements**

6. Recognition and introduction of Kaylee Neighbors for being named winner of the Congressional Institute National Art Award and Reagan Ferguson for receiving Honorable Mention. Mr. Chambers and Dr. Dale

Kaylee Neighbors was named winner of the National Congressional Institute Art Award. Kaylee and her family will be recognized for this award at the Capital in Washington D.C. Kaylee's art will be on display at the Capital for the next year. Kaylee is a freshman student at BAFA. Reagan Ferguson is also being recognized for her art work and has received Honorable Mention!

7. Recognition and introduction of Lt Col Walter Gagajewski, Chief Davis and the JROTC students. They are one of three units across the US to be recognized by the US Air Force as a Distinguished Unit with Merit for 2016-2017. C. Welborn

8. Recognition and introduction of Broken Arrow Public Schools Special Olympics team for their hard work, perseverance and accomplishments. D. Renz and K. Fly

9. Recognition and introduction of the Broken Arrow Boys Soccer team for being named the 2017 State Championship. K. Ellett

10. Recognition and introduction of Greg Spencer and Jason Jedamski for accepting a \$25,000.00 award presented to the BAHS because they were named the "Most Spirited High School in the Nation" by Varsity Brands. G. Spencer and J. Jedamski

## 7.0 Donation

11. Discussion, motion, and vote on motion to approve or disapprove the donation of \$2,085.00 by Emma Schlais, President of the Centennial Middle School Parent Teacher Association (PTA) for the installation of a new basketball goal for the students at Centennial Middle School. There is no cost to the District. M. Bergwall

CMS PTA will donate \$2,085.00 for the installation of a new basketball goal. The Maintenance department will manage the project and the donation will be deposited into the Building Fund for the project.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0

The motion Carried 4 – 0

12. Discussion, motion, and vote on motion to approve or disapprove the \$15,000 donation to Country Lane Primary by the CLP PTA. J. Peterson

Country Lane Primary PTA held a readathon fundraiser in April. The purpose of the fundraiser was to encourage students to read and to raise funds to enable CLP to purchase a touch screen Chromebook for each kindergarten classroom, scooters, tricycles, a storage shed, and possibly additional DRA kits.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0

The motion Carried 4 – 0

## 8.0 Employment

13. Discussion, motion, and vote on motion to approve or disapprove the offer of employment to **Eric O'Brien** to serve as the Special Education Director of Secondary Education with such employment subject to a mutually acceptable and fully executed written contract of employment. J. Peterson

Resume

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0

The motion Carried 4 – 0

***Mr. O'Brien was unable to attend the meeting.***

14. Discussion, motion, and vote on motion to approve or disapprove the offer of employment to **Daylene Oxford** to serve as the Special Education Director of Elementary Education with such employment subject to a mutually acceptable and fully executed written contract of employment. J. Peterson

Resume

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0

The motion Carried 4 – 0

***Introduction of Ms. Oxford.***

15. Discussion, motion, and vote on motion to approve or disapprove the offer of employment to ***Amanda Summers*** to serve as the Assistant Principal for Broken Arrow Freshman Academy with such employment subject to a mutually acceptable and fully executed written contract of employment. M. Officer

Resume

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0

The motion Carried 4 – 0

***Introduction of Ms. Summers.***

16. Discussion, motion, and vote on motion to approve or disapprove the offer of employment to ***Kim Schein*** to serve as the Assistant Principal for Broken Arrow High School with such employment subject to a mutually acceptable and fully executed written contract of employment. M. Officer

Resume

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0

The motion Carried 4 – 0

***Introduction of Ms. Schein and her husband.***

17. Presentation of the reorganization of Administrative staff, including internal reassignments and promotions. Formal approval by the Board of Education for these changes will occur when the Consent Agenda items are presented for a vote. Dr. Dunlop

***Movements within the District for 2017-2018:***

***Elementary***

***Beginning the interview process for Principal positions at Highland Park and Aspen Creek.***

***Karen Morrison from Highland Park to Country Lane Primary***

***Theresa Bowker from Country Lane Primary to Spring Creek***

***Russell Frederick AP from Liberty to Leisure Park***

***Kay Long AP from Aspen Creek to Liberty***

***Bridget Powell AP from Country Lane Intermediate to Aspen Creek***

***Beth Schmidt AP from Leisure Park to Country Lane Primary***

**Secondary**

**Sara Gooldy AP from BAHS to Sequoyah Middle School**

**Christian Welborn from Communications to High School as Co-Director of Student Life and Activities**

**Mark Frie has tendered his resignation as Executive Director and has been named as the Tulsa Performing Arts Center Executive Director – with recommendation for his replacement at the June 26 meeting.**

**With the movement of Amanda Summers, will most likely post a position within the next few weeks.**

**9.0 Comments From The Public**

18. Members of the public are permitted to address the Board on matters of immediate concern within the jurisdiction of the Board. A written request form must be submitted to the Minute Clerk prior to the beginning of the Board meeting. There is a twenty minute time limit established for the “Citizens’ Comments” section of the agenda, with individual speakers limited to a maximum of three (3) minutes regardless of the number of topics addressed. Individual speakers addressing agenda items will be limited to a total of five (5) minutes, regardless of the number of agenda items addressed.

Form A

Form B

**COMMENTS CONCERNING ITEMS NOT ON THE AGENDA**

- The “Citizens’ Comments” portion of the agenda will be reserved for comments concerning issues not otherwise appearing on an agenda and is limited to a twenty minute maximum.
- This portion of the agenda is reserved to provide citizens an opportunity to address the Board of Education on issues affecting the District and is not intended to provide a forum for commercial, political or similar topics.
- When groups or organizations desire to address the Board under the “Citizens’ Comments” a single spokesperson should be selected to avoid repetitious information.
- The Board will not dialogue with speakers about non-agenda items. Doing so is a violation of the Open Meeting Law.
- Speakers will be called in the order in which they signed to speak.
- Each individual will be allowed to speak for a total time limit of three (3) minutes for non-agenda items, regardless of the number of topics on which the individual requests to speak.

**COMMENTS CONCERNING AGENDA ITEMS**

- Individuals requesting to speak on an agenda item will be permitted to do so prior to the item being addressed by the Board.
- Speakers will be called in the order in which they signed to speak.
- The Board may choose to ask questions or dialogue with a speaker about the agenda item at the conclusion of their remarks.
- A total time limit of five (5) minutes will apply to each speaker for comments pertaining to agenda items. Interaction of the Board with the speaker will not be counted as part of the five minute total.

**REQUEST TO SPEAK FORMS**

- A “Request to Speak” form must be submitted for each topic.
- There are two “Request to Speak” forms; one for agenda items and the other for non-agenda items. Both are available on the district website or in the Board room prior to the meeting.
- Individuals wishing to comment on either an agenda or non-agenda item during the Board meeting must personally sign and submit the appropriate completed Request to Speak form and provide it to the Minute Clerk prior to the start of the Board meeting in which they are going to speak.
- By completing and signing the appropriate form, the speaker is verifying that the instructions have been read and understood.

•Speakers are encouraged to provide the Board with a written outline of their comments before the meeting begins and to indicate on the form if they are speaking on their own behalf or on behalf of a group. The speaker should also note on the form whether they support or oppose (as applicable) an item.

### **10.0 Reports to the Board**

19. Presentation and discussion of the Budget updates and cuts. N. Eneff  
Report

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## ***General Consent Agenda Items 20 through 70***

### **11.0 Approve or Disapprove General Consent Agenda Items**

#### **A) Superintendent**

20. Accept and approve the REVISED 2017-2018 Board of Education negotiations team as selected. Dr. Dunlop

This REVISED list has 5 members rather than the original 6 presented in May. They have been selected to represent the Board of Education during the 2017-2018 negotiations. Dates for negotiations will be July 24 through 26 in the Black & Gold Conference Room at the ESC.

Members of the team include:

Natalie Eneff, Finance

Lori Tiger, HR

Rusty Stecker, HR

Ashley Bowser, Secondary Principal

Nate Hutchings, Elementary Principal

#### **B) Human Resources**

21. Accept and approve the attached new employment, employment revisions and employment separations for certified staff. L. Tiger  
Certified Board Report

22. Accept and approve the attached new employment, employment revisions and employment separations for support staff. L. Tiger  
Support Board Report

23. Accept and approve the 2017 - 2018 Certified and Support Work Day Calendar. L. Tiger  
2017 - 2018 Certified and Support Work Day Calendar

24. Accept and approve the proposed 2017-2018 Substitute Pay Rates. L. Tiger  
2017-2018 Substitute Pay Rates

25. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and the Oklahoma State School Board Association's unemployment program (OPSUCA). Total cost to the District is \$14,300.00 and will be paid with General Funds. L. Tiger  
Agreement

The statement of agreement between the District and OSSBA OPSUCA for OPSUCA's unemployment representation services.

26. Accept and approve the contract renewal of District Certified and Support Administrative Staff for 2017-2018. The District Administrative Staff on the attached lists have been recommended by the Superintendent and Leadership Team for contract renewal for 2017-2018. L. Tiger  
Certified & Support Admin Renewal 17-18

27. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and MidAmerica Administrative & Retirement Solutions, providing a social security alternative plan for part time and temporary employees. There is no cost to the District. A. Stout  
Agreement

All District provisional employees are required to join SSA (a Social Security Alternative plan). MidAmerica will administer the Section 3121 plan for the District.

28. Accept and approve the NEW agreement between Broken Arrow Public Schools and Accurate Background, Inc., providing background check screenings for all employees. Accurate Background, Inc. has acquired SelectForce (current District vendor). This is a pay-per-service agreement with no contractual costs and will be paid from General Fund. A. Stout  
Agreement

Accurate Background, Inc. purchased SelectForce, the current vendor providing background check screenings for the District. Costs are determined by the number of checks requested per month.

### **C) Operations Services**

29. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Signal 88 Security of Tulsa. Signal 88 will provide officer response to alarm calls for any of the BAPS site locations. Total cost to the District will be approximately \$15,000.00 and will be paid from the Building Fund. D. Blackburn  
Agreement

The agreement between the District and Signal 88 Security of Tulsa will provide an officer to respond to alarm calls for any of the contracted BAPS sites. The officer will respond within 30 minutes of the initial call. Time stamped and dated reports will be available via Signal 88 Security web based reporting portal. Officers will meet State of Oklahoma security guard certifications. All Signal 88 employees are required to pass background checks and drug screening.

30. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Tulsa City-County Health Department. The Health Department will present, "Making a Difference: An Abstinence Approach to HIV/STD and Teen Pregnancy Prevention" curriculum. There is no cost to the District. D. Blackburn  
Agreement

The agreement between the District and Tulsa City-County Health Department for the 2017-2018 school year will allow the Health Department to provide the "Making a Difference" curriculum. This program empowers teens to change their behavior in ways that will reduce their risk of an unplanned pregnancy or of becoming infected with HIV or STDs. "Making Proud Choices" has been shown to have a positive impact on the choices teens make. There is no cost to the District.

31. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Prevent Blindness of Oklahoma, providing vision screening to Pre-K, Elementary and Middle School students. Total cost to the District is \$100.00 per site upon completion of all vision screening performed within the school calendar year and will be paid from General Funds. D. Blackburn

#### Agreement

The statement of agreement between the District and Prevent Blindness of Oklahoma for the 2016-2017 school year will provide the vision screening for Pre-K, elementary, and middle school students. This is an annual agreement which was inadvertently left off as a renewal in June of 2016. Adding to this agenda corrects the mistake and will allow payment for services given during the 2016-2017 school year.

32. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Vizavance, Inc. (formerly Prevent Blindness of Oklahoma), providing vision screening to Pre-K, Elementary, and Middle School students in the District. Total cost to the District is \$100.00 per site (\$2,400.00) and will be paid with General Funds. D. Blackburn

#### Agreement

The agreement between the District and Vizavance, Inc. is for the 2017-2018 school year. The District will pay \$100.00 per site at the completion of the screening to help cover administrative fees.

33. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Drugs of Abuse Testing Laboratory, Inc. (DATL), providing testing of students suspected of being under the influence of drugs or alcohol at school or school sponsored activities. Total cost to the District is \$25.00 per urinalysis and will be paid from the General Fund. D. Blackburn

#### Agreement

The agreement between the District and DATL is for the 2017-2018 school year. It allows for the testing of students suspected of being under the influence of drugs or alcohol. The renewal agreement fee will be \$25.00 per urinalysis.

34. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Scenario Learning, providing a Safe Schools on-line staff training system for the 2017-2018 school year. Total cost to the District is \$14,523.00 and will be paid with Building Funds. D. Blackburn

#### Agreement

The renewal agreement with Scenario Learning, for the 2017-2018 school year, begins June 15, 2017 through June 15, 2018, and will provide District employees with on-line safety training. Safety training creates a safer school and work environment, reduces accidents and claims, and increases safety and compliance. Administrators can easily build District specific courses into the system for distribution to employees.

35. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Langston University School of Nursing and Health Professions for the purpose of allowing Langston University students an opportunity to complete clinical rotations at District school sites. There is no cost to the District. D. Blackburn

#### Agreement

The agreement between the District and Langston University allows Langston students an opportunity to complete clinical rotations at District school sites.

36. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Tulsa University, providing clinical rotation experience for nursing students attending TU. There is no cost to the District. D. Blackburn

#### Agreement

The statement of agreement between the District and TU allows nursing students to participate in a clinical rotation experience at sites in the District.



37. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Rogers State University, providing clinical rotation experience for nursing students attending Rogers State. There is no cost to the District. D. Blackburn

Agreement

The statement of agreement between the District and Rogers State University allows nursing students to participate in a clinical rotation experience at sites in the District.

38. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Event Management System (EMS), providing event management software maintenance services for the 2017-2018 school year. Total cost to the District is \$2,240.00 and will be paid with General Funds. B. Tolomeo

Agreement

The agreement between the District and EMS will provide the District the ability to schedule events and rentals at District sites for the 2017-2018 school year. Total cost to the District will not exceed \$2,240.00.

39. Accept and approve the attached list of itemized bus rentals as received by the Transportation department and Chief Operating Officer. M. Bergwall

Bus Rental Request

The organization will be charged the standard rental rate and mileage rate.

40. Accept and approve a Right of Way Easement Agreement between Broken Arrow Public Schools and the City of Broken Arrow for a right of way easement over and across District property located at 15th Street. M. Bergwall

The City of Broken Arrow is asking the District for a permanent right of way easement at District property, the Maintenance/Transportation site located near 15th Street. This will allow the City to maintain the road in lieu of the District.

**D) Instructional Services**

41. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Impact Tulsa, providing a framework for cooperation between the District and Impact Tulsa to work with the broader community to ensure that all area students obtain a high quality education that prepares them for success. There is no cost to the District. Dr. Coates

Agreement

Impact Tulsa's partners from education, business, non-profits, philanthropy, faith-based communities and government share accountability for improving student outcomes by aligning resources, committing to continuous improvement and measuring progress with fidelity.

42. Accept and approve the RENEWAL five year agreement between Broken Arrow Public Schools and Canvas by Instructure, providing Canvas Cloud subscriptions for all students and faculty K-12. Canvas is a sole source vendor. Total cost to the District for the first year is \$93,762.00 and will be paid with Bond Funds. Dr. Coates

Agreement

This is the first year of a five-year agreement between the District and Canvas by Instructure, to be reviewed and approved by the Board annually. The first year cost to the District is \$93,762.00 (which reflects a discount of 6,000 licenses). Years two through five annual cost will be \$129,675.00.

43. Accept and approve BAHS Family Career Community Leaders of America (FCCLA) to attend the FCCLA National Leadership Conference in Nashville, TN July 1-7, 2017 for an estimated cost of \$1,200 per person paid by FCCLA activity fund. Dr. Coates

Student Overnight and Out-of-State Activity Trip Request

One or two teacher advisors and four (4) FCCLA students will be traveling by van from Tulsa, OK to Nashville, TN to compete for a National Medal in FCCLA competitive events July 1-7, 2017.

44. Accept and approve the NEW agreement between Broken Arrow Public Schools and Broken Arrow Neighbors, providing a partnership to provide the food for the tiger Loving Care Food Pantry Transition Workshop at Broken Arrow High School. There is no cost to the District. K. Schein

Agreement

Broken Arrow Neighbors' partnership will provide much needed food to implement the Food Pantry Initiative that would improve special education student transition outcomes for graduation to community and provide a much needed food and community resource for Broken Arrow students who are in need.

45. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Verna Bates, Cherokee Artist, providing instruction for JOM Elementary Culture Camp students. Total cost to the District is \$650.00 and will be paid out of JOM Grant. S. Turner

Agreement

Verna Bates is an award winning Cherokee Gourd artist. She will instruct students and provide the necessary supplies for each to complete a project during the JOM Elementary Culture Camps in June 2017. The JOM grant consistently ask for Cultural instruction to be available to Native students services by the District's program.

46. Accept and approve the NEW agreement and quote for JOM school packs provided by Educational Products, Inc. for JOM students grades PreK through 12. Total cost to the District is \$36,706.83 and will be paid out of JOM Grant Funds. S. Turner

Quote Summary

JOM received quotes from three companies to provide school supplies and backpacks for 1900 plus students. All quotes were comparable. EPI offered great supplies and some additional services such as tagging bags, 100 free Indian Ed shirts, and the Indian Ed emblem printed on packages as advertised.

47. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and MyDataFirst, providing an online database that gives Literacy First teachers an easy to use tool to better understand each child's rapidly changing literacy needs. Total cost to the District is \$33,600.00, with \$12,000.00 to be paid the first year and \$10,800.00 for years two and three of this three year contract. This will be paid with Bond Funds. J. Peterson

Agreement

MyDataFirst equips school and District administrators with an effective, data driven management tool for the larger educational system. Data generated by teachers and administrators provides a rich base for insightful scientific research at all levels; individual, class, school, district and nationally.

48. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Mobilized Vision, providing consultation and support services for visually impaired students for the 2017-2018 school year. Total cost to the District is based upon number of students served and is anticipated to be approximately \$40,000.00. The services will be paid from General Funds. J. Peterson/M. Officer

Agreement

Ms. Christina Evans, sole provider and owner of Mobilized Vision, provided consultant and orientation/mobility services for twenty visually impaired students during the 2016-2017 school year. On average, fifteen hours of service were provided weekly. The agreement price for 2017-2018 was increased from \$60.00 per hour to \$65.00 per hour, however the total cost is anticipated to not exceed the \$40,000.00.

49. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Public Consulting Group providing special education transportation module into EdPlan. Total cost to the District is \$7,500.00 and will be paid with Grant Funds. J. Peterson/M. Officer

Agreement

The addition of the PCG SPED transportation module into EdPlan, which was done during the 2016-2017 school year, allows teachers, psychologists and other SPED staff to add, update, cancel, review and report on District special education transportation while working on the students IEP in EdPlan.

50. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Community Action Resource and Development Head Start (CARD Head Start) for the 2017-2018 school year. There is no cost to the District. J. Peterson/M. Officer

Agreement

The agreement between the District and CARD Head Start allows the referral, testing and services by the District to eligible children with disabilities; ages three to five in the Head Start program.

51. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Green Country Shredding, providing shredding services of confidential materials for the Special Education Department. Total cost to the District is \$800.00 and will be paid with Special Education General Funds. J. Peterson/M. Officer

Agreement

The agreement between the District and Green County Shredding allows for the shredding of confidential materials in the SPED department.

52. Accept and approve the NEW agreement between Broken Arrow Public Schools and EBSCO – PreSTEP High School Edition, providing a unique and extensive collection of academic, college preparation, and career-related resources. Total cost to the District for this three year agreement will be \$8,827.00 to be paid on an annual basis; 1st year - \$2,800.00; 2nd year - \$2,940.00; 3rd year - \$3,087.00. This will be paid with Instruction General Funds. M. Officer

Agreement

PreSTEP High School Edition is a unique and extensive collection of academic, college preparation, and career-related resources that supports college, career and military-bound students. It includes SAT, ACT, and AP test preparation, career prep tools, information on workforce skills, and more.

53. Accept and approve 5 middle school students and two teachers to attend the National History Day Event at the University of Maryland in College Park, Maryland on June 11-15, (2016 should be **2017**), paid for with ORMS History Club funds and activity funds. M. Officer

Student Overnight and Out-of-State Activity Trip Request

Five middle school students competed and qualified for National History Day finals by winning at the regional and state level competitions. The national competition will be held in College Park, MD at the University of Maryland June 11-15, 2017. Each year students, parents and teachers gather for this week long event. After spending months on research and preparing their projects, and competing at local and

state contests, these students are eager to show their hard work at the national level. This is a significant recognition for these students and the district is honored to have this group represent Broken Arrow Public Schools.

54. Accept and approve the NEW agreement between Broken Arrow Public Schools and Houghton Mifflin Harcourt, providing Read 180 and Math 180 software program for the High School. Total cost to the District for the three year agreement is \$46,963.90 to be paid on an annual basis with a graduated scale. This will be paid through Instruction Bond Funds. M. Officer  
Agreement

Due to the success experienced with current Read 180 programming, the District is renewing licenses at the High School level. The licenses will be used by both general and special education students.

55. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Renaissance Learning, providing math intervention for the middle schools and Freshman Academy. Total cost to the District for the three year agreement is \$22,590.00 (to be paid on an annual basis) and will be paid with Instructional Bond Funds. M. Officer  
Agreement

Due to the success experienced with the current math intervention program with Renaissance Learning, the District is renewing licenses at the Freshman Academy and all of the middle schools. The licenses will be used by both general and special education students.

#### **E) Student Services**

56. Accept and approve the BAHS Show Choir to attend camp in Lincoln, NE, June 11-17, 2017. The students attending will pay \$650.00 each to attend the camp at the University of Nebraska at Lincoln. Dr. Dale

##### Student Out of State and Overnight Activity Form

The BA Show Choir would like to travel to and attend the Nebraska Show Choir Camp. This will give them the opportunity to develop and learn new skills for future performances.

57. Accept and approve the NEW agreement between Broken Arrow Public Schools and Burns Tours, providing charter bus services for the BAHS Show Choir members to the Nebraska Show Choir Camp in Lincoln, Nebraska June 11 through June 17, 2017. Total cost to the District is \$5,740.00 and will be paid with Choir Activity Fund 833. Dr. Dale  
Agreement

Burns Tours will arrange/reserve charter buses for the Broken Arrow High School Show Choirs to Lincoln, Nebraska in June. The cost for these services will not exceed \$261.00 per student.

58. Accept and approve the NEW agreement between Broken Arrow Public Schools and Mahan Car Rental, providing a handicap wheelchair accessible van to transport the speech and debate team to Birmingham, Alabama for the June 17 – 24 2017 for the National Speech and Debate Tournament. Total cost to the District is \$1200.00 and will be paid with Speech and Debate Activity Funds. Dr. Dale  
Agreement

The BAHS Speech and Debate team will be traveling to Birmingham, Alabama for the National Speech and Debate Tournament. They require a handicap wheelchair accessible van and because the tournament is not to a contiguous state, they cannot use a district van.

59. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Coach Sheera Sirola (Volleyball Coach with ORU), providing contracted services for the volleyball camp at Oneta Ridge Middle School June 12 through June 14, 2017. Student Athletes attending the camp pay a \$100.00 entry fee. K. Ellett

Agreement

The statement of agreement between the District and Coach Sheera Sirola provides coaching for the annual volleyball camp for students in grades 7 through 12. The camp is designed to teach and enhance fundamental skills while increasing the knowledge of the game of Volleyball.

60. Accept and approve the NEW agreements between the District and RLC Business Services, Nitrosell, and Heartland to provide the District with PC America Point of Sale and Inventory Management hardware and software for Tiger Threads, the School Store. Total cost to the District is \$12,330.20 and will be paid with Bond Funds. C. Welborn

Agreements

RLC Business Services will provide the District with PC America Point of Sale and Inventory Management hardware and software for Tiger Threads, the School Store. Through RLC Business Services, Nitrosell will provide an integrated ecommerce solution for Tiger Threads for at least 12 months. Heartland will serve as the payment processor.

61. Accept and approve the BA High School Debate team to travel to and compete in the National Speech and Debate Tournament in Birmingham, Alabama, June 17-27, 2017. Cost is approximately \$475.00 per student from the Activity Funds account. R. Dale

Student Out of State and Overnight Activity Request Form

BAHS Speech and Debate team is requesting permission to attend the National Speech and Debate Tournament in Birmingham, Alabama, June 17-27, 2017.

**F) Technology Services**

62. Accept and approve the RENEWAL three year extension between Broken Arrow Public Schools and PowerSchool Group LLC (formerly SunGard K-12), providing the Student Management System to the District for the 2017-2018 school year. Original cost to the District was an annual fee of \$76,787.00. The district has elected NOT to use the Enrollment On-Line portion which removes an annual fee of \$4,206.00. The new total cost to the District will be \$72,581.00 and will be paid from Bond Funds. B Stout

Original Agreement

Amendment

The original contract had a two year renewable maintenance agreement which is being extended for an additional 3 years with the attached amendment. This will keep the cost from going up an additional 4% for the next three years.

**G) Business Services**

63. Accept and approve renewal of the sublease agreement dated June 1, 2011 in the amount of \$72,845,000 for the fiscal year ending June 30, 2018 as required under the provisions of the Sublease Agreement dated June 1, 2011 between the District and the Tulsa County Industrial Authority. N. Eneff  
Oklahoma law requires that a school district take affirmative action each year for the sub-lease agreement to be renewed.

64. Accept and approve renewal of the sublease agreement dated June 1, 2012 in the amount of \$67,300,000 for the fiscal year ending June 30, 2018 as required under the provisions of the Sublease Agreement dated June 1, 2012 between the District and the Tulsa County Industrial Authority. N. Eneff  
Oklahoma law requires that a school district take affirmative action each year for the sub-lease agreement to be renewed.

65. Accept and approve renewal of the sublease agreement dated February 1, 2016 in the amount of \$65,275,000 for the fiscal year ending June 30, 2018 as required under the provisions of the Sublease Agreement dated February 1, 2016 between the District and the Tulsa County Industrial Authority. N. Eneff

Oklahoma law requires that a school district take affirmative action each year for the sub-lease agreement to be renewed.

66. Accept and approve the NEW agreement between Broken Arrow Public Schools and Dr. Lowell Ghosey for consulting services for his role as a facilitator during the Visioning Task Force for the High School Configuration Study. Total cost to the District is a total value for services not to exceed \$14,400.00 for 18 months. N. Eneff

Agreement

The agreement between the District and Dr. Ghosey is to provide consulting services for his role as a facilitator during the Visioning Task Force of the High School Configuration Study.

67. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Disbursement Review, LLC to conduct a review of accounts payable transactions, including a vendor statement review for transactions relating to fiscal period ending June 30, 2016 and prior, on a contingency fee basis. M. Kelley

Agreement

Disbursement review, LLC ("DR") will perform disbursement review services to determine whether or not and to what extent overpayments and/or under deductions have been made which have not been identified by the District. DR will develop a claim schedule format for use during the recovery collection process, if it is determined overpayments and/or under deductions have occurred. Recoveries will be shared with 50% going to the District and 50% going to DR.

68. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Municipal Accounting Systems (MAS) for the administration of the District's web-based business system. Total cost to the District is \$48,600.00 and will be paid with General Funds. M. Kelley

Agreement

MAS has been utilized by BAPS for several years for the following: Appropriated Funds, Payroll System, Treasurer System, Activity Funds, Personnel System, Purchase Requisitions and Fixed Assets System. This new agreement is for the 2017-2018 school year.

69. Accept and approve the transfers within the Activity Funds. D. Dollahon

Activity Fund Transfer Requests

In order to maintain a more complete audit record, Board of Education regulations have been established requiring that transfers between accounts within school activity funds be reviewed and authorized by the Board of Education.

The approval process requires that the building principal submit a document indicating the two accounts affected, unencumbered balance, and amount for which transfer action is requested. The document becomes a record for the school auditor to use in the review of transactions during the year. In compliance with Board of Education policy, requests for transfer of funds within activity fund accounts have been submitted for consideration.

70. Accept and approve the RENEWAL Resolution for Schools and Libraries Universal Services (E-Rate) for 2017-2018. This resolution authorizes filing of the Form 471 applications for funding year 2017-2018 and the payment of the applicant's share upon approval of funding and receipt of services. C. Mitchem

E-Rate Board Resolution

The resolution authorizes the filing of FCC form 471, Schools and Libraries Universal Service Program Services Order and Certification Form for the services and/or products as detailed in the report, "E-Rate Requests".

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0

The motion Carried 4 – 0

***End of General Consent Agenda Items 20 through 70***

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**12.0 Human Resources**

71. Presentation and first reading of multiple new, revised and/or deletion of policies from all sections of the Board of Education Policy Guide, with the intent of a second reading and Board action during the July 10, 2017 Regular Board Meeting. L. Tiger

Section I Redlines

Section II Redlines

Section III Redlines

Section IV Redlines

Section V Redlines

Section VI Redlines

A Policy Council has been established to review the entire Board of Education Policy Guide - the Policy Council was divided into subcommittees with each subcommittee reviewing the policies / sections most pertinent to their division. The council members will continue to meet quarterly to determine what changes, if any, are necessary.

In summary, the attached documents contain the following:

- Section I, Board of Education: Revisions to policies 1010, 1110, 1170, 1200, 1240

- Section II, Community Relations: Revisions to policies 2000, 2010, 2020, 2060, 2100, 2110, 2120, 2150, 2160

- Section III, Instruction: Revisions to policies 3000, 3010, 3020, 3040, 3050, 3100, 3110, 3140, 3160, 3170, 3200, 3220, 3230

- Section IV, Students: Revisions to policies 4060, 4090, 4100, 4120, 4140, 4160, 4190, 4270, 4290, 4330, 4335, 4340, 4350, 4360, 4410 and deletion of policies 4000, 4210, 4300

- Section V, Employees: Revisions to policies 5000, 5010, 5030, 5070, 5080, 5090, 5120, 5140, 5160, 5190, 5230, 5250, 5260, 5290, 5300, 5310, 5340, 5350, proposed new policy 5345, and deletion of policy 5400
- Section VI, Business & Technology: Revisions to policies 6000, 6030, 6040, 6100, 6110, 6140, 6160, 6180, 6190, 6200, 6210, 6220, 6230 and a proposed new policy 6250

**13.0 Operations Services**

72. Presentation and discussion of the Monthly Construction Report. B. Tolomeo

73. Discussion, motion and vote on motion to approve or disapprove the re-bid received for the Kirkland Activities Complex – Fire Suppression Bid package from the lowest responsible bidder, and to assign such construction contract to Flintco Construction Solutions, Inc. in the amount of \$72,215.00. All bidding was conducted pursuant to the Oklahoma Competitive Bidding Act. This is pursuant to Flintco Construction Solutions, Inc.’s contract dated March 8, 2016. Payment will be made from 2015 Bond Funds. B. Tolomeo

The Kirkland Activities Complex Project’s – Fire Suppression Bid package re-bid package was received and opened at 2:00 pm, Thursday, May 25, 2017 at the Education Service Center. The bid total is in the amount of \$72,215.00. All bidding was conducted pursuant to the Oklahoma Competitive Bidding Act. This is pursuant to Flintco Construction Solutions’ contract dated March 8, 2016.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0

The motion Carried 4 – 0

74. Discussion, motion and vote on motion to approve or disapprove the contract submitted by Tyler Technologies, Inc. to provide services for proposed Global Positioning System (GPS) project. Total cost to the District is \$94,382.00 and will be paid from Bond Funds. D. Blackburn

**Agreement**

Tyler Technologies, Inc., proposes to furnish all equipment, labor, and materials to perform the work as detailed in the specifications. Proposals for the GPS project were solicited and received Friday, April 7, 2017. The most responsible and responsive bidder was Tyler Technologies, Inc. A breakdown of the cost is listed below:

Software	\$16,871.00
Maintenance	\$ 4,560.00
Services	\$ 6,188.00
Hardware and other Services	\$66,763.00
Contract Total:	\$94,382.00

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0

The motion Carried 4 – 0



#### **14.0 Instructional Services**

75. Discussion, motion, and vote on motion to approve or disapprove statutory waiver for Stephanie Watkins, 70 O.S. 3-124, to fill a vacant Media Specialist position at Country Lane Intermediate for the 2017-2018 school year. K. Dyess

S. Watkins Letter of Intent

Statutory Waiver Cover Letter

Statutory Waiver/Deregulation Application

Numerous candidates were interviewed for this position. Ms. Stephanie Watkins was the best fit and most qualified for the position. Ms. Watkins will complete her Library Media degree in May 2018.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0

The motion Carried 4 – 0

76. Discussion, motion, and vote on motion to approve or disapprove the bid from Rehab Source for Kids to provide occupational and physical therapy to special education students beginning with the 2017-2018 school year. Total cost to the District will be \$59.00 per hour and will be paid with General Funds or through Medicaid. K. Dyess/Dr. Coates

Bid Sheet

Bids were received from three companies: Rehab Source for Kids, Tulsa Sunshine Center and Therapy Works. The rationale for accepting the high bid with Rehab Source for Kids includes:

1. Experience with BAPS
2. No charge for Mileage
3. Dedicated Staffing – 17 therapists with additional staff included
4. Training
5. Bill for actual hours not a set monthly fee
6. No Administrative Costs

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0

The motion Carried 4 – 0

77. Discussion, motion, and vote on motion to approve or disapprove the Gifted & Talented Advisory Council members for the 2017-2018 school year; along with the date, time and place for the annual council meeting scheduled for August 15, 2017 at 11:00 am in room 128 at Central on Main. J. Peterson

Council Members:

Jennifer Peterson, Executive Director of Elementary Administration

Jane York, Parent

Sonja Boswell, Parent

Renee McIntyre, Parent

Julie Hasfjord, Parent

Becky King, Gifted Teacher

Carol Holsinger, Gifted Teacher

Jamie Artis, Academic Enrichment Specialist

Mark Officer, Executive Director of Secondary Administration

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0

The motion Carried 4 – 0

### **15.0 Technology Services**

78. Discussion, motion and vote on motion to approve or disapprove the Purchase of Audio Systems for new Construction between Broken Arrow Public Schools and Lightspeed Technologies, Inc. Total cost to the District is \$67,215.00 and will be paid with Bond Funds. B Stout

National Contract # R131705 Award Letter

Quote

We are purchasing the systems with a National Contract, Contract number: R131705 bid. The Audio Systems will be installed at the following new construction sites, Timber Ridge Elementary (41), new classrooms at Broken Arrow High School (11), Sequoyah Middle School (5), Broken Arrow Freshman Academy (5) and reconfigured classrooms at Virtual School (4). B. Stout

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0

The motion Carried 4 – 0

### **16.0 Business Services**

79. Discussion, motion, and vote on motion to approve or disapprove the Change Order Reports for All Funds for the 2016-2017 fiscal year. C. Metevelis

6-5-17 Change Order Report

Attached are the Change Orders totaling (\$97,068.99) to the General, Building, Child Nutrition, Gift, Workers' Compensation and Bond Funds for May 4, 2017 through May 31, 2017, for the 2016-2017 fiscal year funds.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0

The motion Carried 4 – 0

80. Discussion, motion, and vote on motion to approve or disapprove the Encumbrance Reports for All Funds for the 2016-2017 fiscal year. The encumbrance reports are available for review 24 hours in advance of this meeting at the first floor reception desk in the Education Service Center located at 701 S Main Street, Broken Arrow, OK. C. Metevelis

6-5-2017 Encumbrance Report

Attached are the Encumbrance Orders totaling \$1,513,902.25 for the General, Building, Child Nutrition, Workers' Compensation, Bond and Gift Funds for May 4, 2017 to June 1, 2017, from the 2016-2017 fiscal year funds.

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0

The motion Carried 4 – 0

### **17.0 New Business**

81. Consideration and possible action of any matter not known about or which could not have been reasonably foreseen prior to the time of preparation of the agenda for the regularly scheduled meeting.

***No new business***

### **18.0 Adjourn**

82. Adjournment.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0

The motion Carried 4 – 0

*Respectfully Submitted, Karen Steitz, Minutes Clerk*