



**MINUTES
VIRTUAL SPECIAL MEETING OF THE BOARD OF EDUCATION
BROKEN ARROW PUBLIC SCHOOLS
May 11, 2020 (5:00 pm)**

1.0 Call to Order

1. Call to order (Except for item #1, any agenda item may be considered and acted on in any order). This meeting was conducted via teleconference and video conference.

ROLL CALL

BOARD MEMBERS:

Steve Allen
Steve Majors
Jerry Denton
John Cockrell
Brandy Roulet
Superintendent, Dr. Janet Dunlop

2. President's Statement:

In the event the audio signal from this meeting is interrupted, a maximum of thirty (30) minutes will be used to attempt to restore the audio, and if that time elapses, the meeting will be reconvened and timely public notice as to the date, time, place and manner of the reconvened meeting will be given in accordance with the provisions of the Open Meeting Act.

2.0 Minutes

3. Discussion, motion and vote on motion to approve or disapprove the April 13, 2020, Special Board Meeting Minutes, which may be approved as presented or approved following modifications.

4.13.2020 Special Meeting Minutes

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (John Cockrell) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

The Board Members voted as follows:

Ms. Roulet - Yes
Mr. Cockrell – Yes
Mr. Denton – Yes
Mr. Majors – Yes
Mr. Allen – Yes

3.0 Employment

4. Discussion, motion and vote on motion to approve or disapprove the offer of employment to an individual to serve as the Director of Maintenance with such employment subject to a mutually acceptable and fully executed written contract of employment. M. Bergwall

RS Resume'

Mr. Keeling, our current Maintenance Director, is retiring in December of this year. We are bringing on Mr. Shepherd to transition the department. Mr. Shepherd comes to us from the Tulsa/City County Library System as their Maintenance Director. He has applicable experience and is an Instructor in the Tech system and runs an apprentice program at the Library. He will take our Department to the next level and we will be able to support our Pathways for our students and employees as an internal department.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (John Cockrell) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5-0

The Board Members voted as follows:

Ms. Roulet - Yes

Mr. Cockrell – Yes

Mr. Denton – Yes

Mr. Majors – Yes

Mr. Allen – Yes

Roger Shepherd was named Director of Maintenance.

5. Discussion, motion and vote on motion to approve or disapprove the offer of employment to an individual to serve as Director of B&A Connections & Extension Programs with such employment subject to a mutually acceptable and fully executed written contract of employment. K. Henness

D.S. Resume

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (John Cockrell) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

The Board Members voted as follows:

Ms. Roulet - Yes

Mr. Cockrell – Yes

Mr. Denton – Yes

Mr. Majors – Yes

Mr. Allen – Yes

David Sutton was named Director of B&A Connections and Extension Programs.

6. Discussion, motion and vote on motion to approve or disapprove the offer of employment to an individual to serve as High School Principal with such employment subject to a mutually acceptable and fully executed written contract of employment. S. James

CB Resume

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (John Cockrell) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5-0

The Board Members voted as follows:

Ms. Roulet - Yes

Mr. Cockrell – Yes

Mr. Denton – Yes

Mr. Majors – Yes

Mr. Allen – Yes

Crystal Barber was named the Principal at Broken Arrow High School.

7. Discussion, motion and vote on motion to approve or disapprove the offer of employment to an individual to serve as an Associate Principal at the high school with such employment subject to a mutually acceptable and fully executed written contract of employment. S. James

AR Resume'

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (John Cockrell) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5-0

The Board Members voted as follows:

Ms. Roulet - Yes

Mr. Cockrell – Yes

Mr. Denton – Yes

Mr. Majors – Yes

Mr. Allen – Yes

Andy Rice was named Associate Principal at Broken Arrow High School.

8. Discussion, motion and vote on motion to approve or disapprove the offer of employment to an individual to serve as Principal at Arrowhead Elementary School with such employment subject to a mutually acceptable and fully executed written contract of employment. J. Peterson

TK Resume'

Tobi has over 17 years classroom experience and has served successfully as the AP at Creekwood in 18-19 and at Timber Ridge in 19-20. She is a strong instructional leader with a true heart for students, teachers and Broken Arrow. The committee feels as though she contains the personal attributes and the leadership skills needed to lead Arrowhead.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (John Cockrell) Seconded to approve the ORIGINAL motion

'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5-0

The Board Members voted as follows:

Ms. Roulet - Yes

Mr. Cockrell – Yes

Mr. Denton – Yes

Mr. Majors – Yes

Mr. Allen – Yes

Tobi Kula was named Principal at Arrowhead Elementary.

GENERAL CONSENT ITEMS

4.0 Approve or Disapprove General Consent Agenda Items

9. GENERAL CONSENT ITEMS - #10 - #52

A) Administrative Services

10. Accept and approve the attached new employment, employment revisions and employment separations for certified staff. L. Kerns

Certified Board Report

11. Accept and approve the attached new employment, employment revisions and employment separations for support staff. L. Kerns

Support Board Report

12. Accept and approve rehire of District Certified and Support administrators for 2020-2021. L. Kerns

Certified and Support Administrator Staff List

13. Accept and approve rehire of District Certified and Support non-administrators for 2020-2021. L. Kerns

Certified and Support Non-Administrator Staff List

14. Accept and approve rehire of District Certified staff moving from 1st year temporary contract to 2nd year temporary contract for 2020-2021. L. Kerns

1st year to 2nd year List

15. Accept and approve rehire of District Certified staff moving from 2nd year temporary contract to regular continuing contract for 2020-2021. L. Kerns

Continuing Contract List

16. Accept and approve rehire of District Certified staff on regular continuing contract for 2020-2021. L. Kerns

Certified Continuing Contracts List

17. Accept and approve rehire of District support staff for 2020-2021. L. Kerns
Support Staff to Renew
18. Accept and approve rehire of District substitutes for 2020-2021. L. Kerns
Active Substitutes List
19. Accept and approve the 2020-2021 Certified and Support Work Day Calendar. L. Kerns
2020-2021 Certified and Support Work Day Calendar
20. Accept and approve the proposed 2020-2021 holiday schedule for 12-month employees. L. Kerns
Proposed 2020-2021 Holiday Schedule for 12-Month Employees
21. First reading of multiple new, revised and/or deletion of policies from all sections of the Board of Education Policy Guide, with the intent of a second reading and Board action during the June 1, 2020 Regular Board Meeting. L. Kerns
Section III Redlines
Section IV Redlines
Section V Redlines
Section VI Redlines

A Policy Council has been established to review the entire Board of Education Policy Guide – the Policy Council was divided into subcommittees with each subcommittee reviewing the policies / sections most pertinent to their division. The council members will continue to meet quarterly to determine what changes, if any, are necessary.

In summary, the attached documents contain the following:

- Section III, Instruction: Revision to Policy 3150 Promotion and Retention
- Section IV, Students: Revision to Policies 4190 Medication Taken at School and 4340 Student Overnight and Out-of-State Activity/Athletic Travel and Trips
- Section V, Employees: Policy Adoption 5295 Service of Legal Papers on School Grounds During School Hours
- Section VI, Business & Technology: Revision to Policy 6090 Fund Balance

Item #21 was moved to Discussion Items.

B) Instructional Services

22. Accept and approve the RENEWAL Memorandum of Understanding between Broken Arrow Public Schools and A New Leaf, providing the Autism Works program for students of Broken Arrow Public Schools. There is no cost to the District. D. Thornton
Memorandum of Understanding

A New Leaf provides vocational training services for select high school students. The student receives training in a plant nursery for approximately three hours a day. Three to five students participate in the sheltered work environment each semester.

23. Accept and approve the NEW agreement between Broken Arrow Public Schools and Deanan Products to provide fundraising opportunities for students at Creekwood Elementary. Dates of service to sell gourmet popcorn is August 1, 2020 - June 1, 2021. There is no cost to the District, but funds will flow through Creekwood Elementary Activity Funds. R. Kaiser

Agreement

24. Accept and approve the NEW agreement between Broken Arrow Public Schools and Learning A-Z.com to provide online access to teaching resources for teachers and reading materials for students. Cost is \$2,120.00 and will be paid with Creekwood Elementary Activity Funds. R. Kaiser

Quote

The vendor offers reading materials to students to read or be read aloud to them and provides comprehension questions, as well. Dates of agreement are September 1, 2020 - September 1, 2021.

25. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Renaissance Learning to provide licensing subscriptions for STAR 360 reading for grades K-9. Cost to the District with a four-year agreement is \$612,000.00 and paid with Instructional Bond Funds. J. Peterson

Quote

This is a four-year agreement to utilize the STAR 360 Benchmark Assessment for grades K-9. The district will receive a discount of \$315,524.00 with the four-year agreement. Payments will be made in year one and three. This contract will include the use of STAR 360, STAR CBM and STAR Custom. The district was given multiple discounts due to the volume and length of the contract.

26. Accept and approve the Library Media Specialist Statutory Waiver for Ms. Kathy Buckner to serve as the Media Specialist for Vandever Elementary. J. Peterson

Documentation required by the state

Ms. Buckner needs approval for a statutory waiver to serve as the media specialist at Vandever Intermediate. She is currently not certified as a media specialist, however she is enrolled in the Library Media and Information Technology program at North Eastern State University. Her program will be completed in May of 2021.

27. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and PayPal, Inc. Cost to the District is \$360.00 and will be paid with Chromedesk Funds. S. James

Agreement

The District currently uses PayPal to receive payments for Chromebook insurance.

28. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Respondus, for LockDown Browser site license. Cost is \$5,045.00 and will be paid with Chromedesk Funds. S. James

Agreement

LockDown Browser is a customized browser that increases the security of online testing by locking down a testing environment within online courses. Students are unable to print, copy or access other websites and applications. A site license of StudyMate Campus is included at no additional cost. StudyMate Campus is a service for creating self-assessments and learning games and sharing them with others. The fee is for unlimited use of LockDown Browser across the District.

29. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Canvas by Instructure, providing Canvas Cloud subscriptions for all students and faculty K-12. Canvas is a sole-source vendor. This is the fourth year of a five year contract. Cost to the District is \$138,936.00 and will be paid with Instructional Bond Funds. S. James
Agreement

30. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Formstack, LLC for form tracking. Cost to the District is \$2,988.00 and will be paid with Chromedesk Funds. S. James
Agreement

Formstack is a data management solution that helps users collect information through various types of online forms, including surveys, job applications, event registrations and payment forms. Formstack tracks the purchase of Chromebook insurance for students through PayPay.

31. Accept and approve the NEW agreement between Broken Arrow Public Schools and School Datebooks for the purchase of student planners for 3rd-5th grade students at Liberty Elementary. Cost to the District is \$870.55 and will be paid with Liberty Elementary Activity Funds. E. Orr
Agreement

The planners are for the 2020-2021 school year.

32. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and GBC, a division of ACCO Brands, providing a 1-year maintenance agreement for the laminator at Leisure Park Elementary. Cost to the District is \$441.29 and will be paid with General Funds. J. Dotson
Agreement

33. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Blusource, Inc., to provide pre-packaged school supplies for JOM students for the 2020-2021 school year. Cost to the District is \$49,997.73 and will be paid with JOM Grant Funds. J. Brassfield

Quote
Comparison

Blusource will provide and assemble by grade and deliver school supply bags for over 2,400 JOM students.

C) Student Services

34. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Leon May Visual Design, Inc., to provide consultation services for the Pride. Cost to the District is \$18,000.00 and paid with Instructional Funds. R. Dale
Agreement

D) Technology Services

35. Accept and approve the Resolution for Schools and Libraries Universal Services (E-Rate) for 2020-2021. This resolution authorizes filing of the Form 471 applications for funding year 2020-2021 and the payment of the applicant's share upon approval of funding and receipt of services. A. Bowser
Resolution

The resolution authorizes the filing of FCC Form 471, Schools and Libraries Universal Service Program Services Order and Certification Form for the services and/or products as detailed in the report, "E-Rate Request".

36. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and CDW-Government, LLC, for the District's Ivanti licensing, support and maintenance for all district-owned computers and the Service Desk. Cost to the District is \$125,360.36 and will be paid with Bond Funds. A. Bowser

Quote

The agreement is for the district's Ivanti licensing, support and maintenance for the 2020-2021 school year.

37. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Hoonuit, providing the District's Schools Interoperability Framework (SIF) Compliance Agent for State Wave Reporting program. Cost to the District is \$66,546.24 for the 2020-2021 school year and paid for with Bond Funds. A. Bowser

Agreement

38. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and VIP Technology Solutions Group, providing Avaya IPOSS coverage to nine existing sites within the District. Cost to the District is \$12,042.00 for the 2020-2021 school year and paid from the General Fund. A. Bowser

Quote

The agreement covers the following nine sites:

Arrow Springs ECC, Aspen Creek Elementary, Broken Arrow High School, Creekwood Elementary, Education Service Center, Highland Park Elementary, Oak Crest Elementary, Oneta Ridge Middle School and Park Lane ECC

39. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Piraino Consulting, providing a 5-year SMART SLS License subscription to the District. This is year 3 of the 5-year agreement. Cost to the District is \$95,844.00 for the 5-year term 2018-2023. Payment will be made from the Bond Fund. A. Bowser

Quote

40. Accept and approve the NEW agreement between Broken Arrow Public Schools and PowerSchool Group, LLC for the purchase of PowerSchool Customization on eSchool to add the State Testing Number, STN, on Home Access Center for the 2020-2021 school year. Cost to the District is \$386.91 and will be paid with Bond Funds. A. Bowser

Agreement

41. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Wasp Barcode Technologies, providing three years of Asset Management Software beginning with the 2019-2020 school year through 2021-2022 school year. This is year 2 of the 3-year agreement. Cost to the District is \$10,593.08 and will be paid with Bond Funds. A. Bowser

Quote

42. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Unifirst, providing uniform rental and laundering of uniforms of the vehicle technician staff at the transportation department. This is year 2 of a 5-year agreement. Weekly fees include a 6% increase from last year. Cost to the District is based on the type of services provided and will be paid from the General Fund. R. Vann-Jackson

Agreement

43. Accept and approve the NEW agreement between Broken Arrow Public Schools and Tomo Drug Testing, providing drug screening, physicals and testing services for the transportation department. (See attached fee schedule for pricing.) Cost to the District is based on the type of testing provided and will be paid with General Funds. R. Vann-Jackson

Agreement

The new agreement with Tomo Drug Testing is for drug screening and also provides bus driver and bus aide physicals and random drug testing services all in compliance with federal and state regulations. Tomo Drug Testing is licensed by the Oklahoma State Department of Health and has been providing drug testing and physicals for the transportation department, as Knox Laboratories for several years. Recommendation: Approve

44. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Tyler Technologies, providing Versatrans, Trip Tracker, Fleet Vision, On Screen, Hosting, GPS system and elink. Total cost to the District is \$121,774.85 and will be paid from the General Fund. R. Vann-Jackson

Proformas

Annual Agreements

Tyler Technologies, Inc., is the provider of our GPS and Transportation software system.

A breakdown of the cost for the RENEWAL to the current agreement is listed below:

RP Software Maintenance & Support

\$8,879.22

eLink Software Maintenance & Support

\$ 2,723.53

Fleetvision Software Maintenance & Support (Multi-User)

\$ 2,663.75

Triptracker Software Maintenance & Support (For up to 17,000 Students)

\$ 2,128.55

Annual Hosting - Versatrans Routing & Planning - Up to 240 vehicles

\$6,737.50

Annual Hosting - Versatrans Onscreen - Up to 240 vehicles

\$ 5,773.95

Annual Hosting - Versatrans Triptracker - Up to 240 vehicles

\$4,347.00

Annual Hosting - Versatrans Fleetvision - Up to 240 vehicles

\$2,205.00

Annual Hosting - Versatrans e-Link - Up to 240 vehicles
\$2,173.50
Annual Maintenance & Support -Verizon-1 Solution, All I/Os and telematics
\$ 3,024.00
Versatrans Onscreen Software Maintenance & Support
\$5,718.96
Annual Maintenance & Support -GO7-Verizon-1 Solution, All I/Os and telematics
\$55,597.01
Annual Maintenance & Support:AT&T, US, All I/Os or use of telematics
\$16,174.08
Annual Maintenance & Support:AT&T, US, All I/Os or use of telematics
\$3,628.80
Contract Total: \$121, 774.85

E) Business Services

45. Accept and approve the requested fundraiser for Activity Funds. C. Mitchem

Fundraising request for Activity Funds

In compliance with Board of Education policy, Fundraising Projects for Student Activity Groups, the attached activity group fundraiser is submitted for your review. The principal has approved this fundraising activity and established that the need does exist for additional funds for the operation of this student activity organization.

46. Accept and approve the Treasurer's Reports ending April 30, 2020. D. Dollahon

Cash Balance Report 04/30/20

Investment Report 04/30/20

Collateral Report 04/30/20

Cash Balance Comparison 04/30/20

Attached are the monthly Treasurer's Reports ending April 30, 2020.

47. Accept and approve the transfers within the Activity Funds. D. Dollahon

Activity Fund Transfer Requests

In order to maintain a more complete audit record, Board of Education regulations have been established which require that transfers between accounts within school activity funds be reviewed and authorized by the Board of Education.

The approval process requires that the building principal submit a document which indicates the two accounts affected, unencumbered balance, and amount for which transfer action is requested. The document becomes a record for the school auditor to use in the review of transactions during the year.

In compliance with Board of Education policy, requests for transfer of funds within activity fund accounts have been submitted for consideration.

48. Accept and approve the Activity Fund Reports for April, 2020. D. Dollahon

Activity Funds Summary 04/30/20

Monthly Activity Funds Summary 04/30/20

49. Accept and approve the Change Order Reports for All Funds for the 2019-2020 fiscal year. C.

Metevelis

5-11-2020 Change Order Reports

Attached are the Change Orders totaling (\$1,164,625.39) to the General, Building, Child Nutrition, Gift, Workers' Compensation and Bond Funds for April 10, 2020 through May 7, 2020, for the 2019-2020 fiscal year funds.

50. Accept and approve the Encumbrance Reports for All Funds for the 2019-2020 fiscal year. C.

Metevelis

5-11-2020 Encumbrance Reports

Attached are the Encumbrance Orders totaling \$1,050,035.01 for the General, Building, Child Nutrition, Workers' Compensation, Bond, and Gift Funds effective April 9, 2020 through May 7, 2020, from the 2019-2020 fiscal year funds.

51. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Consolidated Benefits Resources, (CBR) for the purpose of providing third party administrator and consulting service for the district's self-funded workers' compensation plan with a monthly cost of \$2,900.00. Payment will be from General Funds. C. Metevelis

Agreement

CBR is the third-party administrator for the workers' compensation program. They provide claims management services, bill audit and re-pricing per fee schedule and preferred provider network, loss control services, setting of reserves and compliance with regulatory bodies such as Medicare. There is no increase in annual contract for FY21.

52. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Shredders, Inc., to provide onsite shredding services for the Education Service Center. Cost is \$130.00 monthly and will be paid with General Funds. C. Metevelis

Agreement

This is a renewal agreement with Shredders, Inc., for the FY2021. Previously approved contract ends June 30, 2020.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton Moved, Member (John Cockrell) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

The Board Members voted as follows:

Ms. Roulet - Yes

Mr. Cockrell – Yes

Mr. Denton – Yes

Mr. Majors – Yes

Mr. Allen – Yes

END OF CONSENT AGENDA ITEMS

Administrative Services – Information Only

Item # 21 was moved to Discussion category

21. First reading of multiple new, revised and/or deletion of policies from all sections of the Board of Education Policy Guide, with the intent of a second reading and Board action during the June 1, 2020 Regular Board Meeting. L. Kerns

Section III Redlines

Section IV Redlines

Section V Redlines

Section VI Redlines

A Policy Council has been established to review the entire Board of Education Policy Guide – the Policy Council was divided into subcommittees with each subcommittee reviewing the policies / sections most pertinent to their division. The council members will continue to meet quarterly to determine what changes, if any, are necessary.

In summary, the attached documents contain the following:

- **Section III, Instruction: Revision to Policy 3150 Promotion and Retention**
- **Section IV, Students: Revision to Policies 4190 Medication Taken at School and 4340 Student Overnight and Out-of-State Activity/Athletic Travel and Trips**
- **Section V, Employees: Policy Adoption 5295 Service of Legal Papers on School Grounds During School Hours**
- **Section VI, Business & Technology: Revision to Policy 6090 Fund Balance**

5.0 Operations Services

53. Discussion, motion and vote on motion to approve or disapprove the Encroachment Agreement with The City of Broken Arrow for the signage at Childers Middle School. M. Bergwall
Proposed Signage Agreement

This agreement will allow us to place a monument sign in the island right of way of 3rd Street that runs between Childers and Spring Creek. The sign will include signage for Childers, Spring Creek and the Ray Harrell Nature Park. We have funds within our construction project to construct the sign. The City will run power to the sign and will pay the electric bill for the sign. This sign will replace the current Ray Harrel Nature Park sign.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (John Cockrell) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5-0

The Board Members voted as follows:

- Ms. Roulet - Yes
- Mr. Cockrell – Yes
- Mr. Denton – Yes
- Mr. Majors – Yes
- Mr. Allen – Yes

6.0 Technology Services

54. Discussion, motion and vote on motion to approve or disapprove the bids submitted by the lowest responsible bidder, Summit Bus, providing seven (7) 77 passenger route buses and three (3) 14 passenger type A route buses and three (3) 14 passenger type A activity buses. All bidding was conducted pursuant to competitive bidding as required by law. Total cost to the District is \$941,427.00 and will be paid from 2015 Bond Funds. R. Vann-Jackson

Bid

Bids for District school buses were received and opened on Wednesday, May 6, 2020, at 10:00 am at the ESC. The delivery date is expected to be 150-180 days on 77 passenger and 90-120 on 14 passenger from receipt of purchase order. Chose the 2nd option priced @ \$68,734.00 for the two type A vehicles listed on the bid document attached. Total cost to the District is \$941,427.00.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (John Cockrell) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5-0

The Board Members voted as follows:

- Ms. Roulet - Yes
- Mr. Cockrell – Yes
- Mr. Denton – Yes
- Mr. Majors – Yes
- Mr. Allen – Yes

7.0 Business Services

55. Discussion, motion and vote on motion to approve or disapprove the purchase of copy paper from Contract Paper Group, Inc., for a total cost of \$81,950.40 and paid with General Funds. N. Eneff

Bid Tab

Bids for the purchase of copy paper for district-wide use were opened Monday, May 4, 2020, at 9:00 a.m. The lowest responsible bidder, for domestically milled paper, was Contract Paper Group, Inc. with a \$24.39 per case price, or \$20,487.60 for 840 cases/one truckload. The recommendation is for four (4) truckloads, or 3360 cases. We received excellent participation from vendors for this bid, some of which presented paper options we have not seen before. Contract Paper Group was the low bidder of the vendors submitting domestic product. There are lower prices; however, the lower prices represent paper milled in South America for which we do not have a track record. The price of \$24.39 per case is a significant savings from the 2019 per case price of \$27.19. Even with choosing the slightly higher priced domestic product, the district will still be saving from what we paid for paper last year. For this reason,

the recommendation is to purchase the domestic paper which we know works flawlessly in our copiers. This bid pricing is available to other school districts. The project was bid in accordance with Board of Education policy.

Vendors submitting bids: Office Depot, Inc., Admiral Express, Liberty Paper, Merrifield Office Supply, Clampitt Paper, Compass Trading, Contract Paper Group, Inc., and Veritiv.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (John Cockrell) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5-0

The Board Members voted as follows:

Ms. Roulet - Yes

Mr. Cockrell – Yes

Mr. Denton – Yes

Mr. Majors – Yes

Mr. Allen – Yes

8.0 Adjourn

56. Adjournment.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (John Cockrell) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5-0

Respectfully submitted by Debbie Hill, Board Minutes Clerk.