



**MINUTES REGULAR MEETING OF THE BOARD OF EDUCATION  
BROKEN ARROW PUBLIC SCHOOLS  
Monday, April 10, 2017 (6:00 PM)**

The meeting of the Board of Education of Broken Arrow Public Schools, Broken Arrow, Oklahoma, was called to order at the Education Service Center Board Room at 701 S. Main Street, Broken Arrow, Oklahoma by Board President Steve Allen.

**1.0 Call to Order**

1. Call to order (Except for item #1, any agenda item may be considered and acted on in any order).

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS:

Cheryl Kelly  
Dr. Theresa Williamson  
Jerry Denton  
Steve Allen  
Steve Majors

ALSO IN ATTENDANCE:

Dr. Janet Dunlop  
Chuck Perry  
Karla Dyess  
Margaret Coates  
Natalie Eneff  
Michelle Bergwall  
Lori Tiger  
Ben Stout  
Administrators  
Members of the Public  
Members of the Media

**2.0 Moment of Silence**

2. Statement by Board Vice President, Cheryl Kelly: "As we begin this meeting, let us pause for a 60 second moment of silence to reflect, meditate, pray or engage in other silent activity."

**3.0 Pledge**

3. The Pledge of Allegiance will be led by Robert Stumbo is a senior at Broken Arrow High School.

**4.0 Formal Adoption of Agenda**

4. Formal adoption of agenda.

***Mr. Allen asked the board to approve the adoption of the agenda with the exception of items 39 and 50 under Consent. They may be considered at another board meeting.***

Recommendation: Approve MODIFIED - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the MODIFIED motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 - 0

## 5.0 Minutes

5. Discussion, motion and vote on motion to approve or disapprove the March 6, 2017 Regular Board Meeting Minutes, which may be approved as presented or approved following modifications.

3.6.17 Regular Board Meeting Minutes

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 - 0

6. Discussion, motion and vote on motion to approve or disapprove the March 31, 2017 Special Board Meeting Minutes, which may be approved as presented or approved following modifications.

3.31.17 Special Board Meeting Minutes

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0

Abstain: 1      ***Mr. Jerry Denton abstained because he was unable to attend the 3.31.17 Special Board meeting training.***

The motion Carried 4 - 0

## 6.0 Summary of Awards & Achievements

7. Recognition and introduction of the 2017 National Merit Finalists. L. Burns

Three Broken Arrow High School students were recently honored as this year's National Merit Finalists for their prestigious academic accomplishments. Maia Cruse, Madeline Pratt and Jacob Taylor are among approximately 15,000 students from across the nation who qualified and are some of the highest scoring students in the state of Oklahoma. Established in 1955, the National Merit Scholarship Program is a long-standing academic competition for recognition and scholarships. High school students enter the National Merit Program by taking the Preliminary SAT/National Merit Scholarship Qualifying Test, which serves as an initial screen of nearly 1.5 million entrants each year. From there, 34,000 students are commended and 16,000 semifinalists are chosen. Every year in February, 15,000 finalists are chosen based on their abilities, skills and accomplishments. From March to mid-June, approximately 8,000 finalists will be selected to receive a scholarship award, which includes National Merit Scholarships as well as corporate- and college-sponsored scholarships.

8. Recognition and introduction of Olivia Woodrich for being named a distinguished finalist for the Prudential Spirit Award. Ms. Lorrie Haworth, a Prudential representative, is here to make the presentation. L. Burns

Olivia was named one of the top runners-up in the 2017 Prudential Spirit of Community Awards in Oklahoma. As a result, Olivia is receiving an engraved bronze Distinguished Finalist medallion from a Prudential representative in order to commemorate this prestigious award. The award is given in recognition of Olivia's many hours spent in voluntary community service.

9. Recognition and introduction of the First Robotics Competition district First Place Winners. S. Turner  
Photo

10. Recognition and introduction of Broken Arrow Fire Chief Jeremy Moore and Assistant Fire Chief Mark Steward. G. Moore

Broken Arrow Mayor Craig Thurmond, Fire Chief Jeremy Moore, and Assistant Fire Chief Mark Steward, along with the Broken Arrow Public Schools, would like to recognize the following people for their lifesaving efforts this school year;

Mr. Dean Davis, Mr. Mike Humphrey. Ms. Julia Price, Mr. Paul Croft, Mr. Chance Holloway, Ms. Avery Mize, Mr. Daniel Steward, and Ms. Taylor Coatsworth.

On 11/28/2016 Mr. Davis and Mr. Humphrey utilized their CPR/AED training to save the life of one of their students. Ms. Price was able to arrive and help direct the lifesaving treatment.

On 3/7/2017 Mr. Croft, Mr. Holloway, Ms. Mize, Mr. Steward, and Ms. Coatsworth were all instrumental in the lifesaving response of a staff member that collapsed in the press box during a baseball game. Their efforts saved the staff members' life.

***From Mr. Grant Moore: I would like to welcome Broken Arrow Fire Chief Jeremy Moore and Assistant Fire Chief Mark Steward. The Chiefs are here to help us recognize and thank some heroes. On two occasions this year we have witnessed lives being saved by the quick and appropriate actions of not only staff but also students. On November 28, 2016 during weightlifting class a student collapsed and became unresponsive. Coach Mike Humphrey recognized the emergency and sent for help, Coach Dean Davis soon arrived with the AED and Coach Humphrey began CPR. As the AED was analyzing and providing electric shocks to the student Nurse Julia Price, RN arrived to aid in the care of the student until BAFD arrived. Without the quick actions of Coaches Davis and Humphrey and the guidance of Nurse Price the student would not have survived this event. I would like to ask Coaches Davis and Humphrey to come forward to be recognized for their actions.***

***On March 7, 2017 during a baseball game a staff member began feeling ill and collapsed in the press box at the baseball stadium. Mr. Paul Croft was also in the press box and called for help. Student trainers Chase Holloway and Avery Mize responded and began CPR. Coach Mack Chambers responded with the AED and Mr. Croft and Mr. Holloway placed the pads on the victim and started the AED. Soon after the first shock was delivered Mr. Daniel Steward, ATC and Ms. Taylor Coatsworth arrived to help until BAFD arrived to transport the victim. Once again the quick actions of our staff and students save a life. I would like to ask Mr. Croft, Mr. Holloway, and Mr. Steward to come forward to be recognized. Also here tonight is the victim Mr. Roger Green.***

11. Recognition and introduction of the Business Services group for their receipt of the GFOA's Certificate of Achievement for Excellence in Financial Reporting. Dr. Dunlop Recognized were Ms. Natalie Eneff, Ms. Cathy Mitchem and Ms. Donna Dollahon.

## **7.0 Donation**

12. Discussion, motion, and vote on motion to approve or disapprove the anonymous donation of \$5,000.00 to be donated to the BA Athletic program, earmarked for the Tigette program. The donation is to help students in financial need. M. Knight

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried. 5 - 0

## **8.0 Comments From The Public**

13. Members of the public are permitted to address the Board on matters of immediate concern within the jurisdiction of the Board. A written request form must be submitted to the Minute Clerk prior to the beginning of the Board meeting. There is a twenty minute time limit established for the “Citizens’ Comments” section of the agenda, with individual speakers limited to a maximum of three (3) minutes regardless of the number of topics addressed. Individual speakers addressing agenda items will be limited to a total of five (5) minutes, regardless of the number of agenda items addressed.

Form A

Form B

### **COMMENTS CONCERNING ITEMS NOT ON THE AGENDA**

- The “Citizens’ Comments” portion of the agenda will be reserved for comments concerning issues not otherwise appearing on an agenda and is limited to a twenty minute maximum.
- This portion of the agenda is reserved to provide citizens an opportunity to address the Board of Education on issues affecting the District and is not intended to provide a forum for commercial, political or similar topics.
- When groups or organizations desire to address the Board under the “Citizens’ Comments” a single spokesperson should be selected to avoid repetitious information.
- The Board will not dialogue with speakers about non-agenda items. Doing so is a violation of the Open Meeting Law.
- Speakers will be called in the order in which they signed to speak.
- Each individual will be allowed to speak for a total time limit of three (3) minutes for non-agenda items, regardless of the number of topics on which the individual requests to speak.

### **COMMENTS CONCERNING AGENDA ITEMS**

- Individuals requesting to speak on an agenda item will be permitted to do so prior to the item being addressed by the Board.
- Speakers will be called in the order in which they signed to speak.
- The Board may choose to ask questions or dialogue with a speaker about the agenda item at the conclusion of their remarks.
- A total time limit of five (5) minutes will apply to each speaker for comments pertaining to agenda items. Interaction of the Board with the speaker will not be counted as part of the five minute total.

### **REQUEST TO SPEAK FORMS**

- A “Request to Speak” form must be submitted for each topic.
- There are two “Request to Speak” forms; one for agenda items and the other for non-agenda items. Both are available on the district website or in the Board room prior to the meeting.
- Individuals wishing to comment on either an agenda or non-agenda item during the Board meeting must personally sign and submit the appropriate completed Request to Speak form and provide it to the Minute Clerk prior to the start of the Board meeting in which they are going to speak.
- By completing and signing the appropriate form, the speaker is verifying that the instructions have been read and understood.
- Speakers are encouraged to provide the Board with a written outline of their comments before the meeting begins and to indicate on the form if they are speaking on their own behalf or on behalf of a group. The speaker should also note on the form whether they support or oppose (as applicable) an item.

## **9.0 Reports to the Board**

14. Discussion of the Legislative Updates. L. Tiger

15. Presentation and discussion of the Budget update and cuts. N. Eneff  
Budget Presentation
- 

**General Consent Agenda Items 16 through 81**

*Per Item #4, Agenda Items 39 and 50 will be pulled to be addressed in a future board meeting.*

**10.0 Approve or Disapprove General Consent Agenda Items**

**A) Communication Services**

16. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Matthews Ford, providing the BAPS Teacher of the Year a vehicle through the 2017-2018 school year. There is no cost to the District. A. Summers

Agreement

The Matthews Ford car dealership will provide a vehicle for the District Teacher of the Year.

17. Accept and approve the attached list of itemized property of Tiger Threads as obsolete and/or no longer economically feasible to maintain for use in the store, declare as surplus, and authorize disposition of the property. C. Welborn

Itemized list of surplus property

Under provisions of Oklahoma Statutes, Title 70, Section 5-117, the Board of Education has authority to dispose of worn, obsolete materials and property of the school district which are no longer needed by the District. If the attached list is declared as surplus, the Communications department will dispose of the item.

**B) Human Resources**

18. Accept and approve the proposed holiday schedule for 12-month employees. L. Tiger  
2017-2018 Twelve Month Support Holiday Schedule

The proposed schedule identifies the holidays for 12-month employees and the days the ESC will be closed. 17 days are scheduled.

19. Accept and approve the attached new employment, employment revisions and employment separations for certified staff. L. Tiger

Certified Board Report

20. Accept and approve the attached new employment, employment revisions and employment separations for support staff. L. Tiger

Support Board Report

21. Accept and approve the proposed revision to Board Policy #1250, Equal Opportunity Non-Discrimination Statement Policy. The current version is name specific with regard to the contact person designated to handle complaints while the revised version removes the name of the individual and will list only the title of the individual to whom the complaint should go. This change will eliminate the need to update the policy every time there is movement through resignation, retirement or job position change. L. Tiger

Red-Lined Proposed Changes

Updated Policy

### **C) Operations Services**

22. Accept and approve the NEW agreement between Broken Arrow Public Schools and The Affordable DJ of Tulsa, providing music and entertainment for the Transportation Department's end of year employee appreciation picnic. Total cost to the District is \$200.00 and will be paid from the Transportation Activity Fund. D. Blackburn

#### **Agreement**

Transportation has a yearly appreciation picnic for drivers and staff to celebrate another successful school year. The DJ provides entertainment for all participants. Funding is provided by Transportation Department employees.

23. Accept and approve the NEW agreement between Broken Arrow Public Schools and Just Gotta Jump!, providing inflatables for the Transportation department's end of school year event. Total cost to the District is \$117.00 and will be paid from the Transportation Activity Fund. D. Blackburn

#### **Agreement**

The statement of agreement between the District and Just Gotta Jump! provides an opportunity for the Transportation employees to celebrate another successful school year. The yearly appreciation picnic is for all drivers, staff and their families.

24. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Interquest Detection Canines of Oklahoma, providing substance awareness and canine detection services for the 2017-2018 school year. Total cost to the District is a not-to-exceed amount of \$8,000.00 and will be paid from General Funds. D. Blackburn

#### **Agreement**

The renewal agreement between the District and Interquest Detection Canines of Oklahoma for the 2017-2018 school year will provide the District with contraband inspection services utilizing non-aggressive contraband detection canines. School site searches will be made at all secondary level school sites. The cost for each visit to the Middle Schools, Freshman Academy, Alternative Academy, and the High School will be \$420.00 per team and will consist of fourteen (14) full day visits during the contract period. The District may choose to increase the total number of visits. The cost to the District will not exceed \$8,000.00.

25. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and American Red Cross, providing CPR training to BAPS staff. Total cost to the District is a not to exceed amount of \$2,500.00 and will be paid from the General Fund. D. Blackburn

#### **Agreement**

The American Red Cross will provide CPR training to District staff allowing them to become CPR Trainers in May. This will allow the trained staff to provide basic CPR training to other staff members during the 2017-2018 school year. Total cost is \$300.00 per trainer with a not to exceed amount of \$2,500.00.

26. Accept and approve the donation by Thompson Educational Furnishings in the amount of \$600.00 to provide five (5) task chairs for use by students at Broken Arrow High School for the Chrome Desk Instructional Program. There is no cost to the District. M. Bergwall

Thompson Educational Furnishings will donate \$600.00 for five (5) task chairs valued at \$120.00 each. The donation includes delivery to the High School.

27. Accept and approve the donation by the Aspen Creek Elementary School Parent Teacher Association (PTA) in the amount of \$5,677.00 for one (1) basketball goal and soccer goals to provide an outdoor

activities area for use by the students at Aspen Creek Elementary School for outdoor activities as deemed appropriate by the site Principal. There is no cost to the District. M. Bergwall  
Aspen Creek PTA will donate \$5,677.00 for the installation of a basketball goal and permanent soccer goals by Play by Design, Inc. The Maintenance department will provide oversight of the project.

28. Accept and approve a NEW Agreement between the District and the City of Broken Arrow providing a Permanent Right of Way, Permanent Right of Way Easement, and a Temporary Construction Easement for street widening as part of the City's 9th Street (Lynn Lane) Widening Elgin to El Paso – ST1210-Parcel No. 24 project. The City is requesting a Permanent Right of Way for the sum of ten dollars (\$10.00) and temporary construction easement in the sum of one dollar (\$1.00). The temporary construction easement would be for a period of not more than 6 months from the date of the start of construction with the District providing a utility easement and right of way over and across District property located at the former North Intermediate High School the future site of the Kirkland Activities Center located 808 E. College and the Broken Arrow Academy, formerly Haskell Middle School, located at 412 S. 9th Street. M. Bergwall

#### Agreement

The City of Broken Arrow is asking the District for a permanent right of way, permanent easement, and a temporary construction easement at District property located at College and 9th Street (Lynn Lane) as part of the City's street widening project at 9th Street between Elgin and El Paso. The City of Broken Arrow is preparing to begin improvements and is requesting a Temporary Construction Easement at the property location in preparation of construction. The City intends to eliminate the three (3) existing drives along the east side of the Kirkland Activities Center and the one (1) drive along Detroit Street as part of this contract.

29. Accept and approve the NEW agreement between Broken Arrow Public Schools and the City of Broken Arrow providing a permanent Right of Way, Permanent Right of Way Easement, and a Temporary Construction Easement for street widening as part of the City's 9th Street (Lynn Lane) widening Elgin to El Paso – ST1210 – Parcel No. 34 project. The City is requesting a Permanent Right of Way for the sum of ten dollars (\$10.00) and temporary construction easement in the sum of one dollar (\$1.00). The temporary construction easement would be for a period of not more than 12 months from the date of the start of construction with the District providing a utility easement and right of way over and across District property located at the former North Intermediate High School (the future site of the Kirkland Activities Center) located at 808 E College and the Broken Arrow Academy, formerly Haskell Middle School, located at 412 S 9th Street. M. Bergwall

#### Temporary Construction Easement General Warranty Deed

The City of Broken Arrow is asking the District for a permanent right of way, permanent easement, and a temporary construction easement at District property located at College and 9th Street (Lynn Lane) as part of the City's street widening project at 9th Street between Elgin and El Paso. The City of Broken Arrow is preparing to begin improvements and is requesting a Temporary Construction Easement at the property location in preparation of construction. The City intends to eliminate the three (3) existing drives along the east side of the Kirkland Activities Center and the one (1) drive along Detroit Street as part of this contract.

30. Accept and approve a NEW Agreement between the District and the City of Broken Arrow providing a Temporary Construction Easement for the trunk sewer line project near Central on Main. The City is requesting a temporary construction easement in the sum of one dollar (\$1.00). The temporary construction easement would be for a period of not more than 12 months from the date of the start of construction with the District providing a utility easement and right of way over and across District property located at Central on Main located 210 North Main Street. M. Bergwall

#### Temporary Construction Easement

The City of Broken Arrow is asking the District for a temporary construction easement at District property located at 210 North Main Street as part of the City's trunk sewer line project at North Main Street. The City of Broken Arrow is preparing to begin improvements and is requesting a Temporary Construction Easement at the property location in preparation of construction. The City intends to install a 24" line.

#### **D) Instructional Services**

31. Accept and approve the NEW agreement between Broken Arrow Public Schools and Jeanetta Calhoun Mish, providing a Poetry Seminar and writing workshops for the BAHS students on April 12, 2017. Total cost to the District is \$150.00 and will be paid with Activity Funds. M. Officer  
Agreement

The statement of agreement between the District and provides Jeanetta Calhoun Mish the opportunity to visit BAHS as a guest author and to lead writing workshops.

32. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Dave & Buster's, providing an incentive goal for the students at the Broken Arrow Academy. The event is scheduled for May 10, 2017. Total cost to the District is \$511.76 and will be paid with Activity Funds. M. Officer  
Agreement

The Broken Arrow Academy has developed a point system as a recognition on three levels; attendance, discipline and grades. The students attending the May 10, 2017 Dave & Buster's event have been identified as those students with no points because they have maintained good grades, have avoided discipline issues and have great attendance.

33. Accept and approve the NEW agreement between Broken Arrow Public Schools and Extreme Inflatables, providing entertainment for the students at Oliver Middle School on May 5, 2017. Total cost to the District is \$5,290.00 and will be paid with site activity funds. M. Officer  
Agreement

The statement of agreement between the District and Extreme Inflatables will provide entertainment for Oliver Middle School students.

34. Accept and approve the NEW agreement between Broken Arrow Public Schools and Jumpman Party Rentals, providing entertainment for 8th Grade Day at Oneta Ridge Middle School on May 12, 2017. Total cost to the District is \$825.00 and will be paid with Site Activity Funds. M. Officer  
Agreement

The statement of agreement between the District and Jumpman Party Rentals is for end of year festivities at Oneta Ridge Middle School and is scheduled for May 12, 2017.

35. Accept and approve the purchase of playground equipment from Pay By Design, Inc. specifically designed for special education students. Sites benefitting from the purchase are Leisure Park, Liberty, Aspen Creek and Country Lane Intermediate. Total cost to the District is \$32,000.00 and will be paid with SPED Grant Fund 621. J. Peterson  
Quote

The total cost of the playground equipment which includes freight and installation is \$32,000.00 and is broken down by site:



Leisure Park Elementary: 1 – Freestanding panel with Rattle & Ring, Drum Line, and Rain Wheel 1 – Freestanding panel with Maze and Switchback Panels 1 – Ball Toss Total Cost for Leisure Park Elementary: \$7,659.50

Liberty Elementary: 1 – Freestanding panel with Rattle & Ring, Drum Line, and Rain Wheel 1 – Freestanding panel with Maze and Switchback Panels 1 – Ball Toss 1 – Made for Me Swing Seat w/Chains Total Cost for Liberty Elementary: \$8,113.50

Aspen Creek Elementary: 1 – Freestanding panel with Rattle & Ring, Drum Line, and Rain Wheel 1 – Freestanding panel with Maze and Switchback Panels 1 – Ball Toss 1 – Made for Me Swing Seat w/Chains Total Cost for Aspen Creek Elementary: \$8,113.50

Country Lane Intermediate: 1 – Freestanding panel with Rattle & Ring, Drum Line, and Rain Wheel 1 – Freestanding panel with Maze and Switchback Panels 1 – Ball Toss 1 – Made for Me Swing Seat w/Chains Total Cost for Country Lane Intermediate: \$8,113.50

36. Accept and approve the NEW agreement between Broken Arrow Public Schools and Olinger’s Educational Consulting Services, LLC, providing a professional development program called “Applied Behavior Analysis (ABA)” therapy to improve behavioral and social functioning. Total cost to the District is \$1,500.00 and will be paid with SPED 621 Grant Funds. J. Peterson  
Agreement

The statement of agreement between the District and Olinger’s Educational Consulting Services, LLC allows Dr. Erika Olinger, A Board Certified Behavior Analyst, to provide professional development to school psychologists and principals on May 25, 2017.

37. Accept and approve the NEW agreement between Broken Arrow Public Schools and Jumpman Party Rentals, providing entertainment for Spring Creek’s Super Kids Day on May 19, 2017. Total cost to the District will be \$1,690.00 and will be paid with site activity Funds. J. Peterson  
Agreement

The statement of agreement between the District and Jumpman Party Rentals is for end of year festivities at Spring Creek Elementary and is scheduled for May 19, 2017.

38. Accept and approve the NEW agreement between Broken Arrow Public Schools and Education Consulting Service, Inc. to provide training on Cluster Grouping and Differentiation Support to BAPS Enrichment Specialists. Total cost to the District is \$5,450.00 and will be paid from General Fund. S. Turner  
Agreement

The consulting amount of \$5,450.00 for Education Consulting Service, Inc. includes a two-day workshop fee and travel expenses scheduled for April 25 and 26, 2017. Ms. Susan Winebrenner will provide services on Cluster Grouping and Differentiation Support to BAPS Enrichment Specialists.

***Consent Agenda Item 39 was removed under 4.0 Formal Adoption of agenda.***

39. Accept and approve the First Robotics Team, TigerStrike, to attend and compete in the FRC National Championship competition in Houston, TX or St. Louis, MO, April 2017. The trip will cost approximately \$3000 and will be paid with donations and activity fund. S. Turner  
Student Out-of-State & Overnight Activity Request Form

First Robotics Team, TigerStrike, won 1st place at regionals! This is only a second year team and we beat out 61 other teams. Last year, we won 3rd in our division and 8th in Regionals. We will be going to Houston for Nationals April 18th – 22nd. However, the dates for the Houston competition are not compatible with the schedule of our mentor engineers and we are on a waiting list to compete in St. Louis, MO the following weekend. We have received a Department of Defense grant of \$5,000 that

covers the cost of either competition and because we have been guaranteed a spot in Houston, we have registered for that event. The hope is to have a spot open up at the St. Louis event and have the team attend with their mentors.

40. Accept and approve the NEW agreement between Broken Arrow Public Schools and Scholastic Inc. providing professional development in the academic area of reading. Total cost to the District is \$11,400.00 and will be paid with Title IIA funds. S. Turner

Agreement

Scholastic, Inc. will send an instructional consultant to BAPS to provide professional development to define and implement guided reading. Teachers will learn how to write guided reading lessons, learn how to form appropriate groups and choose appropriate texts for small group instruction.

41. Accept and approve the Business Professionals of America trip to Orlando, Florida for the National Leadership Conference May 10-14, 2017. Total cost is estimated at \$900 per person plus food and entertainment expenses and will be paid with activity funds. L. Burns

Student Overnight and Out-of-State Activity Trip Request

One Advisor and an unknown number of students (no more than 9) (qualify via state competition scheduled for March 6-8, 2017) and 1 Asst. Principal/chaperone and possibly 1 paraprofessional will be traveling by airline from Tulsa, OK to Orlando, FL for Business Professionals of America National Leadership Conference and will be competing for awards in competitions in which they placed in the top three at state competition.

42. Accept and approve the NEW agreement between Broken Arrow Public Schools and Public Consulting Group for the purchase of adding a transportation module to EdPlan. Total cost to the District is \$6,500.00 and will be paid with SPED Grant Fund 621. Dr. Coates

Agreement

The statement of agreement between the District and Public Consulting Group allows for the implementation of the transportation module into EdPlan beginning with the current school year. This allows PCG to begin the work within EdPlan to have the module ready to use at the beginning of the 2017-2018 school year.

### **E) Student Services**

43. Accept and approve the Broken Arrow High School Varsity Softball team travel to, attend and compete in the Erie Tournament of Champions Softball Tournament, August 30 -September 3, 2017, in Erie, Colorado. The cost is approximately \$275.00 per student to be paid with by the Booster Club. K. Ellett

Student Out-of-State & Overnight Activity Request Form

The Varsity Fast-Pitch Softball team would like to travel to play in the Colorado Tournament of Champions, in Erie, Colorado, August 30 - September 3, 2017. This event will give the team recognition, and an invaluable experience.

44. Accept and approve the NEW agreement between Broken Arrow Public Schools and TW's AFAB Catering, providing full service catering for the annual Sports Medicine Banquet to be held on May 18, 2017 at the Varsity Club. Total cost to the District is \$1,436.75 and will be paid with Sports Medicine Booster Funds. K. Ellett

Agreement

The statement of agreement between the District and TW's AFAB Catering is for a one-time event to cater the Sports Medicine banquet on May 18, 2017 at the Varsity Club. This will include two wait staff with full service catering at a cost of \$1,436.75.

45. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Colorado High School Activities Association, allowing the BAHS softball team to participate in the Erie Softball Tournament of Champions scheduled August 31 through September 2, 2017 in Erie, Colorado. Total Cost to the District is a \$450.00 entry fee and will be paid with Softball Booster Funds. K. Ellett

Agreement

The statement of agreement between the District and Colorado High School Activities Association allows the BAHS Softball team to participate in the Erie Softball Tournament of Champions.

46. Accept and approve the NEW agreement between Broken Arrow Public Schools and Carrabba's Italian Grill, providing full service catering for the Baseball Banquet to be held May 19, 2017 at Central on Main. Total cost to the District is \$2,050.00 and will be paid with Baseball Activity Funds. K. Ellett

Agreement

The statement of agreement between the District and Carrabba's Italian Grill allows for catering services for the end of year Baseball banquet on May 19, 2017. Services provided include selected menu, three servers, delivery, set-up and cleanup.

47. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Skiatook Public Schools, allowing BAHS boys and girls to participate in the Skiatook Invitational Classic Basketball Tournament January 4 through 6, 2018. There is no cost to the District to participate. K. Ellett

Agreement

The statement of agreement between the District and Skiatook Public Schools provides the BAHS boys' and girls' basketball teams an opportunity to participate in the 2018 Skiatook Invitational Classic Tournament. There is no cost to participate, but, there is a \$500.00 forfeiture fee to be paid in the event of a cancellation.

48. Accept and approve the NEW agreement between Broken Arrow Public Schools and PartyServe, providing full catering services for the Wrestling end of year Banquet scheduled for May 2, 2017 at the Broken Arrow High School Cafeteria. Total cost to the District is \$2,700.00 and will be paid with Wrestling Activity Funds. K. Ellett

Agreement

The statement of agreement between the District and PartyServe allows for full catering services for the Wrestling Banquet.

49. Accept and approve the NEW agreement between Broken Arrow Public Schools and The Competitive Edge, providing choreography for the Pom Classes for the BA Tigettes. Dates of service are June 9 through June 11, 2017. Total cost to the District is \$2,800.00 and will be paid with Tigettes Activity Funds. K. Ellett

Agreement

The statement of agreement between the District and The Competitive Edge allows Sarah Harrington to provide choreography for the Tigettes.

***Consent Agenda Item 50 was removed under 4.0 Formal Adoption of agenda. It may be addressed at another board meeting.***

50. Accept and approve the NEW agreement between Broken Arrow Public Schools and Paragon Marketing Group, LLC (ESPN) to televise the Boys Varsity High School Football game with Union High School on Saturday, August 26, 2017 at 11:00 am CST at the Broken Arrow Memorial Stadium. There is no cost to the District, however, PMG will pay the sum of \$1,000.00 to BAHS. K. Ellett

### Agreement

The statement of agreement between the District and Paragon Marketing Group, LLC, allows ESPN to televise the Boys Varsity High School football game on August 26, 2017.

51. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Moore Public Schools, providing an opportunity for the BAHS boys' basketball team to participate in the John Nobles Basketball Tournament scheduled for January 18, 19 and 20, 2018. There is no cost to the District. K. Ellett

### Agreement

The statement of agreement between the District and Moore Public Schools allows the boys to participate in the John Nobles Basketball Tournament in 2018.

52. Accept and approve the Broken Arrow Indoor Percussion group travel to and compete in the WGI World Championship competition in Dayton, Ohio, April 19 - April 23, 2017. The trip is paid by the student fees collected each year and from the Activity Funds. Dr. Dale

### Student Out-of-State, Overnight Activity Request Form

The Broken Arrow Indoor Percussion group would like to perform in competition at WGI World Championships, April 19 - 23, 2017, in Dayton, Ohio.

53. Accept and approve the NEW agreement between Broken Arrow Public Schools and Robinson Glass for the moving and installation of four 6' X 8' mirrors from Theater Arts, Inc. to Broken Arrow Freshman Academy Choir Room. Total cost to the District is \$230.00 and will be paid with BAFA Choir Activity Funds. Dr. Dale

### Agreement

The statement of agreement between the District and Robinson Glass allows for the installation of mirrors for the Freshman Academy Choir Room.

54. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and LionsRoad Studios for DJ services for the BAHS Choir Banquet and Dance scheduled for May 7, 2017. Total cost to the District is \$1,690.00 and will be paid with BAHS choir activity funds. Dr. Dale

### Agreement

The renewal agreement between the District and LionsRoad Studios will allow for DJ services for the BAHS Choir end of year banquet and dance on May 7, 2017. Total cost to the District is \$1,690.00.

55. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Dr. Joe Missal, for clinician services scheduled for April 2017 for the BAHS Wind Ensemble and Symphonic Band. Total cost to the District is \$350.00 and will be paid with Band Activity Funds. Dr. Dale

### Agreement

The statement of agreement between the District and Dr. Joe Missal allows for clinician services to be provided to the BAHS Wind Ensemble and Symphonic Band. Travel expenses are not required.

56. Accept and approve the NEW agreement between Broken Arrow Public Schools and Andrew Anderson, providing musical arrangements and/or composition for the BAFA Wind Ensemble. Total cost to the District is \$500.00 and will be paid with Band Activity Funds. Dr. Dale

### Agreement

The statement of agreement between the District and Andrew Anderson allows for music arrangements and or composition for the BAFA Wind Ensemble. Contracted services will be during the month of April and will not require a site visit.

57. Accept and approve the NEW agreement between Broken Arrow Public Schools and Burns Tours, providing two coach buses to transport the BAHS Wind Ensemble to the OSSAA State Band Contest in Norman on April 13, 2017. Total cost to the District is \$2,150.00 and will be paid with Band Activity Funds. Dr. Dale

Agreement

Burns Tours will provide travel arrangements for the BAHS Wind Ensemble to the OSSAA state Band Contest in Norman, Oklahoma.

58. Accept and approve the NEW agreement between Broken Arrow Public Schools and Bengt Eklund, providing the BAHS Show Choirs choreography for spring show choir tryouts. This work will be performed on April 14 and 15, 2017. Total cost to the District is \$1,500.00 and will be paid with activity funds. Dr. Dale

Agreement

Bengt Eklund will provide choreographer services for the BAHS Show Choirs. The total cost to the District is \$1,500.00. There is no reimbursement for travel expenses.

59. Accept and approve the NEW agreement between Broken Arrow Public Schools and Integrity Lighting, Inc., a rental agreement for lighting equipment to be used during the Sequoyah Middle School Advanced Drama production of "Mad Tea Party" scheduled for April 18 and April 20 at 7:00 p.m. Total cost to the District is \$260.00 and will be paid with Drama Activity Funds. Dr. Dale

Agreement

The statement of agreement between the District and Integrity Lighting, Inc. allows for the rental of equipment required for the Sequoyah Middle School Advanced Drama production scheduled for April 18 and April 20.

60. Accept and approve the NEW agreement between Broken Arrow Public Schools and Mr. Joe Allison, allowing Mr. Allison to be the keynote speaker for the end of the year BAHS Pride Banquet scheduled for April 28, 2017. Total cost to the District is \$500.00 and will be paid with Band Activity Funds. Dr. Dale

Agreement

The statement of agreement between the District and Mr. Joe Allison allows Mr. Allison to act as keynote speaker for the 2017 Banquet for the Pride of Broken Arrow.

61. Accept and approve the NEW agreement between Broken Arrow Public Schools and Lindsay Kusmierczak, providing Color Guard instruction for the 2017-2018 school year for the Pride. Total cost to the District is \$500.00 and will be paid with Band Activity Funds. Dr. Dale

Agreement

The statement of agreement between the District and Lindsay Kusmierczak allows for additional Color Guard instruction for the 2017-2018 school year.

62. Accept and approve the NEW agreement between Broken Arrow Public Schools and Bad Wolf Ops, providing Laser Tag for the students participating in Project Graduation on May 15, 2017. Total cost to the District is \$547.00 and will be paid with Project Graduation Fund 878. J. Jedamski

Agreement

The statement of agreement between Bad Wolf Ops and the District provides Laser Tag entertainment for Project Graduation.

63. Accept and approve the NEW agreement between Broken Arrow Public Schools and Party AllStars, providing entertainment for students participating in Project Graduation on May 15, 2017. Total cost to the District is \$570.00 and will be paid with Project Graduation Funds. J. Jedamski

Agreement

The statement of agreement between the District and Party AllStars provides DJ service for Project Graduation. Total cost is \$570.00.

64. Accept and approve the NEW agreement between Broken Arrow Public Schools and Sportside Entertainment, providing entertainment for students participating in Project Graduation on May 15, 2017. Total cost to the District is \$3,370.00 and will be paid with Project Graduation Funds. J. Jedamski

Agreement

The statement of agreement between the District and Sportside Entertainment provides inflatable entertainment for students participating in Project Graduation. Total cost is \$3,370.00.

65. Accept and approve the NEW agreement between Broken Arrow Public Schools and Cherry Berry, providing refreshments for the BAHS Prom scheduled for April 29, 2017. Total cost to the District is \$900.00 and will be paid with Activity Funds. J. Jedamski

Agreement

The statement of agreement between the District and Cherry Berry will allow for refreshments for the April 29, 2017 Prom.

66. Accept and approve the NEW agreement between Broken Arrow Public Schools and Extreme Inflatables, providing entertainment for the students participating in Project Graduation on May 15, 2017. Total cost to the District is \$1,630.00 and will be paid with Project Graduation Fund 878. J.

Jedamski

Agreement

The statement of agreement between the District and Extreme Inflatables will provide entertainment for students participating in Project Graduation.

67. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Henna Chick, providing henna tattoos for students participating in Project Graduation. Total cost to the District is \$765.00 and will be paid with Project Graduation Fund 987. J. Jedamski

Agreement

The statement of agreement between the District and Henna Chick allows for henna tattoos for Project Graduation. The total cost to the District is \$765.00.

68. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Cordes Keynotes and Seminars, providing a speaker for the 2018 Leadership Retreat scheduled for September 23, 2017. Total cost to the District is \$5,000.00 and will be paid with Student Council Fund 934. J.

Jedamski

Agreement

The statement of agreement between Cordes Keynotes and Seminars and the District will provide a speaker for the 2018 Leadership Retreat. The total amount is \$5,000.00.

69. Accept and approve the NEW agreement between Broken Arrow Public Schools and Sportside Entertainment, Inc., providing inflatables for the BAHS Spring Fest scheduled for April 22, 2017. Total cost to the District is \$1,100.00 and will be paid with Student Council Fund 934. J. Jedamski  
Agreement

The statement of agreement between the District and Sportside Entertainment provides inflatables for the BAHS Spring Fest.

70. Accept and approve the NEW agreement between Broken Arrow Public Schools and Varsity Brands, providing an opportunity for BAHS to win \$25,000.00 in the America's Most Spirited High School Contest. There is no cost to the District to enter. G. Spencer or J. Jedamski  
Agreement

The statement of agreement between the District and School and Varsity Brands provides the opportunity for Broken Arrow High School to win \$25,000.00 in the American's Most Spirited High School Contest. The winner of the contest is determined by online voting and will be announced May 15th, 2017.

71. Accept and approve the NEW agreement between Broken Arrow Public Schools and American Auto Parks, providing reserved parking for the BAHS staff during graduation at the BOK on May 15, 2017. Total cost to the District is \$1,000.00 and will be paid with Activity Funds. C. Perry  
Agreement

American Auto Parks will provide 100 reserved parking stalls for BAHS staff on May 15, 2017 during graduation.

72. Accept and approve the NEW agreement between Broken Arrow Public Schools and Axiom Audio, Inc., providing enhanced sound for the BAHS graduation and the BOK Center. Total cost to the District is \$8,780.00 and will be paid with General Funds. C. Perry  
Agreement

73. Accept and approve the NEW agreement between Broken Arrow Public Schools and Performance Stage, Inc., providing confetti blowers for the 2017 BAHS Graduation. Total cost to the District is \$2,769.60 and will be paid with Senior Class Activity Funds. C. Perry  
Agreement

The statement of agreement between the District and Performance Stage, Inc. allows for the confetti blowers, tanks, labor set-up, labor operation, labor clean-up and colored confetti for the 2017 BAHS Graduation.

#### **F) Technology Services**

74. Accept and approve the AMENDED agreement between Broken Arrow Public Schools and Cox Communications adding Timber Ridge Elementary and Multi-Purpose facility, located at the old North Intermediate Site. Total Cost of the District will be \$32,755.80 minus funds paid by e-rate and will be paid with General Fund. B. Stout  
Agreement

#### **G) Business Services**

75. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and ImageNet Consulting (LaserFiche), providing annual software support for the 2017-2018 school year and three (3) consecutive years following with annual review by the Board of Education. Total cost annually to the District is \$19,318.00 and will be paid with Bond Funds. N. Eneff

#### Agreement

The statement of agreement between the District and ImageNet Consulting is to provide electronic workflow for invoice approvals as well as an electronic document retention system for purchase orders and contracts.

76. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and First Southwest Asset Management, LLC; providing arbitrage rebate services. Total cost to the District is \$2,150.00 and will be paid with General Fund 191. N. Eneff

#### Agreement

The statement of agreement between the District and First Southwest is to provide arbitrage rebate compliance services annually on the District's bond issuances.

77. Accept and approve the transfers within the Activity Funds. D. Dollahon

#### Activity Fund Transfer Requests

In order to maintain a more complete audit record, Board of Education regulations have been established requiring that transfers between accounts within school activity funds be reviewed and authorized by the Board of Education. The approval process requires that the building principal submit a document indicating the two accounts affected, unencumbered balance, and amount for which transfer action is requested. The document becomes a record for the school auditor to use in the review of transactions during the year. In compliance with Board of Education policy, requests for transfer of funds within activity fund accounts have been submitted for consideration.

78. Accept and approve the NEW agreement between Broken Arrow Public Schools and Bankcard Merchant, providing the Athletic Department the ability to take credit cards. There is no cost to the District. D. Dollahon

#### Agreement

79. Accept and approve the requested fundraisers for Spring Creek Elementary Activity Fund. D. Dollahon

#### Fundraising requests for Spring Creek Elementary Activity Fund

In compliance with Board of Education policy, Fundraising Projects for Student Activity Groups, the attached activity group fundraisers are submitted for your review. The principal has approved this fundraising activity and established that a need does exist for additional funds for the operation of this student activity organization.

80. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and The Arrow Group as Risk Management Consultants and Agent of Record for the District's insurance plans. There is no cost to the District for agency services. C. Metevelis

#### Agreement

The Arrow Group has been the District's agent of record and risk consultant for approximately 40 years. They perform services in the areas of school owned property, general, vehicle, professional liability (including Oklahoma Governmental Tort Claims Act exposures), crime, surety and excess worker's compensation. As agent of record, the Arrow Group accesses insurance markets and reviews proposals for annual renewal of the District's insurance policies. The contract term is July 1, 2017 through June 30, 2022, subject to annual re-approval by the Board of Education.

81. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Consolidated Benefits Resources (CBR) for 2017-2018 fiscal year. CBR provides third party administrator



and consulting services for the District's self-funded worker's compensation plan. Total cost to the District is \$2,900.00 and will be paid from General Fund. C. Metevelis

Agreement

Consolidated Benefits Resources (CBR) is the third part administrator for the workers' compensation program. CBR provides claims management services, bill audit and re-pricing per fee schedule and preferred provider network, loss control services, setting of reserves, and compliance with regulatory bodies such as Medicare. There is no increase in annual contract for FY 2018.

Recommendation: Approve

ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 - 0

---

***End of General Consent Agenda Items 16 through 81***

---

### **11.0 Operations Services**

82. Presentation and discussion of the Monthly Construction Report. B. Tolomeo

83. Discussion, motion and vote on motion to award construction contracts for the High School South Parking Lot Project to the lowest responsible bidders and to assign such construction contracts to Flintco Construction Solutions, Inc. and to approve or disapprove the amendment to the Construction Management contract establishing a Guaranteed Maximum Price (GMP) in the amount of \$1,995,213.00, and authorize the Chief Operating Officer to approve or disapprove changes to the trade contracts within the GMP. All bidding was conducted pursuant to the Oklahoma Competitive Bidding Act. This is pursuant to Flintco Construction Solutions' contract dated December 15, 2015. Payment will be made from the 2015 Bond Funds. B. Tolomeo

The High School South Parking Lot project's bid packages were received and opened at 2:00 p.m., CST, Tuesday, March 21, 2017 at the Education Service Center. The GMP is in the sum of \$1,995,213.00. The GMP includes the Construction Manager's fees, general conditions, project requirements, all accepted trade contracts, allowances, approved alternates and project contingency. Architectural fees are not included in the GMP. We are rejecting bid package 32A – Landscaping, Irrigation Systems, Lawns, Grasses, and Exterior Plants – Complete, and plan to carry an allowance for this bid package. Please see below for a breakdown of construction contracts, general condition costs, project requirements, fees, contingency, and the GMP. Total Trade Contracts & Allowances: \$1,738,844.00 General Conditions: \$ 81,250.00 General Project Requirements: \$ 63,382.00 Construction Management Fee: \$ 58,113.00 Project Contingency: \$ 53,624.00 Guaranteed Maximum Price (GMP) \$1,995,213.00

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Cheryl Kelly) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 - 0

84. Discussion, motion and vote on motion to award construction contracts for the High School Baseball/Softball Entry Project to the lowest responsible bidders and to assign such construction contracts to Flintco Construction Solutions, Inc. and to approve or disapprove the amendment to the Construction Management contract establishing a Guaranteed Maximum Price (GMP) in the amount of \$193,841.00, and authorize the Chief Operating Officer to approve or disapprove changes to the trade contracts within the GMP. All bidding was conducted pursuant to the Oklahoma Competitive Bidding Act. This is pursuant to Flintco Construction Solutions' contract dated December 15, 2015. Payment will be made from the 2015 Bond Fund. B. Tolomeo

The High School Baseball/Softball Entry project's bid packages were received and opened at 2:00 p.m., CST, Tuesday, March 28, 2017 at the Education Service Center. The GMP is in the sum of \$193,841.00. The GMP includes the Construction Manager's fees, general conditions, project requirements, all accepted trade contracts, allowances, approved alternates and project contingency. Architectural fees are not included in the GMP. Please see below for a breakdown of construction contracts, general condition costs, project requirements, fees, contingency, and the GMP. Total Trade Contracts & Allowances: \$147,027.00 General Conditions: \$ 0.00 General Project Requirements: \$ 35,708.00 Construction Management Fee: \$ 5,646.00 Project Contingency: \$ 5,460.00 Guaranteed Maximum Price (GMP) \$193,841.00

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Cheryl Kelly) Seconded to approve the ORIGINAL motion

'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 - 0

85. Discussion, motion and vote on motion to award construction contracts for the Kirkland Activity Complex Project to the lowest responsible bidders and to assign such construction contracts to Flintco Construction Solutions, Inc. and to approve or disapprove the amendment to the Construction Management contract establishing a Guaranteed Maximum Price (GMP) in the amount of \$5,014,504.00, and authorize the Chief Operating Officer to approve or disapprove changes to the trade contracts within the GMP. All bidding was conducted pursuant to the Oklahoma Competitive Bidding Act. This is pursuant to Flintco Construction Solutions' contract dated March 8, 2016. Payment will be made from the 2015 Bond Fund. B. Tolomeo

The Kirkland Activity Center Complex project's bid packages were received and opened at 2:00 p.m., CST, Thursday, March 23, 2017 at the Education Service Center. The GMP is in the sum of \$5,014,504.00. The GMP includes the Construction Manager's fees, general conditions, project requirements, all accepted trade contracts, allowances, approved alternates and project contingency. Architectural fees are not included in the GMP. Please see below for a breakdown of construction contracts, general condition costs, project requirements, fees, contingency, and the GMP. Total Trade Contracts & Allowances: \$3,591,551.00 Accepted Alternates \$ 762,856.00 General Conditions: \$ 244,350.00 General Project Requirements: \$ 179,726.00 Construction Management Fee: \$ 123,834.00 Project Contingency: \$ 112,187.00 Guaranteed Maximum Price (GMP) \$5,014,504.00

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Cheryl Kelly) Seconded to approve the ORIGINAL motion

'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 - 0

86. Discussion, motion and vote on motion to approve or disapprove the bids submitted by the lowest responsible bidders, Summit Bus, providing two (2) 2017 77-passenger conventional school buses, and Midwest Bus Sales, providing two (2) 2017 14-passenger Type A buses with lifts. All bidding was conducted pursuant to competitive bidding as required by law. Total cost to the District is \$309,576.00 and will be paid from 2009 Bond Funds. D. Blackburn

Bid Tab

Bids for District school buses were received and opened on Monday, February 27, 2017 at 10:00 am at the ESC. Three bids were received with the lowest responsible bidder for the 77-passenger conventional buses being Summit Bus. Unit price for the 77-passenger bus is \$83,131.00. Warranties for these buses are \$4,650.00 each. The lowest responsible bidder for the 14-passenger Type A buses with lifts was Midwest Bus Sales. Unit price for these is \$67,007.00. Total cost to the District is \$309,576.00.00. The delivery date is expected to be 90-120 days.

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried. 5 - 0

87. Discussion, motion and vote on motion to approve or disapprove the bid submitted by C & C Tile and Carpet Company as the lowest responsible bidder providing carpet replacement for eighteen (18) classrooms at Arrowhead Elementary. Total cost to the District is \$57,080.00 and will be paid from the 2015 Bond Fund. G. Moore

Bid Tab

Maintenance has investigated classroom carpeting needs District wide and found eighteen classrooms at Arrowhead Elementary in need of replacement. Bids were received and opened on Thursday, March 30, 2017 at the Education Service Center. Two bids were received with C & C Tile and Carpet Company being the lowest responsible bidder. All bidding was done in accordance with District Policy and the Competitive Bidding Act.

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 - 0

88. Discussion, motion and vote on motion to approve or disapprove the bid submitted by AIRCO Service Inc. as the lowest responsible bidder providing replacement and/or rebuilding of fifteen (15) HVAC units at Broken Arrow High School. Total cost to the District is \$298,400.00 and will be paid from Bond Funds. G. Moore

Bid Tab

Sealed bids (BID17-09) for HVAC unit replacement at Broken Arrow High School were received on Monday, April 3, 2017. Two (2) bids were received from six (6) vendors, with the lowest responsible bidder being Airco Service Inc. The total cost to the District is \$298,400.00 to replace eleven (11) rooftop units and the rebuilding of four (4) rooftop units. All bidding was done in accordance with District policy and the Competitive Bidding Act.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Cheryl Kelly) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 - 0

89. Discussion, motion and vote on motion to approve or disapprove the bid submitted by Custom Services, Inc. as the lowest responsible bidder providing replacement of six (6) HVAC units at Central on Main. Total cost to the District is \$54,995.00 and will be paid from Bond Funds. G. Moore

Bid Tab

Sealed bids (BID17-10) for HVAC unit replacement at Central on Main were received on Tuesday, April 4, 2017. Two (2) bids were received from four (4) vendors, with the lowest responsible bidder being Custom Services, Inc. The total cost to the District is \$54,995.00 to replace six (6) rooftop units. All bidding was done in accordance with District policy and the Competitive Bidding Act.

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried. 5 - 0

90. Discussion, motion and vote on motion to approve or disapprove Section 413 boundary to Rhoades Elementary from Oak Crest Elementary. M. Bergwall

Map

Section 413 is currently in the Oak Crest Elementary School boundary attendance zone. To prevent overcrowding at Oak Crest, it is proposed to move this section to Rhoades. There are no students living in this section that would be zoned to Rhoades. Changing the boundary zone from Oak Crest Elementary to Rhoades Elementary will help to counter rapid growth in the Oak Crest attendance zone.

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 - 0

91. Discussion, motion and vote on motion to approve or disapprove the purchase of telescopic bleachers for Leisure Park Elementary School to provide additional seating in the Gymnasium. Total cost to the District is \$16,186.00 and will be paid from Bond Funds. M. Bergwall

Five rows of telescopic bleachers will be purchased for Leisure Park Elementary. The total cost of the bleachers including delivery and installation is \$18,186.00. The Leisure Park PTA will donate \$2,000.00 to the project and Leisure Park Elementary will pay the remaining \$16,186.00. The bleachers will be purchased from Interkal, LLC in conjunction with Heartland Seating, Inc. The Maintenance department will provide oversight of the project.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 - 0

92. Discussion, motion and vote on motion to award construction contracts for the Performing Arts Center Addition and Renovations Project to the lowest responsible bidders and to assign such construction contracts to Flintco Construction Solutions, Inc. and to approve or disapprove the amendment to the Construction Management contract establishing a Guaranteed Maximum Price (GMP) in the amount of \$1,806,168.00, and authorize the Chief Operating Officer to approve or disapprove changes to the trade contracts within the GMP. All bidding was conducted pursuant to the Oklahoma Competitive Bidding Act. This is pursuant to Flintco Construction Solutions' contract dated January 17, 2017. Payment will be made from the 2015 Bond Funds. M. Bergwall

The Performing Arts Center Addition and Renovations bid packages were received and opened at 2:00 p.m., CST, Wednesday, March 15, 2017 at the Education Service Center. The GMP is in the sum of \$1,806,168.00. The GMP includes the Construction Manager's fees, general conditions, project requirements, all accepted trade contracts, allowances, approved alternates and project contingency. Architectural fees are not included in the GMP. Please see below for a breakdown of construction contracts, general condition costs, project requirements, fees, contingency, and the GMP. Total Trade Contracts & Allowances: \$1,062,232.00 Accepted Alternates \$ 154,040.00 General Conditions: \$ 278,950.00 General Project Requirements: \$ 162,554.00 Construction Management Fee: \$ 63,543.00 Project Contingency: \$ 84,849.00 Guaranteed Maximum Price (GMP) \$1,806,168.00

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 - 0

### **12.0 Instructional Services**

93. Presentation and discussion of the Annual Drop-Out and College Remediation Reports to the Board of Education. Dr. Coates and M. Officer

Annual Drop-Out Report

Annual College Remediation Report

Presentation of District data to the Board of Education in compliance with Oklahoma State Department of Education guidelines.

Recommendation: Information Only

### **13.0 Student Services**

94. Discussion regarding the extension of the 2016-2017 school year. The District's Instructional Calendar has a contingency calendar allowing for three snow days. Due to one snow day taken on January 6, 2017, the calendar reflects the last day of school will be changed from Friday, May 19, 2017 to Monday, May 22, 2017. C. Perry

2016-2017 Instructional Calendar Letter to Oklahoma State Department of Education

Recommendation: Information only.

95. Discussion, motion, and vote on motion to approve or disapprove the NEW agreement between Broken Arrow Public Schools and WWPF-ECG Heart Screening, for full service ECG heart screening for any and all participating Broken Arrow Public Schools' student athletes. Students will be responsible for paying the \$15.00 screening fee. K. Ellett

Agreement

The statement of agreement between the District and WWPF-ECG Heart Screening will provide any and all participating BAPS student athletes full service ECG screening. The date of the screening has not been set.

Recommendation: Approve ORIGINAL - Motion

Member (Dr. Theresa Williamson) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 - 0

#### **14.0 Business Services**

96. Presentation and discussion of the monthly financial reports through March 31, 2017. N. Eneff

Expenditures by Project

Expenditures by Function and Object

Cash Flow Analysis

Revenue Summary Report

Monthly Financial Presentation

The Monthly Financial reports showing the Expenditures year-to-date by Project for all funds; the Expenditures year-to-date by Function and Objects for the General Fund, Building Fund, and the Child Nutrition Fund; the Revenue Summary report; the Monthly Financial Summary and the Cash Flow Analysis year-to-date with the projected fund balance and the comparison of current year versus previous year.

Recommendation: Information Only

97. Discussion, motion and vote on motion to approve or disapprove the request to increase the general fund operating budget by \$230,435. N. Eneff

The District is making a full and final settlement on a worker's compensation claim which originated in 1998. The worker's compensation court awarded permanent total disability. The reinsurer took the case to mediation and reached a settlement. The reinsurer cannot pay the claimant directly, as the payment must come directly through the district. We are paying the claim per the terms of the mediation agreement and the reinsurer will issue a reimbursement check to the district within 10-14 days.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 - 0

98. Discussion, motion and vote on motion to approve or disapprove The Application for Temporary Appropriations for 2017-18 Fiscal Year for the General Fund, Building Fund, Child Nutrition Fund, Gift Fund, Endowment Fund, Workers' Compensation Fund, and Bond Funds, (31,32,34,35,36,37,38,39). N. Eneff

Application for Temporary Appropriations

Applications for Temporary Appropriations must first be approved by the Board of Education before submitting them to the county clerk. The county clerk will present the application to the County Excise Board for approval.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 - 0

99. Discussion, motion and vote on motion to approve or disapprove the Broken Arrow Education Association's request to enter negotiations with the School Board of the Broken Arrow Public School District for the 2017-2018 contract year, and authorize the Chief Financial Officer to begin the negotiations process. N. Eneff

Negotiations Letter of Intent

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 - 0

100. Presentation and discussion of the Treasurer's Reports for March 2017. D. Dollahon

Cash Balance Report

Investment Report Fund

Security and Deposit Summary

Cash Balance Comparison

Attached are the monthly Treasurer's Reports for February 2017

Recommendation: Information Only

101. Presentation and discussion of the Activity Fund Reports for March 2017. D. Dollahon

Activity Funds Summary

Monthly Activity Fund Summary 3/31/17

Recommendation: Information Only

102. Discussion, motion, and vote on motion to approve or disapprove the Change Order Reports for All Funds for the 2016-2017 fiscal year. C. Metevelis

4-10-2017 Change Order Report

Attached are the Change Orders totaling (\$186,378.71) to the General, Building, Child Nutrition, Gift, Workers' Compensation and Bond Funds for March 2, 2017 through April 5, 2017, for the 2016-2017 fiscal year funds.

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 - 0

103. Discussion, motion, and vote on motion to approve or disapprove the Encumbrance Reports for All Funds for the 2016-2017 fiscal year. The encumbrance reports are available for review 24 hours in advance of this meeting at the first floor reception desk in the Education Service Center located at 701 S Main Street, Broken Arrow, OK. C. Metevelis

4-10-2017 Encumbrance Report

Attached are the Encumbrance Orders totaling \$2,444,179.91 for the General, Building, Child Nutrition, Workers' Compensation, Bond and Gift Funds for March 2, 2017, to April 6, 2017, from the 2016-2017 fiscal year funds.

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 - 0

104. Discussion, motion and vote on motion to approve or disapprove the purchase of copy paper from Contract Paper Group, Inc. for a total cost of \$92,106.00. C. Metevelis

Bid Tab B17-07

Bids for the purchase of copy paper for district-wide use were opened Monday, April 3, 2017, at 2:00 p.m. The lowest responsible bidder was Contract Paper Group, Inc. with a \$21.93 per case price, or \$92,106.00 for 4200 cases, representing five (5) semi-truckloads. This amount is projected to be sufficient through school year 17-18. This bid was written in such a way that bid pricing is available to other area school districts. The project was bid in accordance with BOE policy. Vendors submitting bids: Contract Paper Group, Inc., Office Depot, Staples, Clampitt Paper, Veritiv, School Specialty, and WB Mason Company.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Dr. Theresa Williamson) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 - 0

**15.0 New Business**

105. Consideration and possible action of any matter not known about or which could not have been reasonably foreseen prior to the time of preparation of the agenda for the regularly scheduled meeting.

**No New Business**

**16.0 Executive Session**

106. Discussion, motion, and vote on motion to approve or disapprove moving into executive session to discuss the purchase or appraisal of real property in accordance with Oklahoma Statute 25, section 307(B)(3) and to discuss the evaluation and employment of Janet Dunlop, Superintendent, pursuant to Oklahoma Statute 25, section 307 (B)(1) of the Oklahoma Open Meeting Act.

Recommendation: Approve ORIGINAL - Motion

Member (Dr. Theresa Williamson) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 - 0



### **17.0 Return to Open Session**

107. Discussion, motion and vote on motion to acknowledge that the Board has returned to open session.

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 - 0

108. Statement of executive session minutes by Board Clerk.

***The Board of Education and Dr. Janet Dunlop and Michelle Bergwall entered into executive session at 7:42 pm to discuss the purchase or appraisal of certain real property in accordance with state Oklahoma statute 25 Section 307(B)(3) of the Oklahoma Open Meeting act, and; pursuant to Oklahoma statute 25, section 307 (B)(1) of the Oklahoma Open Meeting Act, to discuss the evaluation and employment of Janet Dunlop, Superintendent.***

***Michelle Bergwall exited executive session at 8:16 p.m.***

***The Board of Education and Dr. Janet Dunlop returned to open session at 8:34 p.m. This constitutes the minutes of the executive session.***

***Jerry Denton, Board Clerk***

### **18.0 Adjourn**

109. Adjournment.

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Steve Majors) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

*Respectfully Submitted,*

*Karen Steitz, Board Minutes Clerk*