



**MINUTES REGULAR MEETING OF THE BOARD OF EDUCATION
BROKEN ARROW PUBLIC SCHOOLS
Monday, February 13, 2017 (6:00 PM)**

The meeting of the Board of Education of Broken Arrow Public Schools, Broken Arrow, Oklahoma, was called to order at the Education Service Center Board Room at 701 S. Main Street, Broken Arrow, Oklahoma by Cheryl Kelly.

1.0 Call to Order

1. Call to order (Except for item #1, any agenda item may be considered and acted on in any order).

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS:

Cheryl Kelly
Dr. Theresa Williamson
Jerry Denton
Steve Allen
Steve Majors

ALSO IN ATTENDANCE:

Dr. Janet Dunlop
Chuck Perry
Karla Dyess
Margaret Coates
Natalie Eneff
Michelle Bergwall
Lori Tiger
Amanda Summers
Administrators
Members of the Public

2.0 Moment of Silence

2. Statement by Board Vice President, Steve Allen: "As we begin this meeting, let us pause for a 60 second moment of silence to reflect, meditate, pray or engage in other silent activity."

3.0 Pledge

3. The Pledge of Allegiance will be led by Allison Hynes an eighth grade student at Centennial Middle School.

4.0 Formal Adoption of Agenda

4. Formal adoption of agenda.

Ms. Kelly asked that Item #56 (under Superintendent & Board of Education Communications) be removed.

Recommendation: Approve AMENDED - Motion

Member (Steve Allen) Moved, Member (Jerry Denton) Seconded to approve the AMENDED motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

5.0 Minutes

5. Discussion, motion and vote on motion to approve or disapprove the January 17, 2017 Regular Board Meeting Minutes, which may be approved as presented or approved following modifications.

1.17.2017 Regular Board Meeting Minutes

Recommendation: Approve ORIGINAL - Motion

Member (Steve Allen) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0

Abstain: 1 ***Steve Majors abstained because he was unable to attend the January 17 Board Meeting***

The motion Carried 4 – 0

6.0 Summary of Awards & Achievements

6. Recognition and introduction of the Broken Arrow High School Tigettes for their commitment to service in the community and for being named as one of five finalists for the National Spirit Leader Award. M. Knight

The Spirit Leader Awards will honor one cheer team and one dance team with an ongoing commitment to community service, outstanding school athletic support, creative spirit raising activities and strong academics. As finalists, the team is invited to attend the Varsity Brands School Spirit Awards Show at the Walt Disney World® Resort in Orlando, Florida on May 13, 2017.

The BAHS Tigettes are deeply committed to community service. The Broken Arrow Neighbors food drive is the centerpiece of their volunteer calendar, and the team has historically raised over 3,000 pounds in donations. The team is full of well-rounded student athletes who participate in numerous school clubs, including the Oklahoma Superintendent's Advisory Council.

Recommendation: Information Only

7. Recognition and introduction of the Broken Arrow JV Cheer team for winning a national title at NCA in the JV Intermediate Division and a second National Championship in the Game Day division in Dallas, Texas. M. Knight

Broken Arrow Public Schools' 8th and 9th grade Cheer and the JV Cheer teams attended the NCA High School Nationals in Dallas, Texas. The two day competition resulted in a great finish for the JV team. After the prelims, the JV Cheer squad was in first place by .10. They then scored a perfect routine in finals and won by 1.26 to win the JV Intermediate Division. They also completed in GameDay which has three categories; Timeout Cheer, Timeout Dance and Fight Song. They participated in all three, receiving first place in every category, crowning them the National Championship in JV GameDay!

Recommendation: Information Only

8. Recognition and introduction of Miss Allison Paige Hynes, 8th Grade Student at Centennial Middle School and the first female wrestling champion at the prestigious 74th Ted Anderson Memorial Edmond Wrestling Tournament. K. Ellett

Allison Hynes is an 8th grade student at Centennial Middle School. She is also a wrestler and she is breaking down social barriers. In January, at the 74th Ted Anderson Memorial Edmond Wrestling Tournament (the first and longest running JH Wrestling Tournament in the state of Oklahoma), Allison made history by making it to the finals. But that was not her goal. Her goal was to win! She went 4-0 and beat a young man from Deer Creek in the finals, 2-1. She became the first female champion in 74 years and helped to lead the BAPS' team to win the tournament (the first time in school history). She also became the first female EVER to win the Outstanding Wrestler award which is voted for by coaches. Congratulations, Allison!

7.0 Employment

9. Discussion, motion and vote on motion to approve or disapprove the offer of employment to **Matthew Kelley** to serve as the Director of Accounting, with such employment subject to a mutually acceptable and fully executed written contract of employment. N. Eneff

Resume

Job Description

Recommendation: Approve ORIGINAL - Motion

Member (Steve Allen) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

Mr. Kelley was not introduced because he was unable to attend the meeting. His first day with BAPS will be February 27, 2017.

10. Discussion, motion and vote on motion to approve or disapprove the employment offer to **Rachel Kaiser** to serve as the Principal at Creekwood Elementary, with such employment subject to mutually acceptable and fully executed written contract of employment. K. Dyess

Resume

Job Description

Recommendation: Approve ORIGINAL - Motion

Member (Steve Allen) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

Introduction of Ms. Kaiser, her son and parents. Her employment begins with fiscal year 2017-2018.

11. Discussion, motion and vote on motion to approve or disapprove the offer of employment to **Ben Stout** to serve as the Chief Technology Officer, with such employment subject to mutually acceptable and fully executed written contract of employment. Dr. Dunlop

Resume

Job Description

Recommendation: Approve ORIGINAL - Motion

Member (Steve Allen) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

Introduction of Mr. Stout. His first day with BAPS will be February 27, 2017.

8.0 Comments From The Public

12. Members of the public are permitted to address the Board on matters of immediate concern within the jurisdiction of the Board. A written request form must be submitted to the Minute Clerk prior to the beginning of the Board meeting. There is a twenty minute time limit established for the "Citizens' Comments" section of the agenda, with individual speakers limited to a maximum of three (3) minutes regardless of the number of topics addressed. Individual speakers addressing agenda items will be limited to a total of five (5) minutes, regardless of the number of agenda items addressed.

Form A
Form B

COMMENTS CONCERNING ITEMS NOT ON THE AGENDA

- The “Citizens’ Comments” portion of the agenda will be reserved for comments concerning issues not otherwise appearing on an agenda and is limited to a twenty minute maximum.
- This portion of the agenda is reserved to provide citizens an opportunity to address the Board of Education on issues affecting the District and is not intended to provide a forum for commercial, political or similar topics.
- When groups or organizations desire to address the Board under the “Citizens’ Comments” a single spokesperson should be selected to avoid repetitious information.
- The Board will not dialogue with speakers about non-agenda items. Doing so is a violation of the Open Meeting Law.
- Speakers will be called in the order in which they signed to speak.
- Each individual will be allowed to speak for a total time limit of three (3) minutes for non-agenda items, regardless of the number of topics on which the individual requests to speak.

COMMENTS CONCERNING AGENDA ITEMS

- Individuals requesting to speak on an agenda item will be permitted to do so prior to the item being addressed by the Board.
- Speakers will be called in the order in which they signed to speak.
- The Board may choose to ask questions or dialogue with a speaker about the agenda item at the conclusion of their remarks.
- A total time limit of five (5) minutes will apply to each speaker for comments pertaining to agenda items. Interaction of the Board with the speaker will not be counted as part of the five minute total.

REQUEST TO SPEAK FORMS

- A “Request to Speak” form must be submitted for each topic.
- There are two “Request to Speak” forms; one for agenda items and the other for non-agenda items. Both are available on the district website or in the Board room prior to the meeting.
- Individuals wishing to comment on either an agenda or non-agenda item during the Board meeting must personally sign and submit the appropriate completed Request to Speak form and provide it to the Minute Clerk prior to the start of the Board meeting in which they are going to speak.
- By completing and signing the appropriate form, the speaker is verifying that the instructions have been read and understood.
- Speakers are encouraged to provide the Board with a written outline of their comments before the meeting begins and to indicate on the form if they are speaking on their own behalf or on behalf of a group. The speaker should also note on the form whether they support or oppose (as applicable) an item.

No Speakers

9.0 Reports to the Board

13. Presentation and discussion of the Broken Arrow Education Association Report. K. Cook
Recommendation: Information Only

10.0 Approve or Disapprove General Consent Agenda Items

A) Human Resources

14. Accept and approve the attached new employment, employment revisions and employment separations for certified staff. L. Tiger

Certified Board Employment Actions

15. Accept and approve the attached new employment, employment revisions and employment separations for support staff. L. Tiger

Support Board Report

B) Operations Services

16. Accept and approve the attached list of itemized bus rentals as received by the Transportation department and Chief Operating Officer. M. Bergwall

Bus Rental Requests

The organization will be charged the standard rental rate and mileage rate.

17. Accept and approve the NEW agreement between Broken Arrow Public Schools and American Waste Control, Inc., providing a monthly lease of an electric 35 yard self-contained trash compactor at Broken Arrow High School. Total cost to the District is a monthly lease cost of \$290.00 plus a \$295.00 per haul rate and will be paid from the Building Fund. G. Moore

Agreement

American Waste Control, Inc. is currently the District's vendor for trash services. This agreement allows the District to lease a large electric trash compactor which will replace 17 traditional dumpsters currently in use at the High School. The agreement is in addition to the current trash services contract. The trash compactor is environmentally friendly and will reduce the amount of trash on the ground at the campus. Additionally, the trash compactor is expected to reduce the number of injuries to custodial staff; current dumpsters cause the custodians to reach 6 to 8 feet while the new trash compactor lowers their reach to 4 feet.

18. Accept and approve the NEW Agreement between Broken Arrow Public Schools and Versatrans Solutions Inc. to provide Versatrans SIF agent software licenses for the Transportation department. Total cost to the District is \$7,350.00 and will be paid from the Building Fund. D. Blackburn

Agreement

Transportation already utilizes Versatrans Routing software and will now add the SIF (School Interoperability Framework) agent software component to allow data exchange between Versatrans and the District's student management software, E-school. The SIF agent purchase will allow the District to move closer to achieving GEO code information which will provide student data more accurately which would be helpful as we determine student attendance boundary zones.

C) Instructional Services

19. Accept and approve the NEW agreement between Broken Arrow Public Schools and Staff Development for Educators, providing a two day, onsite district training for elementary math professional development. Total cost to the District is \$9,200.00 and will be paid with Title IIA Federal Funds. S. Turner

Agreement

The statement of agreement between BAPS and Staff Development for Educators will provide a high quality and targeted professional development plan that will focus on goals and learning objectives that best meet the needs of District students and teachers.

20. Accept and approve the NEW agreement between Broken Arrow Public Schools and Solution Tree PLC, providing PLC training for secondary and elementary district staff scheduled for May 12, 2017. Total cost to the District is \$13,000.00 and will be paid with Title IIA Federal Funds. S. Turner
Agreement

The statement of agreement between the District and Solution Tree allows for professional learning communities for both secondary and elementary staff throughout the District.

21. Accept and approve the NEW agreement between Broken Arrow Public Schools and Nature's Vision, providing a fundraiser opportunity for Childers Middle School Student Council. There is no cost to the District. M. Officer
Agreement

The Childers Middle School Student Council members will participate in a fundraiser provided by Nature's Vision. Money from the fundraiser will be applied to Teacher Appreciation Week activities and also pay toward annual National Association of Student Council dues for membership.

22. Accept and approve the NEW agreement between Broken Arrow Public Schools and Julie Dill, providing workshops on February 24, 2017 for Creative Writing classes at the Broken Arrow High School. Total cost to the District is \$150.00 and will be paid with Activity Funds. M. Officer
Agreement

Julie Dill will be a guest author and leader for the BAHS writing workshops.

23. Accept and approve the NEW agreement between Broken Arrow Public Schools and Sunshine Party Jumps, providing inflatables for the Oak Crest Elementary School Super Kid's Day scheduled for May 22, 2017. Total cost to the District is \$637.00 and will be paid with Site Activity Funds. J. Peterson
Agreement

The statement of agreement between the District and Sunshine Party Jumps will provide inflatable entertainment for Oak Crest students during Super Kid's Day.

24. Accept and approve the purchase of leveled book rooms for every elementary site from Scholastic Education. Total cost to the District is a one-time amount of \$215,000.00 and will be paid with RSA, OER and Literacy First funds. J. Peterson
Quote

The purchase of the leveled book rooms is to ensure that teachers have materials that meet students differentiated reading levels and have resources to accompany the Language Arts OERs. Each book room will include books covering levels A-Q. Each level includes 210 books, 35 titles and six copies of each title. It also provides teacher resources and assessment tools so that students can be paired with the appropriate level text. These books will also be written into the OERs so that teachers will have the resources needed to teach the reading standards.

25. Accept and approve the NEW agreement between Broken Arrow Public Schools and Conscious Discipline allowing the District to host the Summer Institute at Central on Main from July 23 – 31, 2017. There is no cost to the District. J. Peterson
Agreement

Conscious Discipline has asked BAPS to host up to 100 participants in their Summer Institute from July 23 through 31, 2017. They will pay custodial fees for the weekend hours and offer four spots for the District's ECCs teachers and/or administrators to attend the event for free.

D) Student Services

26. Accept and approve the NEW agreement between Broken Arrow Public Schools and Elite Custom Photo Booth, LLC, providing photo booth rental for the BAHS Sadie Hawkins Dance to be held at the Freshman Academy on February 18, 2017. Total cost to the District is \$675.00 and will be paid from STUCO 934 Fund. J. Jedamski

Agreement

The statement of agreement between the District and Elite Custom Photo Booth, LLC provides photo booth rental for the BAHS Sadie Hawkins Dance.

27. Accept and approve the NEW agreement between Broken Arrow Public Schools and Downing Incorporated, providing DJ and lighting services for the Broken Arrow High School Sadie Hawkins dance scheduled for February 18, 2017 at the Freshman Academy. Total cost to the District is \$4,139.00 and will be paid from Student Council Fund 934. J. Jedamski

Agreement

The statement of agreement between the District and Downing, Inc., provides DJ services for the Sadie Hawkins dance.

28. Accept and approve the NEW agreement between Broken Arrow Public Schools and Ruby's Vintage Rentals, providing decorations for the Broken Arrow High School Sadie Hawkins dance scheduled for February 18, 2017 at the Freshman Academy. Total cost to the District is \$217.00 and will be paid from Student Council Fund 934. J. Jedamski

Agreement

The statement of agreement between the District and Ruby's Vintage Rentals will provide for decorations at the High School's Sadie Hawkins Dance.

29. Accept and approve the NEW agreement between Broken Arrow Public Schools and Royal Valet Tulsa, providing valet service for the Broken Arrow Senior High Prom scheduled for April 29, 2017. Total cost to the District is \$2,525.00 and will be paid with Junior Board Funds. J. Jedamski

Agreement

The statement of agreement between the District and Royal Valet Tulsa will provide valet service for the students participating in the BAHS Prom.

30. Accept and approve the NEW agreement between Broken Arrow Public Schools and Elite Custom Photo Booth, LLC, providing photo booth rental for the BAHS Prom to be held on April 29, 2017. Total cost to the District is \$1,400.00 and will be paid from Junior Board Funds. J. Jedamski

Agreement

The statement of agreement between the District and Elite Custom Photo Booth, LLC provides photo booth rental for the BAHS Prom.

31. Accept and approve the NEW agreement between Broken Arrow Public Schools and Enterprise Truck Rental, providing transportation for props for the Broken Arrow High School Prom scheduled for April 29, 2017. Total cost to the District is \$80.00 per day with a \$.12 per mile and the cost of insurance. Junior Board Funds will pay for the rental. J. Jedamski

Agreement

The BAHS Prom committee will rent props from Ruby's Vintage Rentals for the Prom. The Enterprise Truck will be used for transportation of the props.

32. Accept and approve the NEW agreement between Broken Arrow Public Schools and Ted Amberg Comedy Magician, providing a magic show for the students participating in the Project Graduation scheduled for May 15 and 16, 2017. Total cost to the District is \$2,450.00 and will be paid with Project Graduation Funds. J. Jedamski

Agreement

The statement of agreement between the District and Ted Amberg Comedy Magician will provide a magic show for Project Graduation.

33. Accept and approve the NEW agreement between Broken Arrow Public Schools and Hypnosis with Mike, LLC. providing entertainment for the students participating in the Project Graduation May 15, 2017. Total cost to the District is \$1,995.00 and will be paid from Project Graduation Fund 878. J. Jedamski

Agreement

The statement of agreement between the District and Hypnosis with Mike, LLC will provide entertainment for Project Graduation.

34. Accept and approve the NEW agreement between Broken Arrow Public Schools and Party AllStars, providing entertainment for the Broken Arrow High School students attending Colorbash on March 6, 2017. Total cost to the District is \$495.00 and will be paid with STUCO Funds, 934. J. Jedamski

Agreement

The statement of agreement between the District and Party AllStars will provide DJ services for Colorbash. The total amount is \$495.00.

35. Accept and approve the NEW agreement between Broken Arrow Public Schools and Zach Downing Productions, providing square dance caller services for the Broken Arrow Freshman Academy Dance scheduled for March 4, 2017. Total cost to the District is \$5,715.00 and will be paid with Activity Funds. J. Jedamski

Agreement

The statement of agreement between the District and Zach Downing provides square dance caller services for a total of \$5,715.00

36. Accept and approve the NEW agreement between Broken Arrow Public Schools and Dr. Doug Henderson, providing clinician services for the Childers Advanced Band on February 23, 2017. Total cost to the District is \$150.00 and will be paid from Band Activity Funds. Dr. Dale

Agreement

The statement of agreement between the District and Dr. Doug Henderson provides clinician services for the Childers Advanced Band on February 23, 2017.

37. Accept and approve the AMENDED agreement between Broken Arrow Public Schools and John Parks, providing clinician services for the Broken Arrow Percussion Ensemble. The amended agreement adds an additional \$800.00 to the fees and will be paid with Band Activity Funds. Dr. Dale

Agreement

John Parks serves as a percussion clinician for the Broken Arrow Percussion Ensemble. The original agreement was for \$1200.00 travel fees and did not include the clinician services fee. Total compensation will be \$800.00 for clinician services and \$1200.00 travel fees.

38. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Wes Cartwright, dba SW Designs, providing marching band design for the Pride of Broken Arrow. Total cost to the District is \$25,000.00 and will be paid with Band Activity Funds. Dr. Dale

Agreement

Wes Cartwright, dba SW Designs, will provide marching band design for the Pride 2017 spring season. His fee is \$5,000.00 per month beginning in February 2017 through June, 2017. A renewal agreement will be submitted beginning July 1, 2017 to cover the Fall 2017 season.

39. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Donald Hill Music for music arrangement for the Pride of Broken Arrow. Total cost to the District is \$15,000.00 plus a travel expense not to exceed \$2,500.00 and will be paid with Band Activity and Instructional Funds.

Dr. Dale

Agreement

Mr. Hill has worked with the Pride in the past and will continue to do so for the 2017-2018 school year. The initial deposit of \$1,000.00 will be paid with Activity Funds before the end of the 2016-2017 fiscal year and the balance and travel expenses will be paid from Project 039 Band Instructional fund before October 31, 2017.

40. Accept and approve the NEW agreement between Broken Arrow Public Schools and Sarah Rillo, providing Pride color guard instruction and choreography. Total cost to the District is \$2,000.00 per month from March through June 2017 and will be paid with Band Activity Funds. Dr. Dale

Agreement

The statement of agreement between the District and Sarah Rillo for Pride color guard instruction and choreography.

41. Accept and approve the NEW agreement between Broken Arrow Public Schools and Deli International Fundraiser, providing fundraising opportunities to the members of the Pride of Broken Arrow. There is no cost to the district. Dr. Dale

Agreement

The statement of agreement between the District and Deli International Fundraiser allowing the Pride to raise funds. It is through brochure sales and falls within the guidelines already set for the band.

42. Accept and approve the NEW agreement between Broken Arrow Public Schools and Renaissance Tulsa Hotel and Convention Center, providing a venue for the Band Banquet to be held on April 15, 2017. Total cost to the District is \$22,000.00 and will be paid with Band Activity Funds. Dr. Dale

Agreement

The statement of agreement between the District and Renaissance Tulsa Hotel and Convention Center provides a venue for the Band Banquet scheduled for April 15, 2017.

43. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Professional Sports Catering (ONEOK), a fundraising opportunity during Driller games for band students and their parents. There is no cost to the District. Dr. Dale

Agreement

The statement of agreement between the District and Professional Sports Catering allows band students and their parents to work in concessions at Driller games as a fundraiser.

44. Accept and approve the NEW agreement between Broken Arrow Public Schools and Sapulpa Athletic Department, providing an opportunity for the BAHS Girls Basketball team to participate in the Sapulpa Girls Basketball Holiday Classic to be held December 27, 28, and 29, 2017. There is no cost to the District. K. Ellett

Agreement

The statement of agreement between the District and Sapulpa provides an opportunity for the BAHS girls' basketball team to participate in the Sapulpa Holiday Classic. If a school cancels the contract without the consent of the other district, a sum of \$500.00 will be paid to the offended district. The Athletic Department will provide transportation.

45. Accept and approve the NEW agreement between Broken Arrow Public Schools and Jenks Public Schools, providing an opportunity for the BAHS Girls Basketball team to participate in the Jenks/Union High School Basketball Invitational Tournament January 18, 19, and 20, 2018. The home school will pay the visiting team a \$250.00 participation fee. K. Ellett

Agreement

The statement of agreement between the District and Jenks Public Schools allows the BAHS Girls Basketball to participate in a very competitive tournament hosted by Jenks and Union in January 2018. The Home team agrees to pay the visiting team a \$250.00 participation fee. The Athletic Department will provide transportation to and from the tournament.

46. Accept and approve the NEW agreement between Broken Arrow Public Schools and Dr. B Photography, providing photography services for the Basketball program for the 2016-2017 season. Pictures will include but not be limited to Senior Night pictures, slide show, thumb drive, home games, and action shots. Total cost to the District will be \$820.00 and will be paid with Basketball Booster funds. K. Ellett

Agreement

The statement of agreement between the District and Dr. B Photography provides photography services for the 2016-2017 Basketball Season.

47. Accept and approve the NEW agreement between Broken Arrow Public Schools and Enduro Group Timing Company, providing the timing equipment for the BAHS track meet scheduled for March 24, 2017. Total cost to the District is \$875.00 and will be paid with Track Activity Funds. K. Ellett

Agreement

The statement of agreement between the District and Enduro Group Timing Company will provide equipment required for the March 24, 2017 track meet.

48. Accept and approve the recommendation for Broken Arrow Public Schools to calculate the school calendar by hours rather than days for the 2017-2018 school year. C. Perry

E) Business Services

49. Accept and approve the transfers within the Activity Funds. D. Dollahon

Activity Fund Transfer Requests

In order to maintain a more complete audit record, Board of Education regulations have been established requiring that transfers between accounts within school activity funds be reviewed and authorized by the Board of Education.

The approval process requires that the building principal submit a document indicating the two accounts affected, unencumbered balance, and amount for which transfer action is requested. The document becomes a record for the school auditor to use in the review of transactions during the year.

In compliance with Board of Education policy, requests for transfer of funds within activity fund accounts have been submitted for consideration.

50. Accept and approve the requested fundraisers for the Athletic Activity Fund. D. Dollahon
Fundraising requests for the Athletic Activity Fund

In compliance with Board of Education policy, Fundraising Projects for Student Activity Groups, the attached activity group fundraisers are submitted for your review. The Athletic Director has approved this fundraising activity and established that a need does exist for additional funds for the operation of this student activity organization.

51. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and E-Rate bid awarded vendors for the 2017-2018 school year. Total cost to the District is \$1,506,010.32 and will be paid with General and Bond Funds. C. Mitchem

E-Rate Agreements

E-Rate requires annual re-bid of all vendors wanting to participate in the program, including existing services. Accepted bid summaries and authorization is required by E-Rate after the bid closing date. All services listed are the awarded bid service contracts. The total dollar amount for each service will be discounted by a rate determined when the final certified package and award has been determined in April, 2017.

The following vendors will be submitted upon approval by the Board of Education:

Category One Items:

Cox Communications (Existing and New Services); Data Connections - \$967,296.00

Cox Communications; Broadband Internet - \$441,888.00

Category Two Items:

Peak Uptime (New Contract): District Network Switches, Managed Internal Broadband Services, and Basic Maintenance - \$ 96,826.32

52. Accept and approve the RENEWAL audit engagement letter between Broken Arrow Public Schools and Jenkins & Kemper, P. C., providing auditing services for the 2016-2017 year. Total cost to the District is \$29,500.00 and will be paid with General Funds. N. Eneff

Audit Engagement Letter

Jenkins & Kemper will provide the services of auditing the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of Broken Arrow Schools District for the year ended June 30, 2017.

Recommendation: Approve ORIGINAL - Motion

Member (Steve Allen) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

End of Consent Agenda Items 14 through 52

11.0 Superintendent & Board of Education Communications

53. Discussion of the Education Legislation Update. L. Tiger
Recommendation: Information Only

54. Presentation and discussion of the Strategic Planning process. Dr. Dunlop
Strategic Plan PowerPoint
Strategic Plan at a Glance
Recommendation: Information Only

55. Discussion, motion and vote on motion to approve or disapprove posting June 8 and 9, 2017 as the dates for the annual Board Retreat, to be held at NSUBA. Dr. Dunlop
Recommendation: Approve ORIGINAL - Motion
Member (Steve Allen) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:
Aye: 5
Nay: 0
The motion Carried 5 – 0

Item 56 removed under 4.0 Formal Adoption of Agenda

56. Discussion, motion and vote on motion to approve or disapprove a timeline and schedule for the superintendent's evaluation consistent with the requirements of her employment contract.

12.0 Operations Services

57. Presentation and discussion of the Monthly Construction Report. B. Tolomeo
Recommendation: Information Only

Mr. Tolomeo introduced Hank Spieker and Russel Brister with Selser Schaefer Architects.

58. Discussion, motion and vote on motion to approve or disapprove the re-bid received for the High School Fieldhouse/Classroom Addition project – Electrical Complete package from the lowest responsible bidder, PCES and to assign such construction contract to Flintco Construction Solutions, Inc. in the amount of \$486,108.00. All bidding was conducted pursuant to the Oklahoma Competitive Bidding Act. This is pursuant to Flintco Construction Solutions, Inc.'s contract dated December 15, 2015. Payment will be made from 2015 Bond Funds. B. Tolomeo

On January 17, 2017 the BOE terminated the contract with Coulson Electric, Inc. to perform the electrical bid package work for the High School Fieldhouse/Classroom Addition project for failing to execute their contract. The total contract amount of \$506,126.00 was moved into an allowance item within the GMP for the electrical bid package. To keep the project from falling behind schedule, the District paid for electrical services in the amount of \$29,253.00. This amount was paid from the allowance, leaving \$476,873.00 remaining.

The High School Fieldhouse/Classroom Addition project's electrical re-bid package was received and opened at 2:00 pm, Tuesday, February 7, 2017 at the Education Service Center. The bid is in the amount of \$486,108.00. The \$9,253.00 difference between the allowance and the bid amount will be deducted from the project's contingency.

Please see below for a breakdown of costs:

Total Trade Contract:	\$481,997.00
Alternates:	\$ 4,111.00
Total Bid:	\$486,108.00

Recommendation: Approve ORIGINAL - Motion

Member (Steve Allen) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

59. Discussion, motion and vote on motion to approve or disapprove the base bids and alternate #1 submitted by Petroleum Marketers Equipment Company, LLC, to provide fuel tank installation, concrete site work, and excavation of two (2) tanks, for proposed Transportation Fuel Tank project. Total cost to the District is \$709,411.00 and will be paid from Bond Funds. D. Blackburn
Petroleum Marketers Equipment Company, LLC, proposes to furnish all equipment, labor and materials to perform the work as detailed in the specifications. Bids for the Transportation Fuel Tank project were solicited and received Tuesday, January 31, 2017 at the Education Service Center. The lowest responsible bidder was Petroleum Marketers Equipment Company. Base bid #1 includes fuel tank installation. Base bid #2 includes concrete and site work. Alternate #1 was accepted and includes excavation and removal of two (2) tanks. Alternate #2 was not accepted. A breakdown of the cost is listed below:

Base Bid #1	\$292,111.00
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Base Bid #2	\$370,150.00
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Alternate #1	\$ 47,150.00
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Total Bid:	\$709,411.00
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Recommendation: Approve ORIGINAL - Motion

Member (Steve Allen) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

13.0 Instructional Services

60. Discussion, motion and vote on motion to approve or disapprove the US Department of Education Innovation and Research Program - Early Phase Grant in an amount up to \$800,000 per year for up to 5 years. This proposal would expand on our district's current practices to include a comprehensive Multi-Tiered System of Supports (MTSS) model that addresses the behavioral, social and emotional needs of all students. Dr. Kelly Davis

Grant Coversheet and Detail

Grant Application

This grant would expand on our district's current practices to include a comprehensive Multi-Tiered System of Supports (MTSS) model that addresses the behavioral, social and emotional needs of all students.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Steve Allen) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

14.0 Student Services

61. Discussion, motion and vote on motion to approve or disapprove the bid submitted by BSN Sports for football uniforms for \$82,185.00, to be paid with bond funds and activity funds. K. Ellett

Bid Sheet

Bids were opened on January 25, 2017, at 10:00 a.m., by Purchasing Director, Cathey Metevelis, for the purchase of football uniforms. BSN Sports submitted the lowest responsible bid for the uniforms for a total cost of \$82,185.00 for uniform pants and jerseys for three uniforms. The actual purchase will be for 140 pants and 125 jerseys. This purchase is necessary to replace worn uniforms. Football uniforms were last bid and purchased in March, 2013. \$55,000 of this purchase will be paid with booster club funds. \$27,185 will be from bond funds. The project was bid in accordance with BOE policy.

Bids were received from Midwest Sporting Goods and BSN Sports.

Recommendation: Approve ORIGINAL - Motion

Member (Steve Allen) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

62. Discussion, motion and vote on motion to approve or disapprove the proposed 2017-2018 school year instructional calendar. C. Perry

Proposed 17-18 Instructional Calendar

The proposed instructional calendar for 2017-2018, reflects the work of the Instructional Time Task Force Committee and is designed to meet the needs of our students.

Recommendation: Approve ORIGINAL - Motion

Member (Steve Allen) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

15.0 Technology Services

63. Discussion, motion and vote on motion to approve or disapprove the five year support for Core Switch. Total cost to the District is \$82,971.65 and will be paid with Bond Funds. A Summers

Proposal AAAQ32150

The core switch support is non-erate eligible. To meet the guidelines for bond funds, we need a support agreement for three to five years. The support has been added on the second page of the attached proposal in the amount of \$82,971.65. The core switch was board approved on February 15, 2016.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Steve Allen) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

16.0 Business Services

64. Presentation and discussion of the monthly financial reports through January 31, 2017. N. Eneff

- Expenditures by Project
- Expenditures by Function and Object
- Cash Flow Analysis
- Revenue Summary Report
- Monthly Financial Presentation

The Monthly Financial reports showing the Expenditures year-to-date by Project for all funds; the Expenditures year-to-date by Function and Objects for the General Fund, Building Fund, and the Child Nutrition Fund; the Revenue Summary report; the Monthly Financial Summary and the Cash Flow Analysis year-to-date with the projected fund balance and the comparison of current year versus previous year.

Recommendation: Information Only

65. Discussion, motion, and vote on motion to approve or disapprove the request to increase the general fund operating budget by \$1,404,291. N. Eneff

- Request to Increase General Fund Expenditure budget

During the 2016-2017 fiscal year, the District received funding notifications from the State Department of Education that were not included in the original budget. In order to include these items in the budget, an increase in appropriations for the General Fund is requested and includes the items on the attached document.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Steve Allen) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

66. Presentation and discussion of the Treasurer's Reports for January 2017. D. Dollahon

- Cash Balance Report 1/31/17
- Investment Report 1/31/17
- Fund Security and Deposit Summary 1/31/17
- Cash Balance Comparison 1/31/17

Attached are the monthly Treasurer's Reports for January 2017

Recommendation: Information Only

67. Presentation and discussion of the Activity Fund Reports for January 2017. D. Dollahon

- Activity Funds Summary 1/31/17
- Monthly Activity Fund Summary 1/31/17

Recommendation: Information Only

68. Discussion, motion, and vote on motion to approve or disapprove the Change Order Reports for All Funds for the 2016-2017 fiscal year. C. Metevelis

- 2-13-2017 Change Order Report

Attached are the Change Orders totaling (\$138,791.67) to the General, Building, Child Nutrition, Gift, Workers' Compensation and Bond Funds for January 12, 2017 through February 8, 2017, for the 2016-2017 fiscal year funds.

Recommendation: Approve ORIGINAL - Motion

Member (Steve Allen) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

69. Discussion, motion, and vote on motion to approve or disapprove the Encumbrance Reports for All Funds for the 2016-2017 fiscal year. The encumbrance reports are available for review 24 hours in advance of this meeting at the first floor reception desk in the Education Service Center located at 701 S Main Street, Broken Arrow, OK. C. Metevelis

2-13-2017 Encumbrance Report

Attached are the Encumbrance Orders totaling \$871,588.43 for the General, Building, Child Nutrition, Workers' Compensation, Bond and Gift Funds for January 12, 2017, to February 9, 2017, from the 2016-2017 fiscal year funds.

Recommendation: Approve ORIGINAL - Motion

Member (Steve Allen) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

17.0 New Business

70. Consideration and possible action of any matter not known about or which could not have been reasonably foreseen prior to the time of preparation of the agenda for the regularly scheduled meeting.

No New Business

18.0 Adjourn

71. Adjournment.

Recommendation: Approve ORIGINAL - Motion

Member (Steve Allen) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 – 0

Respectfully submitted

Karen Steitz, Minutes Clerk