



**MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION
BROKEN ARROW PUBLIC SCHOOLS
November 13, 2017 (6:00 PM)**

The meeting of the Board of Education of Broken Arrow Public Schools, Broken Arrow, Oklahoma, was called to order at the Education Service Center Board Room at 701 S. Main Street, Broken Arrow, Oklahoma by Board President Steve Allen.

1.0 Call to Order

1. Call to order (Except for item #1, any agenda item may be considered and acted on in any order).

ROLL CALL

BOARD MEMBERS:

Steve Allen
Jerry Denton
Steve Majors
Cheryl Kelly

Absent Members:

Dr. Theresa Williamson

ALSO IN ATTENDANCE:

Dr. Janet Dunlop
Chuck Perry
Karla Dyess
Dr. Margaret Coates
Michelle Bergwall
Natalie Eneff
Lori Tiger
Ben Stout
Administrators
Members of the Public

2.0 Moment of Silence

2. Statement by Board Vice-President, Cheryl Kelly "As we begin this meeting, let us pause for a 60 second moment of silence to reflect, meditate, pray or engage in other silent activity."

3.0 Pledge

3. The Pledge of Allegiance will be led by Jerry Denton, Board Clerk

4.0 Formal Adoption of Agenda

4. Formal adoption of agenda.

Recommendation: Approve

ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0.

The motion Carried. 4 - 0

5.0 Minutes

5. Discussion, motion and vote on motion to approve or disapprove the October 9, 2017 Regular Board Meeting Minutes, which may be approved as presented or approved following modifications.

October 9, 2017 Regular Board Meeting Minutes

Recommendation: Approve

ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'.

Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0.

The motion Carried. 4 - 0

6.0 Summary of Awards & Achievements

6. Presentation and recognition of the Broken Arrow High School's One Act Play Team for winning the 2017-2018 state championship. Dr. Dale

7.0 Donation

7. Discussion of donations made to the District. Dr. Dunlop

Masonic Charity Foundation donating \$5,000.00 in honor of Donna Gradel. Burns Tours donating \$10,000.00 to the Pride. Matt Cantwell, State Farm agent, donating \$2,500.00 to the BA Basketball Classic, being held December 7-9, 2017. Broken Arrow Electric Supply donating \$4,000.00 to the BA Football program and \$3,000.00 to the BA Wrestling program.

Recommendation: Information Only

8.0 Employment

8. Discussion, motion, and vote on motion to approve or disapprove the offer of employment to an individual to serve as the Director of Accounting with such employment subject to a mutually acceptable and fully executed written contract of employment. N. Eneff

Resume Job Description

Recommendation: Approve

ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Cheryl Kelly) Seconded to approve the ORIGINAL motion 'Approve'.

Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0.

The motion Carried. 4 – 0

Danny Forsythe was named Director of Accounting.

9.0 Comments From The Public

9. Members of the public are permitted to address the Board on matters of immediate concern within the jurisdiction of the Board. A written request form must be submitted to the Minute Clerk prior to the beginning of the Board meeting. There is a twenty-minute time limit established for the "Citizens'

Comments” section of the agenda, with individual speakers limited to a maximum of three (3) minutes regardless of the number of topics addressed. Individual speakers addressing agenda items will be limited to a total of five (5) minutes, regardless of the number of agenda items addressed.

Form A

Form B

COMMENTS CONCERNING ITEMS NOT ON THE AGENDA

- The “Citizens’ Comments” portion of the agenda will be reserved for comments concerning issues not otherwise appearing on an agenda and is limited to a twenty-minute maximum.
- This portion of the agenda is reserved to provide citizens an opportunity to address the Board of Education on issues affecting the District and is not intended to provide a forum for commercial, political or similar topics.
- When groups or organizations desire to address the Board under the “Citizens’ Comments” a single spokesperson should be selected to avoid repetitious information.
- The Board will not dialogue with speakers about non-agenda items. Doing so is a violation of the Open Meeting Law. After the meeting, the Superintendent or designee will attempt to contact the individuals who speak to the board to provide answers or resolve any issues/concerns in a timely manner, and report to the board how each issue was addressed.
- Speakers will be called in the order in which they signed to speak.
- Each individual will be allowed to speak for a total time limit of three (3) minutes for non-agenda items, regardless of the number of topics on which the individual requests to speak.

COMMENTS CONCERNING AGENDA ITEMS

- Individuals requesting to speak on an agenda item will be permitted to do so prior to the item being addressed by the Board.
- Speakers will be called in the order in which they signed to speak.
- The Board may choose to ask questions or dialogue with a speaker about the agenda item at the conclusion of their remarks. After the meeting, the Superintendent or designee will attempt to contact the individuals who spoke to the board to provide answers or resolve any issues/concerns in a timely manner, and report to the board how each issue was addressed.
- A total time limit of five (5) minutes will apply to each speaker for comments pertaining to agenda items. Interaction of the Board with the speaker will not be counted as part of the five-minute total.

REQUEST TO SPEAK FORMS A

- “Request to Speak” form must be submitted for each topic.
- There are two “Request to Speak” forms; one for agenda items and the other for non-agenda items. Both are available on the district website or in the Board room prior to the meeting.
- Individuals wishing to comment on either an agenda or non-agenda item during the Board meeting must personally sign and submit the appropriate completed Request to Speak form and provide it to the Minute Clerk prior to the start of the Board meeting in which they are going to speak.
- By completing and signing the appropriate form, the speaker is verifying that the instructions have been read and understood.
- Speakers are encouraged to provide the Board with a written outline of their comments before the meeting begins and to indicate on the form if they are speaking on their own behalf or on behalf of a group. The speaker should also note on the form whether they support or oppose (as applicable) an item.

10.0 Reports to the Board

10. Information and update on fundraising efforts for the Tiger Robotics Gala: Designing the Future! It is scheduled for January 20, 2018. J. Peterson/ A. Sagely

As a fundraiser for Robotics programming, a Gala is planned for January 20, 2018, at the recently opened Stoney Creek Conference Center in Broken Arrow. The keynote speaker is Fredi Lajvardi.

11. Discussion of the Legislative updates. L. Tiger

12. Presentation of the Broken Arrow Education Association Report. K. Cook

13. Presentation of the Professional Oklahoma Educators Report. C. McFarland

Ms. McFarland was unable to attend due to illness.

General Consent Agenda Items 14 through 65

11.0 Approve or Disapprove General Consent Agenda Items

A) Communication Services

14. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Peachjar providing automated email distribution of District approved flyers. There is no cost to the District. L. Tiger

Agreement

Peachjar will provide automated email distribution of District flyers, and will post, store and manage flyers in school-specific web pages and folders located on the District website. Accessibility will be provided to parents, and staff.

Recommendation: Approve

B) Human Resources

15. Accept and approve the attached new employment, employment revisions and employment separations for certified staff. L. Tiger

Certified Board Report

16. Accept and approve the attached new employment, employment revisions and employment separations for support staff. L. Tiger

Support Board Report

17. Accept and approve the proposed Resignation agreement with Matthew Kelley. L. Tiger

Agreement

18. Accept and the NEW agreement between Broken Arrow Public Schools and Tulsa Community College student interns, providing dental hygiene instruction to District 3rd grade students. There is no cost to the District. L. Tiger

Agreement

Tulsa Community College nursing students will begin clinical rotations January 1, 2018 as part of a three-year agreement. The nursing students will provide dental hygiene techniques within various District 3rd grade classrooms.

C) Operations Services

19. Accept and approve the attached list of itemized bus rentals as received by the Transportation department and Chief Operating Officer. M. Bergwall

Bus Rental Requests

The organization will be charged the standard rental rate and mileage rate.

20. Accept and approve the NEW Settlement Agreement. M. Bergwall

Agreement between Broken Arrow Public Schools and Nabholz Construction Corporation in regards to a water infiltration issue at Country Lane Elementary.

21. Accept and approve the NEW District Standard Bus Rental contract for the Transportation Department. There is no cost to the District. M. Bergwall

Proposed Master Agreement

The Bus Rental Contract would become the District Master Contractual Agreement for services to rent District buses, reserve drivers and identify responsibilities of the renter to include providing insurance and keeping buses and related equipment clean. This Master Agreement will be required to be executed prior to renting a District bus.

22. Accept and approve the NEW agreement between Broken Arrow Public Schools and the Professional Basketball Club, LLC., to provide a Thunder Youth Basketball camp for District and community students, on March 20, 2018, at Aspen Creek Elementary. There is no cost to the District. B. Tolomeo

Agreement

This agreement will bring a Thunder Youth Basketball Camp to Broken Arrow Public Schools, with Aspen Creek Elementary the host site. This camp will be offered to students of the community at a cost of \$65.00 per person. The camp will provide 4 hours of instruction, a camp t-shirt, basketball and water bottle. There is no cost for the facility use, therefore the Professional Basketball Club will provide the school site an equal equipment trade valued at \$500.00, which includes forty (40) OKC Thunder basketballs and twelve (12) complimentary camp scholarships. Three District PE teachers have volunteered to help distribute these items.

D) Instructional Services

23. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Evolve-ED to provide a professional development workshop by Drew Eichelberger, for teachers at Vandever Elementary. The session, including travel costs will be \$2,118.00 and will be paid with School Improvement Funds. J. Brassfield

Quote

The workshop called 'Student Motivation That Works' will be offered to certified teachers at Vandever Elementary.

24. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Imagine Learning, a computer program used with ELL newcomers in the District. Total cost to the District is \$2,250.00 and will be paid with Title III Funds. J. Brassfield

Agreement

The Imagine Learning computer programming has been an essential learning tool for teaching language and literacy skills to ELL and immigrant students in the District. This renewal will include 15 licenses to use in ELL classrooms District wide.

25. Accept and approve the NEW agreement between Broken Arrow Public Schools and Alyson Speers to provide traditional cultural enrichment for the Indian Education Culture night, scheduled for November

17, 2017 at the Options Academy. Total cost to the District is \$100.00 for student instruction and lessons at Culture Night. This will be paid with JOM Funds. J. Brassfield

Agreement

26. Accept and approve the NEW agreement between Broken Arrow Public Schools and Loretta Burgess providing supplies and instruction for Indian Education Elementary Cultural Night on November 17, 2017. Total cost to the District is \$420.00 and will be paid with JOM Grant Funds. J. Brassfield

Agreement

27. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Donna Badoni providing demonstrations by Native American Dancers. Total cost to the District is \$1,000.00 and will be paid with JOM Grant Funds. J. Brassfield

Agreement

28. Accept and approve the NEW agreement between Broken Arrow Public Schools and Just Gotta Jump providing materials for the Amazing Alphabet Race Challenge at Arrow Springs ECC on November 21, 2017. Total cost to the District is \$100.00 and will be paid with Activity Funds. K. Dyess

Agreement

Staff and students at Arrow Springs ECC will host a celebration the week before Thanksgiving. They will cheer on the principal, Debbie McClellan, as she sumo wrestles a 'winning' teacher.

29. Accept and approve the grant application and receipt of funds for Katy Cook, teacher at Leisure Park, for a Fund for Teachers Grant in the amount of \$4,991.00. K. Dyess

Coversheet Grant/Donation Request Detail Grant Application

The funds for the grant will be used for the teacher to travel to Barcelona, Spain and Paris, France to study famous artists such as Joan Miro, Pablo Picasso, Antoni Gaudi, Leonardo da Vinci, and others. Artifacts, books, and materials will be purchased to supplement the art curriculum. The main learning goal is to immerse in the art and architecture that is available in Barcelona, and Paris in an effort to provide students with first-hand accounts of what the artists created, how the artists lived, and what life was like during the artists' time period.

30. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and WeVideo Software providing user account upgrade. Total cost is \$199.00 and will be paid with Chromebook Activity Funds. Dr. M. Coates

Quote and Agreement

The renewal of WeVideo will allow the Blended Learning Team to continue to make educational technology video tutorials and communication. The upgrade on user count will allow the whole team and instructional specialists access to create content using WeVideo for the next 12 months.

31. Accept and approve the NEW agreement between Broken Arrow Public Schools and Delightful Works, Inc., dba Sunshine Party Jumps to provide equipment rental and labor for the Freshman Academy's Freshman Fest, on November 30, 2017. Total cost to the District is \$394.00 and will be paid with BAFA Student Council Activity Funds. Dr. M. Coates

Agreement

32. Accept and approve the New agreement between Broken Arrow Public Schools and Garland Rayl, providing DJ services for the JROTC Military Ball on December 9, 2017. Total cost to the District is \$350.00 to be paid with Activity Funds. Dr. M. Coates

Agreement

33. Accept and approve the NEW agreement between Broken Arrow Public Schools and Britannica Digital Learning to purchase LaunchPacks for Social Studies. Total cost to the District will be \$6,147.00 and will be paid with Instructional Funds. Dr. M. Coates

Quote Agreement

LaunchPacks social studies combines up-to-date, curriculum-aligned sets with tools that make it easier for teachers to differentiate instruction and for students to understand core K-12 social studies topics.

34. Accept and approve the NEW agreement between Broken Arrow Public Schools and Hobson's Naviance, Inc. for the addition of Naviance at the middle school level and add Course Planner at the Freshman Academy. Total cost to the District will \$29,971.64 and will be paid with Bond Funds. N. Eneff

Order Form and Agreement

Broken Arrow Public Schools has utilized the Naviance at the high school and freshman academy for transcript services beginning in April 2014. The middle schools would like to also utilize this service in order to help establish individualized education plans for each student.

E) Student Services

35. Accept and approve the NEW agreement between Broken Arrow Public Schools and BA Golf and Athletic Club, providing a venue for the "Freezin' for a Reason" Special Olympics fundraiser for students and staff to participate in a polar plunge benefit on January 24, 2018. There is no cost to the District.

K.Ellett

Agreement

36. Accept and approve the NEW agreement between Broken Arrow Public Schools and Weather Decision Technologies, Inc., providing the WeatherOps Commander package which includes interactive weather map, 7-day daily planner forecast, weather alerts for lightning with all-clear notification, smartphone app access and enterprise license that includes unlimited access. Total cost to the District will \$1,000.00 and paid with General Funds. K. Ellett

Agreement

37. Accept and approve the NEW agreement between Broken Arrow Public Schools and Stoney Creek Hotel & Conference Center, providing the venue for the Football Banquet to be held December 11, 2017. Total cost to the District will \$11,223.70 and will be paid with Fund 61, Project 858. K. Ellett

Agreement

The agreement includes the banquet space, selected menu, DJ with setup and service charge.

38. Accept and approve the NEW agreement between Broken Arrow Public Schools and 2 Pops Catering, providing catering services for the Volleyball Banquet to be held at Central on Main, Ballroom, November 17, 2017. Total cost to the District will be \$3,429.29 and will be paid with Fund 61, Project 991. K. Ellett

Agreement and Estimate

39. Accept and approve the \$2,500 donation from Mr. Matt Cantwell, State Farm Agent, as a title sponsor for the Inaugural Broken Arrow Basketball Classic to be held Dec. 7-9, 2017, at Broken Arrow High School. K. Ellett

Mr. Matt Cantwell, State Farm Agent is donating \$2,500 as a title sponsor for the Inaugural Broken Arrow Basketball Classic to be held Dec. 7th - 9th, 2017 at Broken Arrow High School.

40. Accept and approve the donation from Broken Arrow Electric Supply, Inc., in the amount of \$4,000.00, to Broken Arrow Public Schools. It is designated to be used for financial support of the BAPS football program. K. Ellett

41. Accept and approve or disapprove the donation from Broken Arrow Electric Supply, Inc., in the amount of \$3,000.00, to Broken Arrow Public Schools. It is designated to be used for financial support of the BAPS wrestling program. K. Ellett

42. Accept and approve the NEW agreement between Broken Arrow Public Schools and Dry Gulch USA, to provide lodging and meals for the 2018 High School Leadership Retreat. The cost is approximately \$13,600.00 and will be paid with Activity Funds. C. Welborn

Agreement

43. Accept and approve the NEW agreement between Broken Arrow Public Schools and Gail McInnis Productions, LLC., to provide custom Show Choir uniforms for Oneta Ridge Middle School Choir. Total cost to the District is \$4,805.00 and will be paid from Activity Funds. Dr. Dale

Agreement

44. Accept and approve the NEW agreement between Broken Arrow Public Schools and Norcostco to provide costumes for the production of "Mary Poppins". Total cost to the District will not exceed \$7,500.00 and will be paid with Instructional Fund 155. Dr. Dale

Agreement

The dates of the performances will be April 12-15, 2018.

45. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Douglas Jordan Lalama for providing consultation services to the Pride during the month of November, 2017. Total cost to the District is \$500.00 and will be paid with Activity Funds. Dr. Dale

Agreement

46. Accept and approve the NEW agreement between Broken Arrow Public Schools and Branson on Stage Live, to allow Childers Middle School vocal music students the opportunity to participate in performances scheduled for May 10-11, 2018, in Branson, Missouri. Total cost to the District is approximately \$300.00 per student and will be paid with Choir Activity Funds. Dr. Dale

Agreement

The agreement includes lodging accommodations for one night, a complete performance package and a trip to Silver Dollar City.

47. Accept and approve the NEW agreement between Broken Arrow Public Schools and Branson on Stage Live, to allow Centennial Middle School vocal music students the opportunity to participate in performances May 10-11, 2018, in Branson, Missouri. Total cost to the District is approximately \$300.00 per student and will be paid with Choir Activity Funds. Dr. Dale

Agreement

The agreement includes lodging accommodations for one night, a complete performance package and a trip to Silver Dollar City.

48. Accept and approve the donation of \$10,000 from Burns Tours, LLC, to the Pride of Broken Arrow for the purchase of a truck for the band program. Dr. Dale

Burns Tours, LLC, wishes to donate \$10,000.00 to the Pride of Broken Arrow to be deposited to the Band Booster Activity Funds and used for the purpose of purchasing a semi-trailer and related equipment.

49. Accept and approve the NEW agreement between Broken Arrow Public Schools and Youth Arts New York, providing a Hibakusha Stories Assembly speaker for BAHS, on November 14, 2017. Total cost to the District is \$150.00 and will be paid with General Funds. Dr. Dale

Agreement

50. Accept and approve the NEW agreement between Broken Arrow Public Schools and Jimmy Myatt to provide consultation services to the BAHS Choir. Total cost to the District is \$1,000.00 and will be paid from the Choir Activity Fund. Dr. Dale

Agreement

51. Accept and approve the RENEWAL Non-Exclusive Licensing Agreement between Broken Arrow Public Schools and PEL Industries, Inc. Granting of the logo license will allow this company to use the District's name and logo per guidelines outlined in the agreement. The licensee shall pay a 10% royalty fee of net sales, on a quarterly basis, starting January, 2018 for a total of at least \$1,000.00 by December, 2018. There is no cost to the District. C. Hannema

Agreement

The licensing agreement allows for the permission to use the BA Logo/ trademark on or in connection with the manufacture, distribution or sale of merchandise such as: t-shirts, sweatshirts, hats and other agreed upon items. Prior approval is required for all designs before initial printing of articles.

52. Accept and approve the RENEWAL Non-Exclusive Licensing Agreement between Broken Arrow Public Schools and Brand Design Co., LLC., (Hops & Hangers). Granting of the logo license will allow this company to use the District's name and logo per guidelines outlined in the agreement. An annual fee of \$1,000.00 will be collected from the licensee upon approval. There is no cost to the District. C. Hannema

Agreement

The licensing agreement allows for permission to use the BA Logo/ trademark on or in connection with the manufacture, distribution or sale of merchandise such as: t-shirts, sweatshirts, hats and other agreed upon items. Prior approval is required for all designs before initial printing of articles.

53. Accept and approve the RENEWAL Non-Exclusive Licensing Agreement between Broken Arrow Public Schools and The Tiger Den/ BAYFA. Granting of the logo license will allow this company to use the

District's name and logo per guidelines outlined in the agreement. An annual fee of \$500.00 will be collected from the licensee upon approval. There is no cost to the District. C. Hannema

Agreement

The licensing agreement allows for permission to use the BA Logo/ trademark on or in connection with the manufacture, distribution or sale of merchandise such as: t-shirts, sweatshirts, hats and other agreed upon items. Prior approval is required for all designs before initial printing of articles.

54. Accept and approve the RENEWAL Non-Exclusive Licensing Agreement between Broken Arrow Public Schools and The Cotton Gallery. Granting of the logo license will allow this company to use the District's name and logo per guidelines outlined in the agreement. An annual fee of \$1,000.00 will be collected from the licensee upon approval. There is no cost to the District. C. Hannema

Agreement

The licensing agreement allows for permission to use the BA Logo/ trademark on or in connection with the manufacture, distribution or sale of merchandise such as: t-shirts, sweatshirts, hats and other agreed upon items. Prior approval is required for all designs before initial printing of articles.

55. Accept and approve the RENEWAL Non-Exclusive Licensing Agreement between Broken Arrow Public Schools and GFSI, Inc., dba Champion, Gear For Sports, Under Armour). Granting of the logo license will allow this company to use the District's name and logo per guidelines outlined in the agreement. An annual fee of \$1,000.00 will be collected from the licensee upon approval. There is no cost to the District. C. Hannema

Agreement

The licensing agreement allows for permission to use the BA Logo/ trademark on or in connection with the manufacture, distribution or sale of merchandise such as: t-shirts, sweatshirts, hats and other agreed upon items. Prior approval is required for all designs before initial printing of articles.

56. Accept and approve the NEW agreement between Broken Arrow Public Schools and Party AllStars to provide DJ services for the State Student Council Convention. Total cost to the District is \$495.00 and will be paid with Activity Funds. J. Jedamski

Quote

57. Accept and approve the NEW agreement between Broken Arrow Public Schools and Bad Wolf Ops to provide laser tag at an intramural event December 4, 2017. Total cost to the District is \$369.00 and will be paid with Student Activity Funds. J. Jedamski

Agreement

F) Business Services

58. Accept and approve to authorize Natalie Eneff as an authorized administrator for Heartland Payment Systems and make any necessary changes in relation to operating the daily transactions for Tiger Threads. N. Eneff

59. Accept and approve the transfers within the Activity Funds. D. Dollahon

Activity Fund Transfer Requests

In order to maintain a more complete audit record, Board of Education regulations have been established requiring that transfers between accounts within school activity funds be reviewed and

authorized by the Board of Education. The approval process requires that the building principal submit a document indicating the two accounts affected, unencumbered balance, and amount for which transfer action is requested. The document becomes a record for the school auditor to use in the review of transactions during the year. In compliance with Board of Education policy, requests for transfer of funds within activity fund accounts have been submitted for consideration.

60. Accept and approve the requested fundraisers for the Activity Funds. D. Dollahon

Fundraising requests for the Activity Funds

In compliance with Board of Education policy, Fundraising Projects for Student Activity Groups, the attached activity group fundraiser is submitted for your review. The principal has approved this fundraising activity and established that a need does exist for additional funds for the operation of this student activity organization.

61. Accept and approve the Treasurer's Reports for October 2017. D. Dollahon

Cash Balance Report

Investment Report

Fund Security and Deposit Summary

Cash Balance Comparison

Attached are the monthly Treasurer's Reports for October 2017.

62. Accept and approve the Activity Fund Reports for October 2017. D. Dollahon

Activity Funds Summary

Monthly Activity Fund Summary 10/31/17

63. Accept and approve the donation of \$5,000.00 from the Masonic Charity Foundation to Broken Arrow Public Schools in honor of Donna Gradel as Oklahoma Teacher of the Year. D. Dollahon

The Masonic Charity Foundation is donating \$5,000.00 to Broken Arrow Public Schools in honor of Donna Gradel as Oklahoma Teacher of the Year. Your approval is requested for this donation.

64. Accept and approve the Change Order Reports for All Funds for the 2017-2018 fiscal year. C. Metevelis

11-13-2017 Change Order Reports

Attached are the Change Orders totaling (\$37,717.71) to the General, Building, Child Nutrition, Gift, Workers' Compensation and Bond Funds for October 5, 2017 through November 8, 2017, for the 2017-2018 fiscal year funds.

65. Accept and approve the Encumbrance Reports for All Funds for the 2017-2018 fiscal year. The encumbrance reports are available for review 24 hours in advance of this meeting at the first floor reception desk in the Education Service Center located at 701 S Main Street, Broken Arrow, OK. C. Metevelis

11-13-2017 Encumbrance Reports

Attached are the Encumbrance Orders totaling \$1,399,852.65 for the General, Building, Child Nutrition, Workers' Compensation, Bond and Gift Funds effective October 4, 2017, through November 9, 2017 from the 2017-2018 fiscal year funds.

Recommendation: Approve ORIGINAL - Motion
Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'.

Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0.

The motion Carried. 4 - 0

End of Consent Agenda Items 14 through 65

12.0 Superintendent & Board of Education Communications

66. Discussion, motion and vote on motion to approve or disapprove the Call to Election of Board Seat Zone 3. Total cost to the District is approximately \$40,000.00 and will be paid with Board Funds. Dr. Dunlop

Legal Notice Zone Map Resolution 2018

The Annual School Election for Board Seat Zone 3 will be held February 13, 2018, permitting school district patrons to elect one member for a five-year term on the Board of Education. The filing period for qualified candidates opens at 8:00 a.m., Monday, December 4, 2017 and closes at 5:00 p.m. on Wednesday, December 6, 2017. The resolution sets the election date and gives qualification of candidates and electors. The deadline to file the resolution with the Tulsa County Election Board is November 17, 2017. The deadline to publish a legal notice is November 24, 2017.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Cheryl Kelly) Seconded to approve the ORIGINAL motion 'Approve'.

Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0.

The motion Carried. 4 - 0

67. Discussion, motion and vote on motion to approve or disapprove the endorsement of the 2018 OneVoice Agenda. Dr. Dunlop

2018 OneVoice Agenda

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'.

Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0.

The motion Carried. 4 - 0

13.0 Human Resources

68. Presentation and first reading of multiple new, revised and/or deletion of policies from all sections of the Board of Education Policy Guide, with the intent of a second reading and Board action during the December 11, 2017 Regular Board Meeting. L. Tiger

Section I Redlines Section II Redlines Section III Redlines Section IV Redlines Section V Redlines
Section VI Redlines

A Policy Council has been established to review the entire Board of Education Policy Guide - the Policy Council was divided into subcommittees with each subcommittee reviewing the policies / sections most pertinent to their division. The council members will continue to meet quarterly to determine what changes, if any, are necessary. In summary, the attached documents contain the following: - Section I, Board of Education: Revisions to policy 1250 - Section II, Community Relations: Revisions to policies 2000, 2010, 2020, 2050, 2080, 2125, 2140, 2170, and 2200; move policies 2150 and 2180 to Section VI and renumber them accordingly - Section III, Instruction: Revisions to policies 3030, 3140, and 3150 - Section IV, Students: Revisions to policies 4130, 4180, 4280, and 4360 - Section V, Employees: Revisions to policies 5060, 5095, 5150, 5345, 5360, and 5370 - Section VI, Business & Technology: this entire section is being retitled to "BUSINESS, TECHNOLOGY & OPERATIONS" to more accurately reflect the contents of this section (no redlines are attached for the policies where this is the only change); new policy 6260 (formerly 2150 in Section II) & new policy 6270 (formerly 2180 in Section II)
Recommendation: Information Only

14.0 Operations Services

69. Discussion, motion and vote on motion to approve or disapprove the bid submitted by Saied Music Company as the lowest responsible bidder providing a seven (7) foot Steinway Grand Piano and bench for the Performing Arts Center (PAC). Total cost to the District is \$87,532.00 and will be paid from Bond Funds. B. Tolomeo

Bid Tab

Sealed bids (BID18-02) for the Grand Piano - PAC were received on Tuesday, October 24, 2017. Bids were received from three (3) vendors, with the lowest responsible bidder being Saied Music Company. The total cost to the District is \$87,532.00 to provide a 7 foot grand piano for the PAC.

Recommendation: Approve

ORIGINAL – Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'.

Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0.

The motion Carried. 4 - 0

15.0 Instructional Services

70. Discussion, motion and vote on motion to approve or disapprove the contract submitted for the Southern Regional Education Board (SREB) Math and Literacy Design Collaborative Professional Development contract for secondary teachers and leaders in the amount of \$53,208.10 from Title IIA funds. Dr. M. Coates

Agreement

Broken Arrow Public Schools proposes to use the Southern Regional Education Board (SREB) High Schools That Work (HSTW) framework for school reform. SREB has committed to work with Broken Arrow Public Schools in our efforts to raise student achievement by changing school and classroom practices with regard to secondary math and literacy. Training for teachers, coaches, and school leaders in Literacy Design Collaborative (LDC) and Mathematics Design Collaborative (MDC). Literacy training will guide 22 secondary Broken Arrow teachers through the process of designing assignments and instruction that teaches content and literacy together through Powerful Literacy Practices (PLP) in

English, Science, Social Studies, and Career Tech. Mathematics initial training will engage 10 Secondary math teachers in how to implement Formative Assessment Lessons (FALs) and Powerful Mathematics Practices (PMP) in the classroom. This is the first of a 2-year “train –the-trainer” implementation.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Cheryl Kelly) Seconded to approve the ORIGINAL motion 'Approve'.

Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0.

The motion Carried. 4 - 0

71. Discussion, motion and vote on motion to approve or disapprove the NEW agreement between Broken Arrow Public Schools and Turnitin Feedback Studio: Originality Checking and Feedback. This is the first year of a three-year agreement. Total cost to the District will be \$22,215.00 and will be paid with Instructional Bond Funds. Dr. M. Coates

Quote Agreement

Over three years the total cost will be \$66,620.00. Turnitin Feedback Studio helps educators provide great feedback to improve student learning. Designed to support the delivery of effective feedback on students' use of source material and the substance of their writing. Feedback Studio helps instructors engage students with the learning process through rich feedback. Also, helps instructors provide timely comments, grade student work and streamline student/ peer review assignments with Feedback Studio.

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'.

Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0.

The motion Carried. 4 - 0

16.0 Business Services

72. Presentation and discussion of the monthly financial reports through October 31, 2017. N. Eneff

Expenditures by Project

Expenditures by Function and Object

Cash Flow Analysis

Revenue Summary Report

Monthly Financial Presentation

The Monthly Financial reports showing the Expenditures year-to-date by Project for all funds; the Expenditures year-to-date by Function and Objects for the General Fund, Building Fund, and the Child Nutrition Fund; the Revenue Summary report; the Monthly Financial Summary and the Cash Flow Analysis year-to-date with the projected fund balance and the comparison of current year versus previous year.

Recommendation: Information Only

17.0 New Business

73. Consideration and possible action of any matter not known about or which could not have been

reasonably foreseen prior to the time of preparation of the agenda for the regularly scheduled meeting.

No New Business

18.0 Executive Session

74. Discussion, motion and vote on motion to approve or disapprove moving into executive session to discuss the amendments to the employment contract of the Superintendent of Schools as authorized by OKLAHOMA STATUTE Title 25, Section 307(B)(1) and (7) of the Oklahoma Open Meeting Act.

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'.

Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0

The motion Carried. 4 - 0

19.0 Return to Open Session

75. Discussion, motion and vote on motion to acknowledge that the Board has returned to open session.

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'.

Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0

The motion Carried. 4 - 0

76. Statement of executive session minutes by Board Clerk.

The Board of Education and Dr. Janet Dunlop entered into executive session at 7:02 p.m. to discuss the amendments to the employment contract of the Superintendent of Schools as authorized by the OKLAHOMA STATUTE Title 25, Section 307(B)(1) and (7) of the Oklahoma Open Meeting Act.

The Board of Education and Dr. Janet Dunlop returned to Open Session at 7:06 p.m. This constitutes the minutes of the executive session.

Jerry Denton, Board Clerk

The amended contract of Dr. Janet Dunlop will be presented and voted on to approve or disapprove at the next Regular Board Meeting of December 11, 2017.

20.0 Adjourn

77. Adjournment

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'.

Upon a roll call vote being taken, the vote was:

Aye: 4

Nay: 0

The motion Carried. 4-0

Respectfully submitted by Debbie Hill, Deputy Minutes Clerk