



MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION
BROKEN ARROW PUBLIC SCHOOLS
October 9, 2017 (6:00 PM)

The meeting of the Board of Education of Broken Arrow Public Schools, Broken Arrow, Oklahoma, was called to order at the Education Service Center Board Room at 701 S. Main Street, Broken Arrow, Oklahoma by Board President Steve Allen.

1.0 Call to Order

1. Call to order (Except for item #1, any agenda item may be considered and acted on in any order).

ROLL CALL

BOARD MEMBERS:

Steve Allen

Jerry Denton

Steve Majors

Cheryl Kelly

Dr. Theresa Williamson

ALSO IN ATTENDANCE:

Dr. Janet Dunlop

Chuck Perry

Karla Dyess

Michelle Bergwall

Lori Tiger

Administrators

Members of the Public

2.0 Moment of Silence

2. Statement by Board Vice-President, Cheryl Kelly "As we begin this meeting, let us pause for a 60 second moment of silence to reflect, meditate, pray or engage in other silent activity."

3.0 Pledge

3. The Pledge of Allegiance will be led by Jerry Denton, Board Clerk

4.0 Formal Adoption of Agenda

4. Formal adoption of agenda.

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'.

Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried. 5 - 0

5.0 Minutes

5. Discussion, motion and vote on motion to approve or disapprove the September 11, 2017, Regular Board Meeting Minutes, which may be approved as presented or approved following modifications.

9.11.17 Regular BOE Meeting Minutes

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Cheryl Kelly) Seconded to approve the ORIGINAL motion 'Approve'.

Upon a roll call vote being taken, the vote was:

Aye: 3

Nay: 0

Abstain: 2 (*Ms. Kelly and Dr. Williamson were not in attendance at the 9.11.17 Board Meeting.*)

The motion Carried. 3 - 0

6.0 Summary of Awards & Achievements

6. Presentation and introduction of seven Broken Arrow High School students named 2018 National Merit Semifinalists for their prestigious academic accomplishments. L. Burns

Press Release

Recommendation: Information Only

7.0 Donation

7. Discussion of donations made to the District. Dr. Dunlop

Recommendation: Information Only

8.0 Comments From The Public

8. Members of the public are permitted to address the Board on matters of immediate concern within the jurisdiction of the Board. A written request form must be submitted to the Minute Clerk prior to the beginning of the Board meeting. There is a twenty minute time limit established for the "Citizens' Comments" section of the agenda, with individual speakers limited to a maximum of three (3) minutes regardless of the number of topics addressed. Individual speakers addressing agenda items will be limited to a total of five (5) minutes, regardless of the number of agenda items addressed.

Form A

Form B

COMMENTS CONCERNING ITEMS NOT ON THE AGENDA

- The "Citizens' Comments" portion of the agenda will be reserved for comments concerning issues not otherwise appearing on an agenda and is limited to a twenty-minute maximum.
- This portion of the agenda is reserved to provide citizens an opportunity to address the Board of Education on issues affecting the District and is not intended to provide a forum for commercial, political or similar topics.
- When groups or organizations desire to address the Board under the "Citizens' Comments" a single spokesperson should be selected to avoid repetitious information.
- The Board will not dialogue with speakers about non-agenda items. Doing so is a violation of the Open Meeting Law. After the meeting, the Superintendent or designee will attempt to contact the individuals who speak to the board to provide answers or resolve any issues/concerns in a timely manner, and report to the board how each issue was addressed.
- Speakers will be called in the order in which they signed to speak.
- Each individual will be allowed to speak for a total time limit of three (3) minutes for non-agenda items, regardless of the number of topics on which the individual requests to speak.

COMMENTS CONCERNING AGENDA ITEMS

- Individuals requesting to speak on an agenda item will be permitted to do so prior to the item being addressed by the Board.
- Speakers will be called in the order in which they signed to speak.
- The Board may choose to ask questions or dialogue with a speaker about the agenda item at the conclusion of their remarks. After the meeting, the Superintendent or designee will attempt to contact the individuals who spoke to the board to provide answers or resolve any issues/concerns in a timely manner, and report to the board how each issue was addressed.
- A total time limit of five (5) minutes will apply to each speaker for comments pertaining to agenda items. Interaction of the Board with the speaker will not be counted as part of the five minute total.

REQUEST TO SPEAK FORMS

- A "Request to Speak" form must be submitted for each topic.
- There are two "Request to Speak" forms; one for agenda items and the other for non-agenda items. Both are available on the district website or in the Board room prior to the meeting.
- Individuals wishing to comment on either an agenda or non-agenda item during the Board meeting must personally sign and submit the appropriate completed Request to Speak form and provide it to the Minute Clerk prior to the start of the Board meeting in which they are going to speak.
- By completing and signing the appropriate form, the speaker is verifying that the instructions have been read and understood.
- Speakers are encouraged to provide the Board with a written outline of their comments before the meeting begins and to indicate on the form if they are speaking on their own behalf or on behalf of a group. The speaker should also note on the form whether they support or oppose (as applicable) an item.

9.0 Reports to the Board

9. Presentation and discussion of the Energy Star Program and the Districts' savings presented by Jadon Dykes with Cenergistics. D. Blackburn

PowerPoint Presentation

Recommendation: Information Only

10. Presentation and discussion of the quarterly construction report. B.Tolomeo

Recommendation: Information Only

This item was tabled from the September 11, 2017 Regular Board Meeting.

11. Discussion of the Legislative Updates. L. Tiger

Recommendation: Information Only

General Consent Agenda Items 12 through 68

10.0 Approve or Disapprove General Consent Agenda Items

A) Administrative Services

12. Accept and approve the attached new employment, employment revisions and employment separations for certified staff. L. Tiger

Certified Board Employment Actions

13. Accept and approve the attached new employment, employment revisions and employment separations for support staff. L. Tiger

Support Board Report

B) Operations Services

14. Accept and approve the DONATION by the Vandever Elementary Parent Teacher Association (PTA) of a refrigerator valued at \$1,699.00, for use in the Vandever Elementary Teachers' Lounge. M. Bergwall Vandever PTA is pleased to present a Samsung 26 cu. ft. French door with Filtered Ice Maker model RF260BEAESR refrigerator to the teachers' lounge at Vandever. This is an Energy Star rated appliance. The new refrigerator will be a benefit to the site on special days such as school parties, etc.

C) Instructional Services

15. Accept and approve the authorization of the executive director of federal programs to act as the District's representative for federal programs and grants during the 2017-2018 school year. Authorization will also grant superintendent, Dr. Janet Dunlop the authority to sign all current year Expenditures Reports, Disbursements and Cash Receipts filed with the OSDE for the purpose and objectives set forth in terms and conditions for the federal awards. J. Brassfield

Letter of Authorization

Local, state and federal enactment applications submitted and approved for funding require an authorized representative be identified for each program and that this authorization is acted upon by the Board of Education. Authorization will allow filing of budget revisions, monthly reimbursement requests and reports as required by individual grants and funding sources.

16. Accept and approve the REVISED 3-year agreement between Broken Arrow Public Schools and ELlevation. The agreement will be reviewed for approval annually. The cost to the District for the first year will be \$30,175.00 and will be paid with Bond Funds. J. Brassfield

Agreement

Due to a \$20,000 cut in funding to the federal grant we have updated the contract from one year to three years. This will allow payment to be from Bond Funds for the first year. The cost of which has not changed from the original contract amount.

17. Accept and approve the NEW MOU between Broken Arrow Public Schools and the Parent Child Center of Tulsa, allowing participation on the Anti-Bullying Collaboration Committee. There is no cost to the District. J. Brassfield

Memorandum of Understanding

18. Accept and approve the NEW agreement between Broken Arrow Public Schools and ASAP Systems for training and utilization of a 'cloud-based' inventory tracking system for the special education department. The cost will not exceed \$12,000.00 and will be paid with Grant 621 Funds. E. O'Brien

Agreement

19. Accept and approve the NEW agreement between Broken Arrow Public Schools and Olinger Educational Consulting Services, LLC., providing observations, evaluations and behavior recommendations for specific special education students attending Broken Arrow Public Schools. The cost will not exceed \$6,000.00 for the 2017-18 school year and will be paid from 621 Grant Funds. E. O'Brien

Agreement

The dates and times of observations and evaluation will be determined based on needs of students. Dr. Olinger, a board certified behavior analyst, will provide a written summary and recommendations to the special education department no later than three days after an observation is complete.

20. Accept and approve the NEW agreement between Broken Arrow Public Schools and Nearpod, Inc., for a one-year site license use of Nearpod platform that includes up to 50 teacher licenses at a cost of \$5,000.00 and will be paid with Chrome Desk Activity Funds. Dr. Coates

Agreement
Proposal

The agreement will include unlimited access to the Nearpod Lesson Library: access to thousands of lessons for one year including LearnZillion, TIME for Kids, Readworks, CK-12, Education.com, Classroom Complete Press, Nearpod Essentials Bundles, Digital Citizenship (K-12), Nearpod VR (2 box sets), and a half-day on-site PD training.

21. Accept and approve the REVISED agreement between Broken Arrow Public Schools and Instructure, Inc. based on the omission of the original service order of 5,262 Canvas Cloud Subscriptions for a total additional cost to the District of \$49,969 which will be paid with Bond Funds. B. Chitty

The new agreement that included an additional 13,738 Canvas licenses went to the BOE for approval on June 5th. However, the original service order which included 5,262 subscriptions was inadvertently omitted. This will be the only year where we have 2 separate service orders for Canvas subscription and beginning next year there will only be 1 service order for all BAPS students.

22. Accept and approve the RENEWAL, the third year of a three-year agreement, between Broken Arrow Public Schools and University of Oklahoma, Health Sciences Center, College of Nursing, providing OU nursing students an opportunity to complete clinical rotations at District school sites. There is no cost to the District. D. Blackburn

Agreement - Year 3 of 3 Year Agreement

The agreement between the District and OU allows nursing students an opportunity to complete clinical rotations at District school sites.

23. Accept and approve the NEW agreement between Broken Arrow Public Schools and Houghton Mifflin Harcourt, for use of funds to purchase the online CogAT to utilize as a blanket screener for the gifted program in elementary grades. The cost is \$22,380.00 and will be paid with Gifted Funds. J. Peterson

Proposal
Agreement

With the change in the gifted teachers' positions to Academic Enrichment Specialists (AES), and each AES overseeing three sites, the District needs a means to identify gifted students in a more efficient manner. The CogAT will be administered online with results reported within 48 hours. The results will produce a learning profile which is beneficial to all students that participate. The online version will eliminate hand scoring of 1,200+ tests by the AES, which ensure they will be able to continue to work with teachers during testing windows.

24. Accept and approve the pilot order with Houghton Mifflin Harcourt for easyCBM; providing an online progress-monitoring assessment and reporting system. There is no cost to the District. J. Peterson

Agreement

25. Accept and approve the NEW agreement between Broken Arrow Public Schools and Todd Whitaker to provide a presentation on leadership to all principals and teachers attending the Aspiring Principals Course. Total cost to the District is \$12,000.00, plus the cost of one night lodging, and will be paid with General Funds. J. Peterson

Agreement

Todd Whitaker is a well-known author and presenter on leadership and culture within schools. He will provide excellent training to all of our principals and those wanting to be a principal in the future.

26. Accept and approve the NEW agreement between Broken Arrow Public Schools and Tulsa Alliance Quadcopter Research Project, providing the framework for Broken Arrow educators to engage in authentic research on use and adaptations of quadcopters to benefit society. There is no cost to the District. A. Sagely

Agreement

D) Student Services

27. Accept and approve the DONATION of \$7,500.00 from State Farm agent Blackie Gibson to Broken Arrow Public Schools. There is no cost to the District. K. Ellett
Broken Arrow State Farm agent Blackie Gibson has donated \$7,500.00 to Broken Arrow Public Schools to be used in support of the 2017 BA Basketball Classic. The basketball tournament is to be held December 7th, 8th & 9th in the Broken Arrow High School Fieldhouse.

28. Accept and approve the DONATION of \$7,500.00 from State Farm agent Mark Welty to Broken Arrow Public Schools. There is no cost to the District. K. Ellett
Broken Arrow State Farm agent Mark Welty has donated \$7,500.00 to Broken Arrow Public Schools to be used in support of the 2017 BA Basketball Classic. The basketball tournament to be held December 7th, 8th & 9th in the Broken Arrow High School Fieldhouse.

29. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and The Salvation Army Boys and Girls Club, providing a lease agreement for the 2017-2018 school year which allows the District Swim Team a scheduled time for use of the club's pool. Total cost to the District is \$20,000.00 and will be paid with Activity Funds. K. Ellett

Agreement

The BAPS Swim Team will contract with the Salvation Army for the use of the swimming pool at the Boys and Girls Club in Broken Arrow. The District has utilized the facility at the Boys and Girls Club for several years and the cost has remained the same.

30. Accept and approve the NEW agreement between Broken Arrow Public Schools and Smoky Mountain Soccer, providing the boys soccer team with the opportunity to participate in the Southern Coast Cup, scheduled for April 5-8, 2018. Total cost to the District is \$400.00 and will be paid from Fund 61, Project 933. K. Ellett

Agreement

31. Accept and approve the NEW agreement between Broken Arrow Public Schools and Tulsa Runner to provide base timing and finish line equipment which will also include bib numbers for Cross Country Regional on October 21, 2017. Total cost to the District will be \$851.00 and will be paid with Activity Funds. K. Ellett

Agreement

32. Accept and approve the Broken Arrow Varsity Baseball team to attend the Spring Break Best of the West Baseball Tournament in Phoenix, Arizona, March 16-24, 2018. K. Ellett

Student Overnight and Out-of-State Activity Trip Request

This trip will be funded by the baseball booster club and will cost approximately \$700 per/person for accommodations, meals and transportation. The Best of the West Baseball Tournament is very

competitive and will be a great growing experience for our student athletes. The team will miss 0 days of school.

33. Accept and approve the Broken Arrow Girls' Soccer Team to attend the Smokey Mountain Soccer Tournament in Foley, Alabama from 4.3.18 to 4.7.18. K. Ellett

Student Activity and Out-of-State Activity Request

This trip will be funded by the Soccer Booster Club and will cost approximately \$12,627 for the entire team and all the coaches to attend. This includes all tournament fees, accommodations and meals. The team will miss three days of school for this event.

34. Accept and approve the NEW agreement between Broken Arrow Public Schools and Kathy Sue Photography to provide posters for the baseball team. Total cost to the District is \$450.00 and will be paid by the Baseball Booster Club. K. Ellett

Agreement

This is to provide photography services for the baseball team's senior posters.

35. Accept and approve the NEW agreement between Broken Arrow Public Schools and Silver Dollar Catering to provide catering services for the Cross Country Team banquet, to be held November 2, 2017. Total cost to the District is \$3,098.57 and will be paid with Fund 61. K. Ellett

Agreement

36. Accept and approve the DONATION of \$6,650 from the Broken Arrow Band Parent's Association to Broken Arrow Public Schools out of Project 962. Dr. Dale

37. Accept and approve the NEW agreement between Broken Arrow Public Schools and Burns Tours, LLC., providing student and staff travel arrangements for the BA Pride Marching Band trip to Tahlequah, Oklahoma, on October 25, 2017, for the OSSAA Marching Competition. Total cost to the District is not to exceed \$5,250.00 and will be paid with Activity Funds. Dr. Dale

Agreement

38. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Jeremy Earnhart for consultation for the Pride. The total cost is \$3,600.00 and will be paid with Activity Funds. Dr. Dale

Agreement

Service is September through December. 2017.

39. Accept and approve the BAHS Pride Band trip to Indianapolis, Indiana, for the Bands of America Grand Nationals Competition. The cost per student is approximately \$780.00 and will be paid from the Band Activity Fund. Dr. Dale

Student Overnight and Out-of-State Activity Trip Request

The Pride of Broken Arrow would like to attend the Bands of America Grand Nationals Competition in Indianapolis, Indiana again this year. The date of the trip is November 8-12, 2017. Approximately 303 students will be attending and competing with 3 days of school being missed.

40. Accept and approve the NEW agreement between Broken Arrow Public Schools and Jolesch Enterprises, providing photography services for the BAHS Pride. Total cost to the District is \$27,000.00 and will be paid Band Activity Funds. Dr. Dale

Agreement

The Pride is asking for approval to contract with Jolesch Enterprises to photograph the band members for a yearbook and group photos.

41. Accept and approve the NEW agreement between Broken Arrow Public Schools and Jennifer Gulsvig, to provide choir consulting services for the high school choir. Total cost to the District is \$1,400.00 and will be paid with Choir Activity Funds. Dr. Dale

Agreement

Services will be from November 4 through November 6, 2017.

42. Accept and approve the NEW agreement between Broken Arrow Public Schools and Robert Picker, to provide choir consulting services for the high school choir. Total cost to the District is \$1,200.00 and will be paid with Choir Activity Funds. Dr. Dale

Agreement

Consulting services will be from November 4 through November 6, 2017.

43. Accept and approve the NEW agreement between Broken Arrow Public Schools and James W. Moore to provide consultation to the Pride Band. Total cost to the District is \$2,500.00, all-inclusive and will be paid with Activity Funds. Dr. Dale

Agreement

44. Accept and approve the NEW Non-Exclusive Licensing Agreement between Broken Arrow Public Schools and 8ight & Co., Clothing Supply House, and BASportsStore.com. Granting of the logo license will allow this company to use the District's name and logo per guidelines outlined in the agreement. An annual fee of \$500.00 will be collected from the licensee upon approval. There is no cost to the District. C. Hannema

Agreement and Addendum

The licensing agreement between the District and 8ight & Co., Clothing Supply House, allows for the permission to use the BA Logo/ trademark on or in connection with the manufacture, distribution or sale of merchandise such as: t-shirts, sweatshirts, hats and other agreed upon items. Prior approval is required for all designs before initial printing of articles.

45. Accept and approve the NEW agreement between Broken Arrow Public Schools and Party Pro Rents for the Student Council State Convention. The cost is \$3,782.62 and will be paid from Fund 60. C. Welborn

Quote

Party Pro will provide services and equipment rental for the Student Council Dance at the State Convention.

46. Accept and approve the NEW agreement between Broken Arrow Public Schools and Party All Stars for DJ Services at the Student Council State Convention in November, 2017. Cost is \$1,430.00 and will be paid from Fund 60. C. Welborn

Quote

47. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Elite Custom Photo Booths, LLC., for the annual Homecoming Dance in October. The cost is \$630.00 and will be paid with Activity Funds. C. Welborn

Agreement

48. Accept and approve the NEW agreement between Broken Arrow Public Schools and Tulsa Ballroom Dance Academy. The cost is \$225.00 and will be paid from Fund 934. C. Welborn
Agreement

Tulsa Ballroom Dance Academy will provide ballroom dancing lessons at the Homecoming Dance.

49. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Ervin Photography to provide photography services for high school seniors for the 2017-2018 school year. There is no cost to the District. C. Welborn
Agreement

50. Accept and approve the NEW agreement between Broken Arrow Public Schools and Party Pro to provide vendor booths for the Student Council State Convention. Total cost to the District is \$4,981.00 and will be paid with Activity Funds. C. Welborn
Agreement

51. Accept and approve the NEW agreement between Broken Arrow Public Schools and Caller Bob. This is to provide square dance calling for the Boot Scoot Dance. The total cost is \$500.00 and will be paid with Student Council Funds. J. Jedamski
Quote

52. Accept and approve the NEW agreement between Broken Arrow Public Schools and Henna Chick, to provide henna tattoos for students at the Student Council State Convention. The cost is \$1,700.00 and will be paid from the Activity Account. J. Jedamski
Agreement

53. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Extreme Inflatables to provide inflatables for Boot Scoot. The total cost is \$750.00 and will be paid with Student Council Funds. J. Jedamski
Agreement

54. Accept and approve the NEW agreement between Broken Arrow Public Schools and Kevin Bunch to provide caricature drawings for the State Student Council Convention. Total cost is \$332.50 and will be paid with Activity Funds. J. Jedamski
Agreement

55. Accept and approve the NEW agreement between Broken Arrow Public Schools and Beast Mode Parties, LLC., to provide video game trucks for the State Student Council Convention. The cost to the District is \$749.00 and will be paid Activity Fund 987. J. Jedamski
Agreement

56. Accept and approve the NEW agreement between Broken Arrow Public Schools and Extreme Animals to provide an animal display at the Student Council State Convention. Total cost to the District is \$1,350.00 and will be paid with Activity Funds. J. Jedamski
Quote

57. Accept and approve the NEW agreement between Broken Arrow Public Schools and Extreme Inflatables to provide inflatables for the Student Council State Convention. Total cost to the District is \$4,285.00 and will be paid with Activity Funds. J. Jedamski

Agreement

58. Accept and approve the NEW agreement between Broken Arrow Public Schools and Oklahoma Joe's Barbecue to provide catering services for the Student Council State Convention. Total cost to the District is \$11,275.00 and will be paid with Activity Funds. J. Jedamski

Agreement and Quote

59. Accept and approve the NEW agreement between Broken Arrow Public Schools and Caller Bob to provide square dance calling for the Student Council State Convention. Total cost to the District is \$1,000.00 and will be paid with Activity Funds. J. Jedamski

Agreement

Estimate

60. Accept and approve the NEW agreement between Broken Arrow Public Schools and Party Pro to provide staging for the Student Council State Convention. Total cost to the District is \$843.50 and will be paid with Activity Funds. J. Jedamski

Quote for Staging

61. Accept and approve the NEW agreement between Broken Arrow Public Schools and Party Pro to provide chairs for the Student Council State Convention. Total cost to the District is \$4,713.75 and will be paid with Activity Funds. J. Jedamski

Agreement

62. Accept and approve the NEW agreement between Broken Arrow Public Schools and Justice Golf to provide ten golf carts for the Student Council State Convention. Total cost to the District is \$3,100.00 and will be paid with Activity Funds. J. Jedamski

Agreement

E) Business Services

63. Accept and approve the transfers within the Activity Funds. D. Dollahon

Activity Fund Transfer Requests

In order to maintain a more complete audit record, Board of Education regulations have been established requiring that transfers between accounts within school activity funds be reviewed and authorized by the Board of Education.

The approval process requires that the building principal submit a document indicating the two accounts affected, unencumbered balance, and amount for which transfer action is requested. The document becomes a record for the school auditor to use in the review of transactions during the year.

In compliance with Board of Education policy, requests for transfer of funds within activity fund accounts have been submitted for consideration.

Recommendation: Approve

64. Accept and approve the DONATION of \$4,150 to the General Fund STEM Program from the Cherokee Nation. D. Dollahon

The Cherokee Nation is donating \$4,150.00 to the General Fund STEM Program. Your approval is requested for this donation.

65. Accept and approve the DONATION of 1600 owl pellets (valued at \$4,800) and 15 educational teacher kits (valued at \$275.00). D. Dollahon

Mr. Paul Wilson of Owasso has donated 1600 owl pellets (valued at \$4,800) and 15 educational teacher kits (valued at \$275.00). These will be used by the Biology, Zoology and Environmental Science classes at the high school as well as several middle schools in the district. Your approval is requested for this donation.

66. Accept and approve the requested fundraisers for the Activity Funds. D. Dollahon
Fundraising requests for the Activity Funds

In compliance with Board of Education policy, Fundraising Projects for Student Activity Groups, the attached activity group fundraisers are submitted for your review. The principal has approved these fundraising activities and established that a need does exist for additional funds for the operation of this student activity organization.

67. Accept and approve the addition of the 1:1 sub-account (901) to the Activity Funds and Guidelines for Broken Arrow High School, Broken Arrow Freshman Academy, Centennial Middle School, Childers Middle School, Oliver Middle School, Oneta Ridge Middle School, Sequoyah Middle School, and Options Academy. D. Dollahon

It is requested that the One-to-One (1:1) sub-account (901) and attached guidelines be added to the following activity funds:

Broken Arrow High School
Broken Arrow Freshman Academy
Centennial Middle School
Childers Middle School
Oliver Middle School
Oneta Ridge Middle School
Sequoyah Middle School
Options Academy

68. Accept and approve the naming of Stacie Chase as Deputy Treasurer. D. Dollahon

Due to personnel changes in the Finance department, it is necessary to name a new staff member to this position in order to have another course of action in case of emergency.

Recommendation: Approve ORIGINAL – Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'.

Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried. 5 – 0

End of Consent Agenda Items 12 through 68

11.0 Administrative Services

69. Discussion, motion, and vote on motion to approve or disapprove the 2017-18 Support Payroll Index changes (to be implemented January 1, 2018). L. Tiger

2017-18 Support Payroll Index Changes

It is the goal of Human Resources to improve one section of the support payroll index annually. Order of groups to be evaluated were based upon job offer declines and resignations. Direct classroom support positions will be evaluated in year two of this process.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Cheryl Kelly) Seconded to approve the ORIGINAL motion 'Approve'.

Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried. 5 - 0

12.0 Business Services

70. Presentation and discussion of the monthly financial reports through September 30, 2017. D. Dollahon

- Expenditures by Project
- Expenditures by Function and Object
- Cash Flow Analysis
- Revenue Summary Report
- Monthly Financial Presentation

The Monthly Financial reports showing the Expenditures year-to-date by Project for all funds; the Expenditures year-to-date by Function and Objects for the General Fund, Building Fund, and the Child Nutrition Fund; the Revenue Summary report; the Monthly Financial Summary and the Cash Flow Analysis year-to-date with the projected fund balance and the comparison of current year versus previous year.

Recommendation: Information Only

71. Presentation and discussion of the Activity Fund Reports for September 2017. D. Dollahon

- Activity Funds Summary
- Monthly Activity Fund Summary - September 2017

Recommendation: Information Only

72. Presentation and discussion of the Treasurer's Reports for September 2017. D. Dollahon

- Cash Balance Report
- Investment Report
- Fund Security and Deposit Summary
- Cash Balance Comparison

Attached are the monthly Treasurer's Reports for September 2017

Recommendation: Information Only

73. Discussion, motion, and vote on motion to approve or disapprove the Encumbrance Reports for All Funds for the 2017-2018 fiscal year. The encumbrance reports are available for review 24 hours in advance of this meeting at the first floor reception desk in the Education Service Center located at 701 S Main Street, Broken Arrow, OK. C. Metevelis

- 10-9-2017 Encumbrance Report

Attached are the Encumbrance Orders totaling \$920,385.49 for the General, Building, Child Nutrition, Workers' Compensation, Bond and Gift Funds effective September 7, 2017, through October 4, 2017 from the 2017-2018 fiscal year funds.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (Cheryl Kelly) Seconded to approve the ORIGINAL motion 'Approve'.

Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried. 5 - 0

74. Discussion, motion, and vote on motion to approve or disapprove the Change Order Reports for All Funds for the 2017-2018 fiscal year. C. Metevelis

10-9-2017 Change Order Report

Attached are the Change Orders totaling \$5,812.82 to the General, Building, Child Nutrition, Gift, Workers' Compensation and Bond Funds for September 7, 2017 through October 4, 2017, for the 2017-2018 fiscal year funds.

Recommendation: Approve ORIGINAL – Motion

Member (Theresa Williamson) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'.

Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried. 5 - 0

13.0 New Business

75. Consideration and possible action of any matter not known about or which could not have been reasonably foreseen prior to the time of preparation of the agenda for the regularly scheduled meeting.

No New Business

14.0 Executive Session

76. Discussion, motion and vote on motion to approve or disapprove moving into executive session to discuss the purchase or appraisal of real property in accordance with OKLAHOMA STATUTE Title 25, Section 307(B)(3) and the employment contract of the Superintendent of Schools as authorized by OKLAHOMA STATUTE Title 25, Section 307(B)(1) and (7) of the Oklahoma Open Meeting Act.

Recommendation: Approve ORIGINAL - Motion

Member (Cheryl Kelly) Moved, Member (Jerry Denton) Seconded to approve the ORIGINAL motion 'Approve'.

Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried. 5 - 0

15.0 Return to Open Session

77. Discussion, motion and vote on motion to acknowledge that the Board has returned to open session.

Recommendation: Approve ORIGINAL - Motion

Member (Theresa Williamson) Moved, Member (Steve Majors) Seconded to approve the ORIGINAL motion 'Approve'.

Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried. 5 - 0

78. Statement of executive session minutes by Board Clerk.

The Board of Education and Dr. Janet Dunlop and Michelle Bergwall entered into executive session at 6:48 p.m. to discuss the purchase or appraisal of real property in accordance with the OKLAHOMA STATUTE Title 25, Section 307 (B)(3) and the employment contract of the Superintendent of Schools as authorized by OKLAHOMA STATUTE Title 25, Section 307 (B)(1) and (7) of the Oklahoma Open Meeting Act.

At 8:00 p.m., Michelle Bergwall exited the Executive Session.

At 8:14 p.m., Dr. Janet Dunlop exited the Executive Session.

At 8:19 p.m., Dr. Janet Dunlop re-entered the Executive Session.

The Board of Education and Dr. Janet Dunlop returned to Open Session at 8:24 p.m. This constitutes the minutes of the Executive Session.

Jerry Denton, Board Clerk

16.0 Adjourn

79. Adjournment

Recommendation: Approve ORIGINAL – Motion

Member (Cheryl Kelly) Moved, Member (Steve Majors) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried. 5 – 0

Respectfully submitted by Debbie Hill, Deputy Minutes Clerk